

**City of Belle Meade  
Board of Commissioners Meeting  
Belle Meade City Hall  
March 24, 2022**

**Call to order**

The meeting was called to order by Mayor James Hunt at 4:00 p.m.

**Commissioner's present**

James Hunt, Mayor                      Rusty Moore, Vice Mayor                      Bob Weigel  
Louise Bryan                      Haley Dale

**Staff members present**

Beth Reardon, City Manager    Charles Williams, Chief of Police  
Leigh Mills, Director of Finance & HR                                      Mack Mangrum Lieutenant  
Larry Smith, Public Works Director                                      Lyle Patterson, Building Official  
Rusty Terry, City Recorder    Doug Berry, City Attorney

**I. Pledge of Allegiance** - led by Mayor James Hunt

**II. Public Comments** -

Wendy Longmire, Nashville attorney running for Judge of First Circuit Court, introduced herself, offering her credentials and asking for support in her bid for judge.

Thom Druffel Metro Council: Met with Nashville Mayor Cooper to discuss Brookmeade Park, provided a plan to the mayor for review and consideration. Druffel noted that stormwater is a large issue throughout the district and the city, as it is in Belle Meade. He has started legislation to study how new development is impacting the issue.

Marshall Sanders, resident at 310 Walnut Drive spoke regarding remediation on the stormwater issues on Walnut Drive. Asking that the commissioners will continue to prioritize the stormwater issue on Walnut Drive.

Gary Smith, resident at 220 Deer Park Circle expressed displeasure that the city was hiring a firm to assist the commissioners in a search for the next city manager. He felt this was unnecessary as there was talent among the current staff to promote from within, including codes official Lyle Patterson.

**Public Comments Closed**

**III. Minutes** - Regular meeting held February 16, 2022

**Motion to approve as presented:** Moore      **Second:** Bryan      **Vote:** All aye

**IV. Public Works**

**1. Proposal for Engineering Fees - Culvert Replacements**

Smith summarized a proposal by CEC for Engineering Fees Stormwater Infrastructure Improvements.

- A collapsed drainage pipe which runs, under Sutherland Ave., parallel to Belle Meade Boulevard at the intersection with Sutherland.

- A pipe running under Jackson Boulevard at the intersection of Jackson Boulevard and Gerald Place, a slip pipe may be possible, or replacement may be necessary, but will not be determined until they can see the pipe.
- Dale inquired about the product that would be used, Smith informed her it would be plastic or concrete, which would be determined once the job is bid.

**Motion to accept proposal for Engineering Fees - Culvert Replacements:**

**Moore            Second:        Weigel            Vote:            All aye.**

City Attorney Berry recommended review of the contract and the standard terms and conditions set forth in the contract.

**Motion to amend the original motion to include "subject to city attorney's approval of contract provision":**

**Moore            Second:        Weigel  
Vote: All aye.**

**2. Parade Permit - Cheekwood Antique Car Parade**

Barry Stowe, Chairman of the Board of Cheekwood Botanical Gardens and Museum of Art present plans for a Classic Car parade on June 19, 2022 at 3:45 p.m. This will be the finale of the Classic Car weekend at Cheekwood. The route was provided by Stowe, and approximately 40 cars that will be part of the parade.

- Dale inquired about parking issues, Stowe said that if the permit request was approved Cheekwood would work with St. George's, Immanuel Baptist and research other areas for public parking and viewing sites.

**Motion to approve:            Weigel            Second:        Bryan**

**Board Discussion**

- Bryan requested that the Board of Commissioners be provided the plan for parking and viewing the parade by the public prior to the event.

**Vote to approve the request for a Parade Permit for Cheekwood:        All aye.**

**3. Paving Schedule - letter to residents**

Smith updated the progress on the paving schedule.

**4. Monthly Reports - no questions.**

**5.**

**6. Proposal for Engineering Fees - FY 22-23 Stormwater Projects**

Steve Casey provided information and reviewed the proposal for a stormwater infrastructure improvement project that will include Walnut Drive, the intersection of Lynwood Boulevard, Lynwood Terrace and Lynwood Lane, and the intersection of Abbot Martin Road Lynwood Boulevard and Walnut Drive.

**Motion to approve:            Moore            Second        Dale            Vote:        All aye.**

**7. Progress Update - TDOT Multimodal Grant Project**

Reardon provided an update on the process:

- Initiation packet was submitted February 18 and had been predictably returned for additional information which was provided and accepted.
- "Staffed and Equipped" interview conducted by TDOT project coordinator with Reardon, Smith and Patterson; contract to be sent for signatures.
- NEPA (National Environmental Policy Act) phase to begin which identifies potential environment impacts and/or required mitigation measure needed for project to proceed. This is a lengthy process.

**8. Progress Update - State & Local Fiscal Recovery Funds**

Reardon reported

- March 21 she and Mills attended a US Treasury webinar regarding information on the Final Rule effect April 1.
- April 30 is the deadline for reporting proposed projects eligible for funding. Initial information has been entered in the State and US Treasury portals and staff will be working with CEC over the next 4-5 weeks to finalize details on the stormwater project description, estimated costs and all other data required to be submitted.

**V. City Services**

**A. Public Safety**

1. **Monthly Reports** - submitted by Police Chief Williams, reviewed

<b>Statistics Summary September 2021</b>		
<u>286</u> Citations Issued	<u>10</u> Traffic Crashes	<u>25</u> Alarms
<u>2</u> Burglary	<u>0</u> Theft of Property	<u>7</u> Arrests
<b>License Plate Removal (LPR) Report</b>		
<u>5</u> - Stolen Vehicles	<u>4</u> - Stolen License Plates	
<u>2</u> - Missing Person	<u>0</u> - Wanted Person	

2. **Estimates for Digital Night Vision Cameras**

Chief stated that our current security surveillance cameras are working, but the video quality has deteriorated and is inferior to the advancement of newer night vision cameras that are now available. There are extra funds in the current budget, and the proposal is to update two sites now. The upgrade will help with investigations, especially those that occur after dark. Locations to be upgraded are Abbott Martin/Lynwood Blvd. and Harding Road/Lynwood Blvd. These locations are the top two upgrades requested in Detective Sexton's LPR reports. Three estimates were obtained. SkyCop, the company we currently work with, advised that if we go with a different company our system could be compromised. Chief Williams recommended SkyCop. Estimates:

**SkyCop - 3-year warranty on all equipment**

(6) Hikvision Cameras with night vision @\$400 ea.	\$2,400.00
(2) 8ch NVR with 4TB hard drive:	<u>\$2,904.00</u>
Equipment Total:	\$5,304.00
Installation and Labor	<u>\$1,400.00</u>
Total	\$6,704.00

**Here are additional quotes online for the equipment only - no installation.**  
SkyCop does not install equipment that is not their own.

**(6) Hikvision Cameras with night Vision**

SurveillanceVideo.com @ \$242 ea.	\$1,452.00	Total Cost
IP Security Depot @ \$236.99 ea.	\$1,421.94	Total Cost

**(2) 8ch NVR with 4 TB hard drive**

Amazon \$1,385.02 Total Cost  
A1 Security Cameras \$1,620.00 Total Cost

**Motion to approve purchase of equipment from SkyCop based on Chief Williams' recommendation: Weigel Second: Moore Vote: All aye.**

**3. Introduction of New Officer - David Linane**

Chief Williams introduced Officer Linane, who joined the Belle Meade Police Department in March. Linane previously worked for the Cleveland Heights Ohio Police Department.

**B. Health and Sanitation**

**1. Monthly Reports** - submitted by Dylan Hood, Smith reviewed

**C. Building/Zoning/Planning**

**1. Monthly Reports** - submitted by Building Official Lyle Patterson, reviewed

9 Permits Issued \$2,029,410.00 estimated construction cost  
0 Permit Closed  
1 Grading/Soil/Disturbance Permits  
0 Stormwater Complaints Filed

**2. Update on P/T Engineer for Stormwater Plan Site Inspections**

Patterson stated that we have contracted with CEC, Steve Casey, and beginning March 23, an engineer from CEC will be performing inspections of Belle Meade active sites, looking for their EPSC (Erosion Prevention Sediment Control) measures. Some of these sites that are allowing silt fences to fall down, there may be illegal discharges, and straw wattles that aren't protected. The engineer will be reviewing sites every two weeks for the next two months, then we will break it down to once a month for them to assist with monitoring these sites to make sure the contractors are following appropriate measures.

**3. Member Updates to Boards/Commissioners**

**Motion to defer: Moore Second: Weigel Vote: All Aye**

**D. Waste Collection**

**1. Bid Results - Solid Waste, Trash & Recycle Collection Contract**

Reardon presented the following:

At 10:00 a.m. on Friday, Mach 11<sup>th</sup>, the City held a public bid opening for its 2022-2025 Solid Waste, Trash and Recycle Collection Contract. Eight contractors were notified of, or picked up the bid specifications and three submitted bids follow:

<b>CONTRACTOR</b>	<b>RESIDENTIAL ANNUAL</b>	<b>RESIDENTIAL MONTHLY</b>	<b>RESIDENTIAL PER HOUSEHOLD*</b>	<b>DUMPSTERS MONTHLY</b>
GFL	\$483,000.00	\$40,250.00	\$35.00	No Charge
Clean Earth Collections	\$441,600.00	\$36,800.00	\$32.00	\$900.00
Franklin Disposal	\$383,006.40	\$31,917.20	\$27.754	\$1,500.00

(\*Contract pricing is based on 1,150 residential units)

Reardon noted that she and Director Smith reviewed the bids, and they recommend that the Solid Waste, Trash and Recycle Collection contract be awarded to the City's current contractor, Franklin Disposal, for the above pricing. This is a three-year contract, beginning July 1<sup>st</sup>, with the possibility of it becoming a four- or five-year contract due to the City's option to grant two one-year extensions. The contract price is fixed for the first three years and can be increased by the lesser of 4% of the contract amount or current CPI at the time of extension.

**Motion to approve new contract with Franklin Disposal: Moore**  
**Second: Bryan Vote: All aye.**

**E. Beautification/Landscape**

**1. Monthly Report** - updates from City Administrator Beth Reardon and Louise Bryan  
Reardon provided the following information

- Laura Katherine Wood met with each one of her subcommittees to discuss plans for the year.
- Reardon and Wood met with LSI, and the spring plantings have been selected and will be out soon, along with replacements for the hydrangeas at the Tyne Boulevard median which are a sight issue.
- The newly formed Events Committee (a subcommittee) is working on events for the Oak and Magnolia donor levels to the Ceres Society.
- Annual Ceres Society fundraising letters will go out on March 25.

Reardon stated that she, and Louise had met with the Civic Design Center about assisting with the median demonstrations, which would be timed for the second week of the Farmers Market at St. George's on May 12<sup>th</sup> and the Cheekwood Antique Car parade on June 19<sup>th</sup>. Medians 2 & 3 will be used for the demonstration project in May and the last median at the Warner Park entrance will be used in June. Bryan provided the following information:  
The Civic Design Center of Nashville works with communities to test projects. For \$5,000 they will create a plan, which would be constructed by the Belle Meade Public Works Department. The Civic Design Center would be on sight for the opening day of the Farmers Market, and the Cheekwood Antique Car Parade. I am hopeful that the Ceres Society would split this cost with us.

**Move to approve contract with Civic Design Center for up to \$5,000:**  
**Dale Second: Moore Vote: All aye.**

**F. City Communications - NO MATTERS**

**VI. Administration**

**A. Finance**

1. Financial Statements - January 2022 presented by Leigh Mills
2. Investment Schedules - reviewed
3. Approval of Invoices over \$5,000:

Stansell Electric Company, Inc.	\$7,712.34
Wascon, Inc.	\$10,273.98
Wascon Inc.	\$ 6,749.32

Motion to approve invoices: Weigel Second: Dale Vote: All aye.

B. Facilities - NO MATTERS

C. Human Resources / Personnel - NO MATTERS

VII. LEGISLATION

1. Ordinance 2022-1, To Close, Vacate and Abandon the Pedestrian Walkway Easement as Shown on Plat for the Resubdivision of Royal Oaks Section B, on second reading

Motion to approve: Weigel Second: Bryan Vote: All aye.

VIII. Other Matters

1. Reminder - Free Shred Day, Saturday, April 2 from 9 a.m. to 12 noon.

2. Early Voting Schedule (ALL April meetings will be held in Johnson Hall at St. George's Episcopal Church.

3. Mayor Jim Hunt resigned as Mayor of the Board of Commissioners, for personal reasons. He will continue as a commissioner for the remainder of his term.

Meeting Adjourned at 5:47 p.m.

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Mayor Jim Hunt

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City Recorder Rusty Terry