



REGULAR MEETING  
BOARD OF COMMISSIONERS  
BELLE MEADE CITY HALL  
WEDNESDAY MAY 18, 2022  
Commencing @ 4:00 p.m.

There will be a Regular meeting of the Board of Commissioners, with public hearing, on **Wednesday, May 18, 2022, at 4:00 p.m.** at City Hall, 4705 Harding Road, Nashville, TN for consideration of the following items:

PAGE	INFO/DISC ACT		
I. PLEDGE OF ALLEGIANCE			
II. PUBLIC COMMENTS			
III. MINUTES – Regular Meeting – April 20, 2022	ACT	RM	1
IV. PUBLIC WORKS			
1. Staff Recognition - National Public Works Week	info	BR	
2. Monthly reports	info	LS	
3. Update on BMB Median Pathway Demonstration Project	info	LB	
4. Request to extend Creek Debris Removal Contract	ACT	RM	
5. CBM streets impacted by Metro speed limit reduction to 25mph	disc	LB	
V. CITY SERVICES			
A. Public Safety –			
1. Monthly reports	info	Chief	
2. Update on Peer Support Program	info	Chief	
B. Health and Sanitation			
1. Monthly reports	info	LS	
C. Building/Zoning/Planning			
1. Monthly reports	info	LP	
2. Appointment of Jim Hunt to BBCA	ACT	RM	
D. Waste Collection – No Matters			
E. Beautification/Landscape –			
1. Monthly report by Laura Katherine Wood	info	LKW	At Meeting

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INFO/DISC ACT PAGE

F. City Communications

1. Demonstration of GoGov push notification program
2. Other communication methods for City information

info  
disc

LP/BR

VI. ADMINISTRATION

A. Finance

1. Financial Statements – December 2021
2. Investment Schedules
3. Approval of Invoices Over \$5,000

info  
info  
**ACT**

LM  
LM  
**RM**

B. Facilities – No Matters

C. Human Resources / Personnel

1. Progress Update on Baker Tilly Executive Search

info

BR

VII. LEGISLATION

1. Ordinance 2022-2, Amending Section 12-302 (5) of the Belle Meade Municipal Code to Increase the Stormwater User Fee from \$7.47 per Equivalent Residential Unit (“ERU”) to \$22.41 per ERU, on second reading

**ACT**

**RM**

2. Ordinance 2022-3, Budget Appropriations for Fiscal Year 2022-2023, on first reading.

**ACT**

**RM**

3. Ordinance 2022-4, Fix Tax Rate for Fiscal Year 2022-2023, on first reading.

**ACT**

**RM**

4. Resolution 2022-06, Amending User Charges for Users of Wastewater Collection System of the City of Belle Meade

**ACT**

**RM**

VIII. OTHER MATTERS

The next scheduled meeting of the Board of Commissioners will be **Wednesday, June 15, 2022**, at Belle Meade City Hall 4705 Harding Road Nashville, TN.

BY ORDER OF THE MAYOR

  
Beth Reardon, City Manager

## AMENDMENT 1

### ORDINANCE 2022-2

**AN ORDINANCE TO AMEND SECTION 12-302 (5) (c) OF THE BELLE MEADE MUNICIPAL CODE TO INCREASE THE STORMWATER USER FEE FROM \$7.47 PER EQUIVALENT RESIDENTIAL UNIT ("ERU") TO \$22.41 PER ERU AND COMPARABLE INCREASES FOR MULTIPLE DWELLING UNIT RESIDENTIAL PROPERTIES ("Multi-Family Units").**

**WHEREAS**, in 2004 the Belle Meade City Commission ("Commission") adopted the Stormwater Fee Ordinance (Ordinance 2004-6) providing for stormwater management and the establishing a stormwater user fee within the City of Belle Meade; and

**WHEREAS**, the revenue from the Stormwater User Fee is intended to meet the costs to the City of services and facilities, including, but not limited to, the payment of principal and interest on debt incurred for stormwater management purposes, the creation of reserves for the replacement of permanent improvements for stormwater management, and other reasonable expenses necessary and convenient for the acquisition, construction, operation, maintenance, education and regulation of the stormwater management system and of properties affecting the stormwater management system; and

**WHEREAS**, specifically, the City is currently using revenue from stormwater fees for street sweeping, creek cleaning, capital projects, maintenance of infrastructure, emergency repairs, compliance with federal regulations for municipal separate storm sewer systems ("MS4"), stream monitoring, mapping of input and outfalls; and

**WHEREAS**, such fees are to be based both upon the reasonable cost to the City of the above services and activities and the benefit to each user actual or estimated use of such stormwater system and facilities; and

**WHEREAS**, the current fees of Seven Dollars Forty Seven Cents (\$7.47) per ERU have been in force since 2011 and are no longer adequate to cover the annual costs to the City without the City's having to subsidize these expenses out of its general fund all of which is shown by the summary of proposed increase and summary attached as Exhibits 1 ~~and~~, 2, and 3; and

**WHEREAS**, the Commission hereby finds that an increase is overdue and that based upon the known costs and reasonable estimates of future costs, the fee should be increased to Twenty-Two Dollars and Forty One Cents (\$22.41), effective on the beginning of the next fiscal year, July 1, 2022;

**WHEREAS**, the current Stormwater Fee Ordinance authorizes the City to treat multi-family units owned independently, such as residential condominiums, as detached dwelling unit properties in the application of stormwater service charge rates, but this option has not been enacted heretofore; and

WHEREAS, the Board finds that efficient management of the City's fiscal affairs warrants an increase in the stormwater management fee in this ~~amount~~amounts established by this ordinance;

NOW THEREFORE:

**SECTION ONE: BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE** that Section 12-305 (5)(c) of the Belle Meade Municipal Code is hereby amended to delete the figures "\$7.47" and to substitute therefor the figures "\$22.41."

**SECTION TWO: BE IT FURTHER ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE** that Section 12-305 of the Belle Meade Municipal Code shall be amended to add a new sub-section (f) which shall read as follows:

(f) The stormwater fee for independently owned multiple dwelling unit residential properties (hereinafter "condominiums") shall be based upon the fee for detached dwelling units, using the lower tier factor in the Table in Section 12-305 (5)(a), and shall be assessed on a per unit basis at \$11.20 per month.

**SECTION ~~TWO~~THREE:** BE IT FINALLY ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE THAT THIS ORDINANCE SHALL TAKE EFFECT ON JULY 1, 2022, THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS REQUIRING IT.

Passed on first reading:

April 20, 2022

Passed on Second Reading As Amended

May 18, 2022

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Rusty Moore, Mayor

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Rusty Terry, City Recorder



## New Stormwater Fees 4/2022

### Multi Family Units (Condos) in Belle Meade

Total Lot Area (sq. ft.)	Factor x ERU Monthly Rate	Monthly Fee	Annual Fee
0-40,000	0.5 x \$22.41	\$11.20	<b>\$134.41</b>
40,000-70,000	1.0 x \$22.41	\$22.41	\$268.92
> 70,000	2.0 x \$22.41	\$44.82	\$537.84

The costs below are based on the lower tier factor of  $0.5 \times 22.41 = \$11.20$  per month = \$134.41 yearly

<u>Stones Throw-</u>	4 Units x 134.41 =	\$537.64	Was \$89.64
<u>Glencourt-</u>	22 Units x 134.41 =	\$2,957.02	Was \$179.28
<u>Belle Meade Condos-</u>	13 Units x 134.41 =	\$1,747.33	Was \$179.28

**ORDINANCE 2022-3**

AN ORDINANCE TO APPROPRIATE FUNDS FOR THE CONDUCT OF THE FUNCTIONS OF THE CITY OF BELLE MEADE, TENNESSEE, INCLUDING SALARIES OF ALL EMPLOYEES AND PAYMENTS RELATED THERETO, PURCHASES OF SUPPLIES, MACHINERY AND EQUIPMENT, PAYMENT FOR SERVICES RENDERED PURSUANT TO CONTRACTS, UTILITY SERVICES, AND ALL OPERATING EXPENSES FOR THE FISCAL YEAR 2022-2023 AND PROVIDING FOR REVERSION OF ALL UNDISBURSED FUNDS HEREBY APPROPRIATED

BE IT ORDAINED, by the City of Belle Meade as follows:

**SECTION 1.** There are hereby appropriated, by the City of Belle Meade, the following amounts of money, out of funds already in the Treasury of the City or reasonably anticipated to be on hand when payments therefrom shall be required:

<u>FUNCTIONS</u>	<u>GENERAL FUND</u>	<u>BEAUTIF- ICATION FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>SEWER UTILITY FUND</u>	<u>STATE STREET AID FUND</u>	<u>WASTE COLLECTION FUND</u>	<u>TOTAL</u>
<b>EXPENDITURES</b>							
General	1,083,553		41,020				1,124,573
Police	2,009,808		156,625				2,166,433
Building & Zoning	143,693		-				143,693
Streets	345,755		2,226,372		94,329		2,666,456
Waste			-			594,200	594,200
Stormwater	207,960		1,100,000				1,307,960
Sewage			654,000	526,162			1,180,162
Parkways	136,940	45,375	50,000				232,315
Debt Service	-	-	-	-	-	-	-
Subtotals	3,927,708	45,375	4,228,017	526,162	94,329	594,200	9,415,790
Transfers	4,118,217 <sup>1</sup>	50,000	(4,228,017)	654,000		(594,200)	-
<b>Totals:</b>	<b>8,045,925</b>	<b>95,375</b>	<b>-</b>	<b>1,180,162</b>	<b>94,329</b>	<b>-</b>	<b>9,415,790</b>

(<sup>1</sup> Funds transfer from General Fund to Capital Projects Fund and Waste Collection Fund)

**SECTION 2.** It is anticipated the following amounts of money will be received from the sources set out herein.

<u>FUNCTIONS</u>	<u>GENERAL FUND</u>	<u>BEAUTIF- ICATION FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>SEWER UTILITY FUND</u>	<u>STATE STREET AID FUND</u>	<u>WASTE COLLECTION FUND</u>	<u>TOTAL</u>
<b>REVENUES</b>							
Local Taxes	3,282,516						3,282,516
Permits	454,000			\$1,600			455,600
Intergovernmental	772,208				\$100,368		872,576
Fines	234,916						234,916
Charges for Svcs.	333,266			\$502,091			835,357
Miscellaneous	970,946	\$300		\$405,423			1,376,669
Contributions	18,000	\$84,065					102,065
Transfers			(4,228,017)			(594,200)	
Subtotals	6,065,852	84,365	(4,228,017)	909,114	100,368	(594,200)	7,159,699
From Reserves	1,980,074	11,010	-	271,048	-	-	2,262,131
<b>Totals:</b>	<b>8,045,925</b>	<b>95,375</b>	<b>(4,228,017)</b>	<b>1,180,162</b>	<b>100,368</b>	<b>(594,200)</b>	<b>9,421,830</b>

**GENERAL, CAPITAL PROJECTS & WASTE COLLECTION FUNDS REVENUES & EXPENDITURES:**

ANTICIPATED FUND BALANCE JUNE 30, 2022	\$16,838,742
Add: Proposed Operating Revenues	6,065,851
Deduct: Proposed Operating Expenditures (no capital items)	(4,521,908)
Proposed Capital Items, FY 2023	(3,524,017)
One year's operating expenses (103% of proposed, no capital items)	(4,657,565)
Reserves for compensated absences	(444,630)
Reserves for unfunded pension liability	(14,256)
Debt Service	-
Designated for Stormwater (user fees)	(303,266)
Designated for Streets (Franchise fees)	(75,000)
Reserves for Projected Capital Items, FY 2024-2027	(7,842,320)
UNASSIGNED FUND BALANCE	<u>\$ 1,521,630</u>

**BEAUTIFICATION & STATE STREET AID FUNDS REVENUES & EXPENDITURES:**

ANTICIPATED FUND BALANCE JUNE 30, 2022	\$ 346,504
Add: Proposed Operating Revenues	184,733
Deduct: Proposed Operating Expenditures (no capital items)	(139,704)
Proposed Capital Items, FY 2023	50,000
UNASSIGNED FUND BALANCE	<u>\$ 441,533</u>

**SEWER UTILITY FUND REVENUES & EXPENDITURES:**

ANTICIPATED UNRESTRICTED NET POSITION JUNE 30, 2022	\$ 1,557,419
Add: Proposed Operating Revenues	909,114
Deduct: Proposed Operating Expenditures	(276,162)
One year's operating expenses (103% of proposed, no capital items)	(284,447)
Reserves for compensated absences	(4,273)
UNRESTRICTED NET POSITION	<u>\$ 1,901,652</u>

The Board of Commissioners may, from time to time during the fiscal year, by resolution, transfer funds appropriated herein without increasing or decreasing the total amount appropriated.

**SECTION 3.** The City Manager and/or City Treasurer is authorized to pay, and charge to each account as designated, by check of the City, for amounts not exceeding those appropriated in Section 1, herein, provided funds of the City are available to make such payments. Each check shall indicate the account from which it is paid and shall be signed by two of the five Commissioners or City Recorder, in an amount of \$5,000.00 or more and only one signature if amount is \$4,999.99 or less. The Board of Commissioners, may, by resolution, designate another employee of the City to sign such checks in place of the City Recorder, in the event of temporary absence or illness. All funds hereby appropriated and not disbursed from the designated accounts within a period of fourteen months commencing July 1, 2022 shall thereafter revert to the general fund of the City and be subject to further appropriations.

**SECTION 4.** All vendor invoices of \$5,000 or more shall be approved by the Commissioners at their regular or special meetings each month and such approval shall be recorded in the meeting minutes.

**SECTION 5.** This Ordinance shall become effective on July 1, 2022.

Passed on first reading:

May

\_\_\_\_\_  
Mayor Rusty Moore

Passed on second reading:

June

\_\_\_\_\_  
City Recorder Rusty Terry

ORDINANCE 2022-4

AN ORDINANCE TO FIX THE TAX RATE FOR THE CITY OF  
BELLE MEADE FOR THE FISCAL YEAR 2022-2023

BE IT ORDAINED, by the City of Belle Meade, as follows:

**Section 1.** Taxes on all taxable property within the limits of the City of Belle Meade for the fiscal year 2022-2023 shall be collected and computed at the rate of \$0.50 cents per \$100.00 dollars of resulting assessed valuation. The property values as assessed by the Metropolitan Government of Nashville and Davidson County shall apply.

**Section 2.** This Ordinance shall become effective fifteen (15) days after passage.

Passed on first reading:

Date

Passed on second reading:

Date

\_\_\_\_\_  
Mayor Rusty Moore

\_\_\_\_\_  
City Recorder Rusty Terry



## **RESOLUTION 2022-06**

### **A RESOLUTION AMENDING USER CHARGES FOR USERS OF THE WASTEWATER COLLECTION FACILITIES OF THE CITY OF BELLE MEADE**

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE, as follows:

Section 1. Pursuant to Belle Meade Municipal Code, Title 18, Chapter 1, Section 18-117, Schedule of Rates, the user charge for users of the wastewater collection facilities of the City of Belle Meade is amended as follows:

\$3.20 per 100 cubic feet of water consumed,  
With a minimum of \$ per month per user.

Section 2. The volume of water consumed shall be determined by actual meter readings, adjusted so as to take into account water not normally entering the sewerage system (e.g., for filling swimming pools, irrigation systems, etc.) in like manner as adjustments are made by the Metropolitan Government of Nashville and Davidson County, Tennessee in the calculation of its sewer user charges to its customers.

Section 3. This Resolution shall take effect July 1, 2022, the welfare of the City of Belle Meade requiring it.

DATE OF ADOPTION: \_\_\_\_\_

\_\_\_\_\_  
Mayor, Rusty Moore

\_\_\_\_\_  
City Recorder Rusty Terry

## **RESOLUTION 2022-06**

### **A RESOLUTION AMENDING USER CHARGES FOR USERS OF THE WASTEWATER COLLECTION FACILITIES OF THE CITY OF BELLE MEADE**

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE, as follows:

Section 1. Pursuant to Belle Meade Municipal Code, Title 18, Chapter 1, Section 18-117, Schedule of Rates, the user charge for users of the wastewater collection facilities of the City of Belle Meade is amended as follows:

\$3.20 per 100 cubic feet of water consumed,  
With a minimum of \$29.45 per month per user.

Section 2. The volume of water consumed shall be determined by actual meter readings, adjusted so as to take into account water not normally entering the sewerage system (e.g., for filling swimming pools, irrigation systems, etc.) in like manner as adjustments are made by the Metropolitan Government of Nashville and Davidson County, Tennessee in the calculation of its sewer user charges to its customers.

Section 3. This Resolution shall take effect July 1, 2022, the welfare of the City of Belle Meade requiring it.

DATE OF ADOPTION:

May 18, 2022

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Vice-Mayor Haley Dale

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City Recorder Rusty Terry