City of Belle Meade Board of Commissioners Meeting Belle Meade City Hall August 17, 2022

Call to order

The meeting was called to order by Mayor Rusty Moore at 4:00 p.m.

Commissioner's present

Rusty Moore, Mayor Haley Dale, Vice Mayor Louise Bryan
Jim Hunt Bob Weigel

Staff members present

Beth Reardon, City Manager

Leigh Mills, Director of Finance & HR

Larry Smith, Public Works Director

Lyle Patterson, Building Official

Doug Berry, City Attorney

I. Pledge of Allegiance - led by Mayor Moore

II. Public Comments

Metro Councilman, District 23, Thom Druffel, announced an upcoming neighborhood association meeting to discuss traffic calming and coyotes for August 18 at Belle Meade United Methodist.

Druffel also noted a new bill that will be coming out on traffic calming in private areas, that would allow neighborhoods to pay for traffic calming measures.

Murray Smartt, 420 Sunnyside Drive, lifelong Nashville, residing in Belle Meade for 17 years. Has always loved her back area and is concerned about a home being built behind her on Westview Avenue.

She feels that the height is too high, and stated she is concerned about the standards.

Public Comment Closed

III. Minutes

Regular Meeting - July 27, 2022

Motion to approve: Dale Second: Bryan Vote: All aye

IV. PUBLIC WORKS

- 1. Monthly reports no questions
- 2. Update on Ad-Hoc Traffic Calming Committee meeting

Commissioner Bryan updated the commissioners on the first meeting of the Ad-Hoc Traffic Calming Committee, stating the process that Metro currently uses, and the possibility of using that process for the City of Belle Meade.

Chief Williams also stated that the police department provided copies of flyer on use of the left lane on Belle Meade Boulevard to the local churches, schools, and Percy Warner Golf Course.

3. Bid Results - City Hall Parking Lot Improvements

City Manager Beth Reardon and Public Works Director Larry Smith recommend awarding the contract to the lowest bidder, Sessions Paving for \$38,865.000.

| CONTRACTOR | LUMP SUM PRICE |
|--------------------------|----------------|
| SESSIONS PAVING | \$38,865.00 |
| GIBBS BROS. CONSTRUCTION | \$45,750.00 |
| JARRETT BUILDERS | \$99,100.00 |

This bid is for the City Hall Parking Lot Improvement Project and includes excavating and installing 2 concrete pads for two cardboard dumpsters and adding two more parking spaces.

Motion to approve: Dale Second: Weigel Vote: All aye

4. Proposal from Barge Cauthen - Street Resurfacing

Public Works Director Smith provided a proposal from Barge Cauthen & Associates for civil engineering services for the annual street resurfacing project. To prepare bid specs, construction documents and provide construction administration services, they are proposing a total fee amount of \$14,000.00.

Approval of this proposal now will allow time for the engineers to prepare all bid documents so the City can advertise bids in early 2023, so that the project can be completed in spring 2023.

This fiscal year the City plans to pave and stripe four areas, including Deer Park Circle, Sunnybrook Drive to city limit, Canterbury Drive to city limit, and Park Center Drive.

This project will apply towards meeting the requirements to match or exceed the amount of the "Roadway Cost Payment" given to the city each year by Metro Nashville/Davidson County for road maintenance, which is \$297,872.00.

Director Larry Smith and City Manager Beth Reardon recommend approval of this proposal for \$14,000.00.

Motion to approve: Weigel Second: Hunt Vote: All aye

5. Boulevard Bolt Parade Permit

Commissioner Weigel stated that he did not feel that it was time to approve the permit due to Covid and Monkey Pox.

Motion to approve: Hunt Second Dale

Board Discussion

- Commissioner Dale stated that she felt like the decision be left to the individual to determine if they felt safe attending the event.
- · Commissioner Bryan stated that she felt comfortable with vaccines and the new CDC regulations.
- Commissioner Weigel restated his concern and that he was against approval.

Vote Aye: Bryan, Dale, Moore, Hunt Vote Nay: Weigel

Mayor Moore: Motion passes

6. Update on TDOT, TDEC Grant Projects

City Manager Reardon provided information on where the city is in the process of selecting a consultant for the TDOT Multimodal Sidewalk Project. Reardon stated that the goal is to have the consultant process completed and approved and consultant contract issued on or before the end of October so that the NEPA engineering phase can proceed. A memo was provided with full details, that included information on the TDEC ARP Grant.

V. CITY SERVICES

A. Public Safety

1. Monthly reports - reviewed by Chief Williams

Statistics Summary July 2022

| 358 | Citations | Issued | 2 | Traff | ic Cr | ashes | 42 | Alarms |
|-----|-----------|-----------|--------|--------|-------|-----------|--------|---------|
| 4 | Burglary | | 3 | Theft | of F | Property | 10 | Arrests |
| _ | Licens | e Plate | Recogn | nition | (LPR | R) Report | = | • |
| | 7 0+0105 | Trobial a | _ | 2 01 | . 7 | T | D1 - 4 | |

2. Bid Results - Harley Davidson Motorcycle

Chief Williams stated that Boswell's could exceed 2 months before the motorcycle and equipment were available; Rossmeyer's in Daytona Beach, FL has the motorcycle, and we could have it operational on the street on September 1, although it would cost us to transport it from Daytona to Nashville. Chief Williams recommended purchasing from Rossmeyer's in Florida.

| Vendor | Bid Amount |
|---|-------------|
| Boswell's Harley Davidson (Nashville, TN) | \$24,330.00 |
| Rossmeyer's Harley Davidson (Daytona, FL) | \$24,969.00 |
| Moonshine Harley Davidson (Franklin, TN) | \$25,336.77 |
| Knoxville Harley Davidson (Knoxville, TN) | \$29,999.00 |

Motion to approve the purchase from Rossmeyer's: $\underline{\text{Hunt}}$ Second: $\underline{\text{Dale}}$ Vote: All aye

- B. Health and Sanitation
 - 1. Monthly reports no questions
- C. Building/Zoning/Planning
 - 1. Monthly Reports no questions
 - 14 Permits Issued \$11,168,138.00 estimated construction cost
 - 1 Permit Closed
 - 1 Grading/Soil/Disturbance Permits
 - O Stormwater Complaints Filed

2. Annual Activity Report - Belle Meade Historic Site

Alton Kelley provided an update on the operations of the historic site, stating that attendance has returned to pre-covid levels. This is despite the drop in motor coach traffic. Kelley stated that they are booked for weddings for 2022, 2023, and have several booked for 2024, noting that they have increased the price, and dropped the number of weddings each year; noting that they have no site-specific special events scheduled at this time.

Motion to accept activities report from the Belle Meade Historic Site: <u>Hunt</u> Second: <u>Dale</u> Vote: <u>All aye</u>

D. Waste Collection - No Matters

E. Beautification/Landscape

1. Monthly report

Beautification Committee Chair, Laura Katherine Wood provided an update on the 2022 fundraising campaign, stating that \$98,870 had been raised to date. Wood also updated the commissioners on upcoming activities of the committee.

2. Ceres Donor/Donation Metrics

Wood provided metrics on the fundraising of the Beautification Committee with comparisons to past years which provided a look at the growth as a result of the committee's efforts.

F. City Communications - No Matters

$\forall \text{I.}$ ADMINISTRATION

- A. Finance Submitted
 - 1. Financial Statements June 2022
 - 2. Investment Schedules
 - 3. Approval of Invoices Over \$5,000

| Bakertilly | \$ 7,350.00 |
|------------------------------|-----------------|
| Bradshaw Heating & Cooling | \$ 7,000.00 |
| Gibbs Brothers Construction | \$ 7,485.00 |
| J.R. & Associates | \$ 15,970.00 |
| J.R. & Associates | \$ 15,240.00 |
| Miller & Martin PLLC | \$ 5,000.00 |
| Straeffer Pump & Supply, Inc | \$ 6,605.30 |
| Wascon, Inc. | \$ 7,083.20 |
| Wascon, Inc. | \$ 8,153.40 |
| Wascon, Inc. | \$ 16,509.56 |

| Wascon, | Inc. | | \$ 6 , 749.32 |
|----------|----------------|---------|-------------------------|
| Wascon, | Inc. | | \$ 8,153.44 |
| J. R. & | Associates | | \$ 15,340.00 |
| Mobile C | communications | America | \$ 5,094.00 |

Motion to approve: <u>Hunt</u> Second: <u>Dale</u> Vote: <u>All aye</u>

- B. Facilities No Matters
- C. Human Resources / Personnel
 - 1. Update on City Manager Search Process

City Manager Reardon pointed to the Project Status Report in the Agenda Packet noting 57 applicants to date with deadline following in 6 days. Reardon outlined the remaining steps in the process.

VII. Legislation

1. Resolution 2022-010, Authorizing the City of Belle Meade to Participate in the "Safety partners" Matching Grant Program.

Motion to approve: <u>Hunt</u> Second: <u>Dale</u> Vote: <u>All aye</u>

VIII. OTHER MATTERS - NONE

Meeting Adjourned at 5:46 p.m.

| Mayor | Rusty | Moore | |
|-------|-------|-------|--|
| _ | _ | | |
| | | | |
| | | | |