

**City of Belle Meade
Board of Commissioners Meeting
Belle Meade City Hall
February 16, 2022**

Call to order

The meeting was called to order by Mayor James Hunt at 4:00 p.m.

Commissioner's present

James Hunt, Mayor Rusty Moore, Vice Mayor Bob Weigel
Louise Bryan Haley Dale

Staff members present

Beth Reardon, City Manager Charles Williams, Chief of Police
Lyle Patterson, Building Official
Leigh Mills, Director of Finance & HR Larry Smith, Public Works Director
Rusty Terry, City Recorder

I. Pledge of Allegiance - led by Mayor James Hunt

II. Public Comments -

Thom Druffel, Metro Council: Provided an update on the LPR bill that passed Metro Council, noting that there will be Public Meetings before the LPR technology is implemented in Davidson County.

- Vice Mayor Moore noted a significant accident that had occurred at the split of Highway 70 and 100, Druffel noted the NDOT is working on the implementation of the 15-point plan they have developed, there is no timeline as yet.
- Mayor Hunt inquired about the homeless issue at Brookmeade Park, Druffel stated that they are working on the issue, there are some roadblocks, and hopes that the upcoming meeting with Mayor Cooper and the Homeless Commission will provide more details on a timeline.

Public Comments Closed

III. Minutes - Regular meeting held January 19, 2022

Motion to approve as presented: Moore **Second:** Dale **Vote:** All aye

IV. Public Works

1. **Monthly Reports** - submitted by Director Smith reviewed.

2. **Consideration of Bid Results - 2022 Street Resurfacing Project**

- Mayor Hunt inquired how the streets were chosen, Smith stated they are chosen by the engineers based on a scoring system.
- Hunt noted that the streets to be paved are Shepard Place, Forsythe Place, Iroquois Avenue, and Deer Park near Belle Meade Boulevard, and some re-striping at bridges.

Barge Cauthen & Associates, Inc. reviewed the three bids received and based on the information recommends awarding the contract to Sessions Paving Company in the contract amount of \$351,090.00 with a cost of \$3,000.00 to engage the bonds.

4-Star Paving	\$423,750.00
Gibbs Brothers	\$377,624.00
Sessions Paving	\$351,090.00

- Reardon stated that the bid was over what was budgeted for repaving, \$297,872, which is the amount that Metro gives the City for street maintenance. She noted there is an additional \$23,000 in the Public Works budget for equipment, which will not be purchased. She also stated that there were additional monies in the capital budget that have become available due to the grant monies we will receive for the sidewalk project on Harding Pike. Reardon stated that if Shepard Place were removed from the project we would come in very close to the budgeted amount.
- Mayor Hunt stated he felt it best to stay on schedule; Moore noted that costs could also increase again next year.

Motion to approve the bid from Sessions Paving in the amount of \$351,090:

Moore Second: Dale Vote: All Aye

3. TDOT Multi-Modal Grant Awards - Harding Road. Sidewalk

City Manager Reardon reported that she, Building Official Lyle Patterson, and Public Works Director Larry Smith completed two days of required online TDOT training, and that they had all passed the test and received their certificate.

4. Progress Update-State & Local Fiscal Recovery Funds/ARPA

City Manager Reardon reported that she will be going into the new portal on the State Finance Department's website and start the process of how to submit the city project. She will update the commissioners as the process continues.

V. City Services

A. Public Safety

1. Monthly Reports - submitted by Police Chief Williams, reviewed Chief Williams stated that following the retirement of Lieutenant Higgins it was necessary to fill his position. Sergeant Mack Mangrum was promoted to Lieutenant and Officer Kate Cloxton was promoted to Sergeant.

Commissioner Louise Bryan joined the meeting at 4:22 p.m.

Statistics Summary September 2021

<u>302</u> Citations Issued	<u>7</u> Traffic Crashes	<u>30</u> Alarms
<u>1</u> Burglary	<u>4</u> Theft of Property	<u>1</u> Arrests

License Plate Removal (LPR) Report

<u>12</u> - Stolen Vehicles	<u>2</u> - Stolen License Plates
<u>0</u> - Missing Person	<u>0</u> - Wanted Person

B. Health and Sanitation

1. Monthly Reports - submitted by Dylan Hood, Smith reviewed Weigel inquired if preventive maintenance would lower the number of pump replacements. Smith stated they preventive maintenance continuous to keep replacements at a minimum.

C. Building/Zoning/Planning

1. Monthly Reports - submitted by Building Official Lyle Patterson

8 Permits Issued \$3,298,470.00 estimated construction cost
1 Permit Closed
0 Grading/Soil/Disturbance Permits
0 Stormwater Complaints Filed

2. Annual Permit - St. George's Farmer's Market

Agatha Nolen, Director of Outreach at St. George's requested a permit for their annual Farmer's market stating they would be operating the market on Thursday's, May 5-August 25, 2022 from 3:30 p.m. to 6:00 p.m., set up will begin at 2:30 p.m. and breakdown completed by 7:00 p.m. They are increasing the number of vendors from 20 to 25. Nolen noted that traffic patterns should not change.

- Commissioner Weigel inquired what the church does with the profits. Nolen stated they donate to an area food group, last year the profits were donated to The Nashville Food Group.

Motion to approve the annual permit for the Farmer's Market at St. Georges:
Moore Second: Weigel Vote: All aye.

D. Waste Collection NO MATTERS

E. Beautification/Landscape

1. Monthly Report - presented by Laura Katherine Wood

Wood reported that the Beautification Committee had met on February 14, 2022, and that the committee had been asked to provide a plan for the Belle Meade Boulevard Demonstration Project by this meeting date, and realized the timeframe was impossible for them to meet. She had walked the two median areas for the proposed demonstration site with Landscape Architect, Gavin Duke, and Vice President of Gardens and Facilities at Cheekwood, Peter Grimaldi, and that they had told her they would need a survey of the medians in order to create the necessary plan for the median areas. The survey was to include a CAD file, including grading and current plantings. Grimaldi inquired with Crawford & Cummings, a local survey company about donating their services, but they are unable to do so, and the cost would be \$3,500 to \$4,000. Wood noted that a survey would be needed as the project moves forward, and two of the committee members are working to see if they can have the survey done for less money. She stated the committee believes that April is the soonest to have the plan ready to present to the commissioners. They have also asked Duke and Grimaldi to provide both a high end and low end dollar amount so that they can work on the budget.

Wood also noted that they are working on their committee assignments.

- Commissioner Dale: I understand the need for a survey, but this seems excessive for something that is for demonstration purposes, I was hoping for something that would show us scale, etc.

Wood stated that the drawings that had been presented were to scale, and they needed to know the grade so they would understand how to create a temporary garden using pots and pavers, which would be temporary.

- Vice Mayor Moore stated that he believed that the commissioners had put more responsibility on the Beautification Committee than they should or had intended. He also stated that the city's Public Works department and City Commission are responsible for infrastructure, such as walkways, and that the Beautification Committee would be responsible for enhancing the median areas with plants. Public Works needs to

determine where the sidewalks will be located and installed, and once that is accomplished the Beautification Committee will determine the plantings, with the understanding that they may not be permanent.

- Commissioner Bryan stated that a demonstration project is always low cost and reversible and short term, and that a survey was not consistent with what the project was about. She noted that Moore was correct in that the infrastructure was the responsibility of the city, and the Beautification Committee would soften that with plantings.

Wood thanked the commissioners for taking the infrastructure portion of the project off the Beautification Committee's plate.

Wood concluded her report by stating that Saturday March 5 would be Weed Wrangle, a nationwide event which had its roots in Tennessee. This year will be a stay-at-home wrangle, for people to wrangle those invasive weeds on their property.

F. City Communications - NO MATTERS

VI. Administration

A. Finance

1. Financial Statements - September 2021 presented by Leigh Mills
2. Investment Schedules - reviewed
3. Approval of Invoices over \$5,000:

Barge Cauthen Associates	\$11,463.82
Master Medical Equipment	\$11,820.00
Wascon Inc.	\$ 6,579.32
Omnigo Software	\$ 8,216.80

Motion to approve invoices: Weigel Second: Bryan Vote: All aye.

B. Facilities - NO MATTERS

C. Personnel - NO MATTERS

VII. LEGISLATION

1. Ordinance 2022-1, To Close, Vacate and Abandon the Pedestrian Walkway Easement as Shown on Plat for the Resubdivision of Royal Oaks Section B, on second reading

Building Official Patterson stated that voting on Ordinance 2022-1 would need to be deferred because the Municipal Planning Commission had been unable to meet on February 15, 2022 for lack of a quorum.

Motion to defer Ordinance 2022-1 until the Planning Commission can make a recommendation: Moore Second: Weigel Vote: All aye.

2. Resolution 2022-02, To Approve the Consultant Selection Policy of The Tennessee Dept. of Transportation with Respect to Highway 70 Sidewalk Construction Project

**Motion to approve Resolution 2022-02: Dale Second: Bryan
Vote: All aye.**

3. Resolution 2022-03, Accept a Donation of Real Property

Motion to approve Resolution 2022-03: Bryan Second: Weigel
Vote: All aye.

4. Resolution 2022-04, To Support Restoring the Historic Revenue Sharing Relationship Between the State of Tennessee and Its Local Governments and to Return the Local Share of the Single Article Cap To Local Governments

Motion to approve Resolution 2022-04: Moore Second: Dale
Vote: All aye.

VIII. Other Matters - None

Meeting Adjourned at 5:18 p.m.

Mayor Jim Hunt

City Recorder Rusty Terry