



REGULAR MEETING
BOARD OF COMMISSIONERS
BELLE MEADE CITY HALL
WEDNESDAY, JUNE 22, 2022
Commencing @ 4:00 p.m.

There will be a Regular meeting of the Board of Commissioners, with public hearing, on **Wednesday, June 22, 2022, at 4:00 p.m.** at City Hall, 4705 Harding Road, Nashville, TN for consideration of the following items:

	INFO/DISC	ACT	PAGE
I. PLEDGE OF ALLEGIANCE			
II. PUBLIC COMMENTS			
III. MINUTES Regular Meeting – May 18, 2022		ACT	RM
IV. PUBLIC WORKS			
1. Monthly reports	info		LS
2. Update on Speed Limit Reductions - Relative to Metro Changes	info		LB
3. Update on TDOT and TDEC grants	info		BR
V. CITY SERVICES			
A. Public Safety			
1. Monthly reports	info		Chief
B. Health and Sanitation			
1. Monthly reports	info		LS
C. Building/Zoning/Planning			
1. Monthly reports	info		LP
2. Appointments to Boards	ACT		RM
D. Waste Collection – No Matters			
E. Beautification/Landscape			
1. Monthly report by Laura Katherine Wood	info		LKW
F. City Communications			
1. Update from May meeting discussion	info		BR

VI. ADMINISTRATION

A. Finance

1. Financial Statements – April 2022
2. Investment Schedules
3. Approval of Invoices Over \$5,000
4. Request to Award Lease Contract for Copier and Postage Meter

info LM
info LM
ACT RM
ACT RM

B. Facilities – No Matters

C. Human Resources / Personnel

1. Progress Update on Baker Tilly Executive Search

info BR

VII. LEGISLATION

1. Ordinance 2022-2, Amending Section 12-302 (5) of the Belle Meade Municipal Code to Increase the Stormwater User Fee from \$7.47 per Equivalent Residential Unit (ERU) to \$22.41 per ERU, on second reading
2. Ordinance 2022-3, Budget Appropriations for Fiscal Year 2022-2023, on second reading.

ACT RM

ACT RM

**PUBLIC HEARING - CONSIDERATION OF ORDINANCE
2022-4, FIX TAX RATE FOR FISCAL YEAR 2022-2023, ON
SECOND AND FINAL READING**

3. Ordinance 2022-4, Fix Tax Rate for Fiscal Year 2022-2023, on second reading.
4. Ordinance 2022-5 Amending Section 5-109 (3), (4) of the Belle Meade Municipal Code Regarding Purchasing and Competitive Bidding
5. Resolution 2022-07, Amending Ordinance 2021-1, Budget Appropriations for Fiscal Year 2021-2022

ACT RM

ACT RM

ACT RM

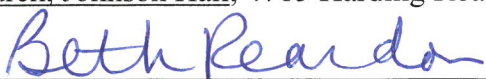
VIII. OTHER MATTERS

1. Early Voting Schedule for July
2. Executive Session - Meet with City Attorney Concerning Pending or Threatened Litigation. (Conference Room)

info

The next scheduled meeting of the Board of Commissioners will be **Wednesday, July 27, 2022**, at St. Georges Episcopal Church, Johnson Hall, 4715 Harding Road Nashville TN.

BY ORDER OF THE MAYOR


Beth Reardon, City Manager

**ORDINANCE 2022-2
AS AMENDED**

**AN ORDINANCE TO AMEND SECTION 12-302 (5) (c) OF THE BELLE MEADE
MUNICIPAL CODE TO INCREASE THE STORMWATER USER FEE FROM \$7.47
PER EQUIVALENT RESIDENTIAL UNIT ("ERU") TO \$22.41 PER ERU AND
COMPARABLE INCREASES FOR MULTIPLE DWELLING UNIT RESIDENTIAL
PROPERTIES ("Multi-Family Units").**

WHEREAS, in 2004 the Belle Meade City Commission ("Commission") adopted the Stormwater Fee Ordinance (Ordinance 2004-6) providing for stormwater management and the establishing a stormwater user fee within the City of Belle Meade; and

WHEREAS, the revenue from the Stormwater User Fee is intended to meet the costs to the City of services and facilities, including, but not limited to, the payment of principal and interest on debt incurred for stormwater management purposes, the creation of reserves for the replacement of permanent improvements for stormwater management, and other reasonable expenses necessary and convenient for the acquisition, construction, operation, maintenance, education and regulation of the stormwater management system and of properties affecting the stormwater management system; and

WHEREAS, specifically, the City is currently using revenue from stormwater fees for street sweeping, creek cleaning, capital projects, maintenance of infrastructure, emergency repairs, compliance with federal regulations for municipal separate storm sewer systems ("MS4"), stream monitoring, mapping of input and outfalls; and

WHEREAS, such fees are to be based both upon the reasonable cost to the City of the above services and activities and the benefit to each user actual or estimated use of such stormwater system and facilities; and

WHEREAS, the current fees of Seven Dollars Forty Seven Cents (\$7.47) per ERU have been in force since 2011 and are no longer adequate to cover the annual costs to the City without the City's having to subsidize these expenses out of its general fund all of which is shown by the summary of proposed increase and summary attached as Exhibits 1 and 2; and

WHEREAS, the Commission hereby finds that an increase is overdue and that based upon the known costs and reasonable estimates of future costs, the fee should be increased to Twenty-Two Dollars and Forty One Cents (\$22.41), effective on the beginning of the next fiscal year, July 1, 2022;

WHEREAS, the current Stormwater Fee Ordinance authorizes the City to treat multi-family units owned independently, such as residential condominiums, as detached dwelling unit properties in the application of stormwater service charge rates, but this option has not been enacted heretofore; and

WHEREAS, the Board finds that efficient management of the City's fiscal affairs warrants an increase in the stormwater management fee in this amounts established by this ordinance;

NOW THEREFORE:

SECTION ONE: BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE that Section 12-305 (5)(c) of the Belle Meade Municipal Code is hereby amended to delete the figures "\$7.47" and to substitute therefor the figures "\$22.41."

SECTION TWO: BE IT FURTHER ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE that Section 12-305 of the Belle Meade Municipal Code shall be amended to add a new sub-section (f) which shall read as follows:

(f) The stormwater fee for independently owned multiple dwelling unit residential properties (hereinafter "condominiums") shall be based upon the fee for detached dwelling units, using the lower tier factor in the Table in Section 12-305 (5)(a), and shall be assessed on a per unit basis at \$11.20 per month.

SECTION THREE: BE IT FINALLY ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE THAT THIS ORDINANCE SHALL TAKE EFFECT ON JULY 1, 2022, THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS REQUIRING IT.

Passed on first reading:

April 20, 2022

Passed on Second Reading (As Amended)

Rusty Moore, Mayor

Rusty Terry, City Recorder

ORDINANCE 2022-3

AN ORDINANCE TO APPROPRIATE FUNDS FOR THE CONDUCT OF THE FUNCTIONS OF THE CITY OF BELLE MEADE, TENNESSEE, INCLUDING SALARIES OF ALL EMPLOYEES AND PAYMENTS RELATED THERETO, PURCHASES OF SUPPLIES, MACHINERY AND EQUIPMENT, PAYMENT FOR SERVICES RENDERED PURSUANT TO CONTRACTS, UTILITY SERVICES, AND ALL OPERATING EXPENSES FOR THE FISCAL YEAR 2022-2023 AND PROVIDING FOR REVERSION OF ALL UNDISBURSED FUNDS HEREBY APPROPRIATED

BE IT ORDAINED, by the City of Belle Meade as follows:

SECTION 1. There are hereby appropriated, by the City of Belle Meade, the following amounts of money, out of funds already in the Treasury of the City or reasonably anticipated to be on hand when payments therefrom shall be required:

<u>FUNCTIONS</u>	<u>GENERAL FUND</u>	<u>BEAUTIF- ICATION FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>SEWER UTILITY FUND</u>	<u>STATE STREET AID FUND</u>	<u>WASTE COLLECTION FUND</u>	<u>TOTAL</u>
EXPENDITURES							
General	1,111,735		62,520				1,174,255
Police	2,104,909		173,840				2,278,749
Building & Zoning	145,811		-				145,811
Streets	347,933		2,226,372		94,529		2,668,834
Waste			-			594,200	594,200
Stormwater	207,960		1,100,000				1,307,960
Sewage			654,000	529,411			1,183,411
Parkways	136,940	45,375	50,000				232,315
Debt Service	-	-	-	-	-	-	-
Subtotals	4,055,288	45,375	4,266,732	529,411	94,529	594,200	9,585,534
Transfers	4,156,932 ¹	50,000	(4,266,732)	654,000		(594,200)	-
Totals:	8,212,220	95,375	-	1,183,411	94,529	-	9,585,534

(¹ Funds transfer from General Fund to Capital Projects Fund and Waste Collection Fund)

SECTION 2. It is anticipated the following amounts of money will be received from the sources set out herein.

<u>FUNCTIONS</u>	<u>GENERAL FUND</u>	<u>BEAUTIF- ICATION FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>SEWER UTILITY FUND</u>	<u>STATE STREET AID FUND</u>	<u>WASTE COLLECTION FUND</u>	<u>TOTAL</u>
REVENUES							
Local Taxes	3,282,516						3,282,516
Permits	454,000			1,600			455,600
Intergovernmental	772,208				100,368		872,576
Fines	234,916						234,916
Charges for Svcs.	333,266			502,091			835,357
Miscellaneous	970,946	300		405,423			1,376,669
Contributions	18,000	84,065					102,065
Transfers			(4,266,732)			(594,200)	
Subtotals	6,065,852	84,365	(4,266,732)	909,114	100,368	(594,200)	7,159,699
From Reserves	2,146,368	11,010	-	274,297	-	-	2,431,675
Totals:	8,212,220	95,375	(4,266,732)	1,183,411	100,368	(594,200)	9,591,374

GENERAL, CAPITAL PROJECTS & WASTE COLLECTION FUNDS REVENUES & EXPENDITURES:

ANTICIPATED FUND BALANCE JUNE 30, 2022	\$16,838,742
Add: Proposed Operating Revenues	6,065,851
Deduct: Proposed Operating Expenditures (no capital items)	(4,649,488)
Proposed Capital Items, FY 2023	(3,562,732)
One year's operating expenses (103% of proposed, no capital items)	(4,788,972)
Reserves for compensated absences	(444,630)
Reserves for unfunded pension liability	(14,256)
Debt Service	-
Designated for Stormwater (user fees)	(303,266)
Designated for Streets (Franchise fees)	(75,000)
Reserves for Projected Capital Items, FY 2024-2027	(7,842,320)
UNASSIGNED FUND BALANCE	\$ 1,223,928

BEAUTIFICATION & STATE STREET AID FUNDS REVENUES & EXPENDITURES:

ANTICIPATED FUND BALANCE JUNE 30, 2022	\$ 346,504
Add: Proposed Operating Revenues	184,733
Deduct: Proposed Operating Expenditures (no capital items)	(139,904)
Proposed Capital Items, FY 2023	50,000
UNASSIGNED FUND BALANCE	\$ 441,333

SEWER UTILITY FUND REVENUES & EXPENDITURES:

ANTICIPATED UNRESTRICTED NET POSITION JUNE 30, 2022	\$ 1,557,419
Add: Proposed Operating Revenues	909,114
Deduct: Proposed Operating Expenditures	(279,411)
One year's operating expenses (103% of proposed, no capital items)	(287,793)
Reserves for compensated absences	(4,273)
UNRESTRICTED NET POSITION	\$ 1,895,056

The Board of Commissioners may, from time to time during the fiscal year, by resolution, transfer funds appropriated herein without increasing or decreasing the total amount appropriated.

SECTION 3. The City Manager and/or City Treasurer is authorized to pay, and charge to each account as designated, by check of the City, for amounts not exceeding those appropriated in Section 1, herein, provided funds of the City are available to make such payments. Each check shall indicate the account from which it is paid and shall be signed by two of the five Commissioners or City Recorder, in an amount of \$5,000.00 or more and only one signature if amount is \$4,999.99 or less. The Board of Commissioners, may, by resolution, designate another employee of the City to sign such checks in place of the City Recorder, in the event of temporary absence or illness. All funds hereby appropriated and not disbursed from the designated accounts within a period of fourteen months commencing July 1, 2022 shall thereafter revert to the general fund of the City and be subject to further appropriations.

SECTION 4. All vendor invoices of \$5,000 or more shall be approved by the Commissioners at their regular or special meetings each month and such approval shall be recorded in the meeting minutes.

SECTION 5. This Ordinance shall become effective on July 1, 2022.

Passed on first reading:

May

Mayor Rusty Moore

Passed on second reading:

June

City Recorder Rusty Terry

ORDINANCE 2022-4

AN ORDINANCE TO FIX THE TAX RATE FOR THE CITY OF
BELLE MEADE FOR THE FISCAL YEAR 2022-2023

BE IT ORDAINED, by the City of Belle Meade, as follows:

Section 1. Taxes on all taxable property within the limits of the City of Belle Meade for the fiscal year 2022-2023 shall be collected and computed at the rate of \$0.50 cents per \$100.00 dollars of resulting assessed valuation. The property values as assessed by the Metropolitan Government of Nashville and Davidson County shall apply.

Section 2. This Ordinance shall become effective fifteen (15) days after passage.

Passed on first reading:

May 18, 2022

Passed on second reading:

Mayor Rusty Moore

City Recorder Rusty Terry

ORDINANCE 2022-5

AN ORDINANCE TO AMEND SECTION 5-109 (3) AND (4) OF THE BELLE MEADE MUNICIPAL CODE IN REGARD TO PURCHASING AND COMPETITIVE BIDDING

WHEREAS, Section 5-109 of the Belle Meade Municipal Code contains provisions regarding competitive bidding, purchasing, and public contracts for City operations; and

WHEREAS, Tenn. Code Ann. § 12-3-1212 has been amended to provide the option for local governments to increase the threshold for competitive bidding from \$10,000 to \$25,000 as well as define other purchasing and bidding requirements; and

WHEREAS, the Board finds that amendments to the City's Municipal Code to modify competitive bidding thresholds and add other clarifying language for purchasing and bidding requirements are in the best interest of the City;

NOW THEREFORE:

SECTION ONE: BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE that Section 5-109 (3) of the Belle Meade Municipal Code is amended to include the following language: "At least three (3) written quotations are required when possible for purchases costing less than the bid threshold."

SECTION TWO: BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE that Section 5-109 (4) of the Belle Meade Municipal Code is amended to delete the words "\$10,000" and substitute therefor the words "\$25,000 for nonemergency, nonproprietary purchases. Purchases of like items must be aggregated for purposes of the bid threshold."

SECTION THREE: BE IT FINALLY ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE THAT THIS ORDINANCE SHALL TAKE EFFECT UPON PASSAGE, THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS REQUIRING IT.

Passed on first reading:

Passed on second reading:

Rusty Moore, Mayor

Rusty Terry, City Recorder

RESOLUTION 2022-07

A RESOLUTION AMENDING ORDINANCE 2021-1 TO PROVIDE FOR THE INCREASE OR DECREASE IN THE VARIOUS APPROPRIATIONS AS SET OUT BELOW AND INCREASE OR DECREASE IN THE REVENUE ITEMS AS SHOWN BELOW:

BE IT ORDAINED, by the City of Belle Meade as follows:

SECTION 1. There are hereby appropriated, by the City of Belle Meade, the following amounts of money, out of funds already in the Treasury of the City or reasonably anticipated to be on hand when payments therefrom shall be required:

<u>ORIGINAL APPROPRIATIONS:</u>							
<u>FUNCTIONS</u>	<u>GENERAL</u>	<u>BEAUTI-</u>	<u>CAPITAL</u>	<u>SEWER</u>	<u>STREET</u>	<u>WASTE</u>	
<u>EXPENDITURES</u>	<u>FUND</u>	<u>FICATION</u>	<u>PROJECTS</u>	<u>UTILITY</u>	<u>AID</u>	<u>COLLECT</u>	<u>TOTAL</u>
		<u>FUND</u>	<u>FUND</u>	<u>FUND</u>	<u>FUND</u>	<u>FUND</u>	
Administration	869,253	-	206,282	-	-	-	1,075,535
Police	2,009,237	-	115,793	-	-	-	2,125,030
Building Insp.	220,725	-	1,000	-	-	-	221,725
Streets	319,765	-	320,900	-	92,392	-	733,057
Waste	-	-	-	-	-	477,500	477,500
Stormwater	199,460	-	597	-	-	-	200,057
Sewage	-	-	212,220	511,076	-	-	723,296
Parkways	124,240	43,160	-	-	-	-	167,400
Debt Service	-	-	-	-	-	-	-
Transfers	1,122,072 ¹	-	(856,792)	212,220	-	(477,500)	-
Totals:	4,864,752	43,160	-	723,296	92,392	-	5,723,601

(¹ Funds transfer from General Fund to Capital Projects Fund and Waste Collection Fund)

<u>AMENDED APPROPRIATIONS:</u>							
<u>FUNCTIONS</u>	<u>GENERAL</u>	<u>BEAUTI-</u>	<u>CAPITAL</u>	<u>SEWER</u>	<u>STREET</u>	<u>WASTE</u>	
<u>EXPENDITURES</u>	<u>FUND</u>	<u>FICATION</u>	<u>PROJECTS</u>	<u>UTILITY</u>	<u>AID</u>	<u>COLLECT</u>	<u>TOTAL</u>
		<u>FUND</u>	<u>FUND</u>	<u>FUND</u>	<u>FUND</u>	<u>FUND</u>	
Administration	872,045	-	49,849	-	-	-	921,894
Police	1,970,853	-	120,111	-	-	-	2,090,964
Building Insp.	138,767	-	-	-	-	-	138,767
Streets	296,538	-	373,163	-	95,175	-	764,876
Waste	-	-	-	-	-	472,019	472,019
Stormwater	175,223	-	1,716	-	-	-	176,939
Sewage	-	-	212,220	487,617	-	-	699,837
Parkways	136,277	57,190	-	-	-	-	193,467
Debt Service	-	-	-	-	-	-	-
Transfers	1,016,858 ¹	-	(757,058)	212,220	-	(472,019)	-
Totals:	4,606,562	57,190	-	699,837	95,175	-	5,458,764

(¹ Funds transfer from General Fund to Capital Projects Fund and Waste Collection Fund)

SECTION 2. It is anticipated the following amounts of money will be received from the sources set out herein.

<u>ORIGINAL APPROPRIATIONS:</u>							
<u>FUNCTIONS</u> <u>REVENUES</u>	<u>GENERAL</u> <u>FUND</u>	<u>BEAUTI-</u> <u>FICATION</u> <u>FUND</u>	<u>CAPITAL</u> <u>PROJECTS</u> <u>FUND</u>	<u>SEWER</u> <u>UTILITY</u> <u>FUND</u>	<u>STREET</u> <u>AID</u> <u>FUND</u>	<u>WASTE</u> <u>COLLECT</u> <u>FUND</u>	<u>TOTAL</u>
Local Taxes	3,281,516	-	-	-	-	-	3,281,516
Permits	534,307	-	-	1,600	-	-	535,907
Intergovernmental	727,870	-	-	-	102,711	-	830,581
Fines	206,990	-	-	-	-	-	206,990
Charges for Svcs.	126,800	-	-	497,378	-	-	624,178
Miscellaneous	223,463	300	-	85,850	-	-	309,613
Contributions	50,205	67,000	-	-	-	-	117,205
Transfers	-	-	(856,792)	138,468	-	(477,500)	(1,195,824)
Subtotals	5,151,151	67,300	(856,792)	723,296	102,711	(477,500)	5,905,990
From Reserves	-	-	-	-	-	-	138,468
Totals:	5,151,151	67,300	(856,792)	723,296	102,711	(477,500)	6,044,458

<u>AMENDED APPROPRIATIONS:</u>							
<u>FUNCTIONS</u> <u>REVENUES</u>	<u>GENERAL</u> <u>FUND</u>	<u>BEAUTI-</u> <u>FICATION</u> <u>FUND</u>	<u>CAPITAL</u> <u>PROJECTS</u> <u>FUND</u>	<u>SEWER</u> <u>UTILITY</u> <u>FUND</u>	<u>STREET</u> <u>AID</u> <u>FUND</u>	<u>WASTE</u> <u>COLLECT</u> <u>FUND</u>	<u>TOTAL</u>
Local Taxes	3,285,242	-	-	-	-	-	3,285,242
Permits	498,758	-	-	2,600	-	-	501,358
Intergovernmental	775,465	-	-	-	97,059	-	872,524
Fines	228,969	-	-	-	-	-	228,969
Charges for Svcs.	165,241	-	-	503,397	-	-	668,637
Miscellaneous	203,633	423	-	150,453	-	-	354,509
Contributions	51,752	103,720	-	-	-	-	155,472
Transfers	-	-	(757,058)	43,388	-	(472,019)	(1,185,690)
Subtotals	5,209,060	104,143	(757,058)	699,837	97,059	(472,019)	6,066,711
From Reserves	-	-	-	-	-	-	43,388
Totals:	5,209,060	104,143	(757,058)	699,837	97,059	(472,019)	6,110,099

SECTION 3. This resolution shall become effective upon passage.

Date of Adoption:

Mayor Rusty Moore

City Recorder Rusty Terry