

REGULAR MEETING
BOARD OF COMMISSIONERS
ST. GEORGE'S EPISCOPAL CHURCH
WEDNESDAY, APRIL 20, 2022
Commencing at 4:00 p.m.

There will be a Regular meeting of the Board of Commissioners, with public hearing, on **Wednesday, April 20, 2022, at 4:00 p.m. at St. George's Episcopal Church, 4715 Harding Road,** Nashville, TN for consideration of the following items:

| | INFO/DISC | ACT | PAGE |
|--|-----------|-------|------------|
| I. PLEDGE OF ALLEGIANCE | | | |
| II. PUBLIC COMMENTS | | | |
| III. ELECTION OF VICE MAYOR | ACT | RM | |
| IV. MINUTES – Regular Meeting – March 24, 2022 | ACT | RM | |
| V. PUBLIC WORKS | | | |
| 1. Monthly reports | info | LS | |
| 2. Estimates for New Pressure Washer | ACT | RM | |
| 3. Update on BMB Median Pathway Demonstration Project | info | Bryan | At Meeting |
| 4. Progress Update – TDOT Multimodal Grant Project | info | BR | At Meeting |
| 5. Progress Update – State & Local Fiscal Recovery Funds | info | BR | At Meeting |
| VI. CITY SERVICES | | | |
| A. Public Safety – | | | |
| 1. Monthly reports | info | Chief | |
| 2. David & Cindy Wilds Outstanding Service Award | info | Chief | |
| 3. Interlocal Agreement – Surveillance Cameras | ACT | RM | |
| B. Health and Sanitation | | | |
| 1. Monthly reports | info | LS | |
| C. Building/Zoning/Planning | | | |
| 1. Monthly reports | info | LP | |
| D. Waste Collection – NO MATTERS | | | |

Board of Commissioners Meeting
April 20, 2022

INFO/DISC ACT PAGE

E. Beautification/Landscape –

1. Monthly report by Laura Katherine Wood

At Meeting

F. City Communications – NO MATTERS

VII. ADMINISTRATION

A. Finance

1. Financial Statements – December 2021
2. Investment Schedules
3. Approval of Invoices Over \$5,000

info LM
info LM
ACT RM

B. Facilities – NO MATTERS

C. Human Resources / Personnel

1. Recommendation for Executive Search Firm

ACT RM

At Meeting

VIII. LEGISLATION

1. Ordinance 2022-2, Amending Section 12-302 (5) of the Belle Meade Municipal Code to Increase the Stormwater User Fee from \$7.47 per Equivalent Residential Unit (“ERU”) to \$22.41 per ERU, on first reading
2. Resolution 2022-05, Amending Resolution 2021-05 Establishing Amounts of Fees to be Charged by the City of Belle Meade for Permit Applications and Other Fees

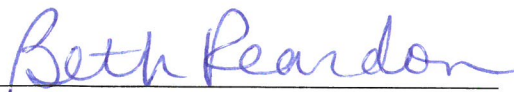
ACT RM

ACT RM

IX. OTHER MATTERS – NONE

The next scheduled meeting of the Board of Commissioners will be **Wednesday, May 18, 2022**. The location is City Hall 4705 Harding Road Nashville, TN.

BY ORDER OF THE MAYOR


Beth Reardon, City Manager

City of Belle Meade
Board of Commissioners Meeting
Belle Meade City Hall
March 24, 2022

Call to order

The meeting was called to order by Mayor James Hunt at 4:00 p.m.

Commissioner's present

James Hunt, Mayor Rusty Moore, Vice Mayor Bob Weigel
Louise Bryan Haley Dale

Staff members present

| | |
|---------------------------------------|-----------------------------------|
| Beth Reardon, City Manager | Charles Williams, Chief of Police |
| Leigh Mills, Director of Finance & HR | Mack Mangrum Lieutenant |
| Larry Smith, Public Works Director | Lyle Patterson, Building Official |
| Rusty Terry, City Recorder | Doug Berry, City Attorney |

I. Pledge of Allegiance - led by Mayor James Hunt

II. Public Comments -

Wendy Longmire, Nashville attorney running for Judge of First Circuit Court, introduced herself, offering her credentials and asking for support in her bid for judge.

Thom Druffel Metro Council: Met with Nashville Mayor Cooper to discuss Brookmeade Park, provided a plan to the mayor for review and consideration. Druffel noted that stormwater is a large issue throughout the district and the city, as it is in Belle Meade. He has started legislation to study how new development is impacting the issue.

Marshall Sanders, resident at 310 Walnut Drive spoke regarding remediation on the stormwater issues on Walnut Drive. Asking that the commissioners will continue to prioritize the stormwater issue on Walnut Drive.

Gary Smith, resident at 220 Deer Park Circle expressed displeasure that the city was hiring a firm to assist the commissioners in a search for the next city manager. He felt this was unnecessary as there was talent among the current staff to promote from within, including codes official Lyle Patterson.

Public Comments Closed

III. Minutes - Regular meeting held February 16, 2022

Motion to approve as presented: Moore Second: Bryan Vote: All aye

IV. Public Works

1. Proposal for Engineering Fees - Culvert Replacements

Smith summarized a proposal by CEC for Engineering Fees Stormwater Infrastructure Improvements.

- A collapsed drainage pipe which runs, under Sutherland Ave., parallel to Belle Meade Boulevard at the intersection with Sutherland.

- A pipe running under Jackson Boulevard at the intersection of Jackson Boulevard and Gerald Place, a slip pipe may be possible, or replacement may be necessary, but will not be determined until they can see the pipe.
- Dale inquired about the product that would be used, Smith informed her it would be plastic or concrete, which would be determined once the job is bid.

Motion to accept proposal for Engineering Fees - Culvert Replacements:

Moore Second: Weigel Vote: All aye.

City Attorney Berry recommended review of the contract and the standard terms and conditions set forth in the contract.

Motion to amend the original motion to include "subject to city attorney's approval of contract provision": Moore Second: Weigel
Vote: All aye.

2. Parade Permit - Cheekwood Antique Car Parade

Barry Stowe, Chairman of the Board of Cheekwood Botanical Gardens and Museum of Art present plans for a Classic Car parade on June 19, 2022 at 3:45 p.m. This will be the finale of the Classic Car weekend at Cheekwood. The route was provided by Stowe, and approximately 40 cars that will be part of the parade.

- Dale inquired about parking issues, Stowe said that if the permit request was approved Cheekwood would work with St. George's, Immanuel Baptist and research other areas for public parking and viewing sites.

Motion to approve: Weigel Second: Bryan

Board Discussion

- Bryan requested that the Board of Commissioners be provided the plan for parking and viewing the parade by the public prior to the event.

Vote to approve the request for a Parade Permit for Cheekwood: All aye.

3. Paving Schedule - letter to residents

Smith updated the progress on the paving schedule.

4. Monthly Reports - no questions.

5.

6. Proposal for Engineering Fees - FY 22-23 Stormwater Projects

Steve Casey provided information and reviewed the proposal for a stormwater infrastructure improvement project that will include Walnut Drive, the intersection of Lynwood Boulevard, Lynwood Terrace and Lynwood Lane, and the intersection of Abbot Martin Road Lynwood Boulevard and Walnut Drive.

Motion to approve: Moore Second Dale Vote: All aye.

7. Progress Update - TDOT Multimodal Grant Project

Reardon provided an update on the process:

- Initiation packet was submitted February 18 and had been predictably returned for additional information which was provided and accepted.
- "Staffed and Equipped" interview conducted by TDOT project coordinator with Reardon, Smith and Patterson; contract to be sent for signatures.
- NEPA (National Environmental Policy Act) phase to begin which identifies potential environment impacts and/or required mitigation measure needed for project to proceed. This is a lengthy process.

8. Progress Update - State & Local Fiscal Recovery Funds

Reardon reported

- March 21 she and Mills attended a US Treasury webinar regarding information on the Final Rule effect April 1.
- April 30 is the deadline for reporting proposed projects eligible for funding. Initial information has been entered in the State and US Treasury portals and staff will be working with CEC over the next 4-5 weeks to finalize details on the stormwater project description, estimated costs and all other data required to be submitted.

V. City Services

A. Public Safety

1. Monthly Reports - submitted by Police Chief Williams, reviewed

| Statistics Summary September 2021 | | |
|------------------------------------|----------------------------------|------------------|
| <u>286</u> Citations Issued | <u>10</u> Traffic Crashes | <u>25</u> Alarms |
| <u>2</u> Burglary | <u>0</u> Theft of Property | <u>7</u> Arrests |
| License Plate Removal (LPR) Report | | |
| <u>5</u> - Stolen Vehicles | <u>4</u> - Stolen License Plates | |
| <u>2</u> - Missing Person | <u>0</u> - Wanted Person | |

2. Estimates for Digital Night Vision Cameras

Chief stated that our current security surveillance cameras are working, but the video quality has deteriorated and is inferior to the advancement of newer night vision cameras that are now available. There are extra funds in the current budget, and the proposal is to update two sites now. The upgrade will help with investigations, especially those that occur after dark. Locations to be upgraded are Abbott Martin/Lynwood Blvd. and Harding Road/Lynwood Blvd. These locations are the top two upgrades requested in Detective Sexton's LPR reports. Three estimates were obtained. SkyCop, the company we currently work with, advised that if we go with a different company our system could be compromised. Chief Williams recommended SkyCop. Estimates:

SkyCop - 3-year warranty on all equipment

| | |
|--|-------------------|
| (6) Hikvision Cameras with night vision @\$400 ea. | \$2,400.00 |
| (2) 8ch NVR with 4TB hard drive: | <u>\$2,904.00</u> |
| Equipment Total: | \$5,304.00 |
| Installation and Labor | <u>\$1,400.00</u> |
| Total | \$6,704.00 |

Here are additional quotes online for the equipment only - no installation. SkyCop does not install equipment that is not their own.

(6) Hikvision Cameras with night Vision

| | | |
|-----------------------------------|------------|------------|
| SurveillanceVideo.com @ \$242 ea. | \$1,452.00 | Total Cost |
| IP Security Depot @ \$236.99 ea. | \$1,421.94 | Total Cost |

(2) 8ch NVR with 4 TB hard drive

| | |
|---------------------|-----------------------|
| Amazon | \$1,385.02 Total Cost |
| Al Security Cameras | \$1,620.00 Total Cost |

Motion to approve purchase of equipment from SkyCop based on Chief Williams' recommendation: Weigel Second: Moore Vote: All aye.

3. Introduction of New Officer - David Linane

Chief Williams introduced Officer Linane, who joined the Belle Meade Police Department in March. Linane previously worked for the Cleveland Heights Ohio Police Department.

B. Health and Sanitation

1. **Monthly Reports** - submitted by Dylan Hood, Smith reviewed

C. Building/Zoning/Planning

1. **Monthly Reports** - submitted by Building Official Lyle Patterson, reviewed

| | |
|---|--|
| <u>9</u> Permits Issued | \$2,029,410.00 estimated construction cost |
| <u>0</u> Permit Closed | |
| <u>1</u> Grading/Soil/Disturbance Permits | |
| <u>0</u> Stormwater Complaints Filed | |

2. Update on P/T Engineer for Stormwater Plan Site Inspections

Patterson stated that we have contracted with CEC, Steve Casey, and beginning March 23, an engineer from CEC will be performing inspections of Belle Meade active sites, looking for their EPSC (Erosion Prevention Sediment Control) measures. Some of these sites that are allowing silt fences to fall down, there may be illegal discharges, and straw wattles that aren't protected. The engineer will be reviewing sites every two weeks for the next two months, then we will break it down to once a month for them to assist with monitoring these sites to make sure the contractors are following appropriate measures.

3. Member Updates to Boards/Commissioners

Motion to defer: Moore Second: Weigel Vote: All Aye

D. Waste Collection

1. Bid Results - Solid Waste, Trash & Recycle Collection Contract

Reardon presented the following:

At 10:00 a.m. on Friday, Mach 11th, the City held a public bid opening for its 2022-2025 Solid Waste, Trash and Recycle Collection Contract. Eight contractors were notified of, or picked up the bid specifications and three submitted bids follow:

| <u>CONTRACTOR</u> | <u>RESIDENTIAL ANNUAL</u> | <u>RESIDENTIAL MONTHLY</u> | <u>RESIDENTIAL PER HOUSEHOLD*</u> | <u>DUMPSTERS MONTHLY</u> |
|-------------------------|---------------------------|----------------------------|-----------------------------------|--------------------------|
| GFL | \$483,000.00 | \$40,250.00 | \$35.00 | No Charge |
| Clean Earth Collections | \$441,600.00 | \$36,800.00 | \$32.00 | \$900.00 |
| Franklin Disposal | \$383,006.40 | \$31,917.20 | \$27.754 | \$1,500.00 |

(*Contract pricing is based on 1,150 residential units)

Reardon noted that she and Director Smith reviewed the bids, and they recommend that the Solid Waste, Trash and Recycle Collection contract be awarded to the City's current contractor, Franklin Disposal, for the above pricing. This is a three-year contract, beginning July 1st, with the possibility of it becoming a four- or five-year contract due to the City's option to grant two one-year extensions. The contract price is fixed for the first three years and can be increased by the lesser of 4% of the contract amount or current CPI at the time of extension.

Motion to approve new contract with Franklin Disposal: Moore

Second: Bryan **Vote:** All aye.

E. Beautification/Landscape

1. Monthly Report - updates from City Administrator Beth Reardon and Louise Bryan

Reardon provided the following information

- Laura Katherine Wood met with each one of her subcommittees to discuss plans for the year.
- Reardon and Wood met with LSI, and the spring plantings have been selected and will be out soon, along with replacements for the hydrangeas at the Tyne Boulevard median which are a sight issue.
- The newly formed Events Committee (a subcommittee) is working on events for the Oak and Magnolia donor levels to the Ceres Society.
- Annual Ceres Society fundraising letters will go out on March 25.

Reardon stated that she, and Louise had met with the Civic Design Center about assisting with the median demonstrations, which would be timed for the second week of the Farmers Market at St. George's on May 12th and the Cheekwood Antique Car parade on June 19th. Medians 2 & 3 will be used for the demonstration project in May and the last median at the Warner Park entrance will be used in June. Bryan provided the following information:

The Civic Design Center of Nashville works with communities to test projects. For \$5,000 they will create a plan, which would be constructed by the Belle Meade Public Works Department. The Civic Design Center would be on sight for the opening day of the Farmers Market, and the Cheekwood Antique Car Parade. I am hopeful that the Ceres Society would split this cost with us.

Move to approve contract with Civic Design Center for up to \$5,000:

Dale **Second:** Moore **Vote:** All aye.

F. City Communications - NO MATTERS

VI. Administration

A. Finance

1. Financial Statements - January 2022 presented by Leigh Mills
2. Investment Schedules - reviewed
3. Approval of Invoices over \$5,000:

| | |
|---------------------------------|-------------|
| Stansell Electric Company, Inc. | \$7,712.34 |
| Wascon, Inc. | \$10,273.98 |
| Wascon Inc. | \$ 6,749.32 |

Motion to approve invoices: Weigel Second: Dale Vote: All aye.

B. Facilities - NO MATTERS

C. Human Resources / Personnel - NO MATTERS

VII. LEGISLATION

1. Ordinance 2022-1, To Close, Vacate and Abandon the Pedestrian Walkway Easement as Shown on Plat for the Resubdivision of Royal Oaks Section B, on second reading

Motion to approve: Weigel Second: Bryan Vote: All aye.

VIII. Other Matters

1. Reminder - Free Shred Day, Saturday, April 2 from 9 a.m. to 12 noon.

2. Early Voting Schedule (ALL April meetings will be held in Johnson Hall at St. George's Episcopal Church.

3. Mayor Jim Hunt resigned as Mayor of the Board of Commissioners, for personal reasons. He will continue as a commissioner for the remainder of his term.

Meeting Adjourned at 5:47 p.m.

Mayor Jim Hunt

City Recorder Rusty Terry

City of Belle Meade - Public Works Department

Activity Report

| Date Reported | Complaint Request | Name | Street No. | Street Name | Phone | Referred to | Action taken | Date Performed |
|---------------|---|------|------------|--------------------------|-------|----------------|---------------|----------------|
| 3/1/2022 | Gravel removed from roadway @ Harding Rd. & Lynwood Blvd. | | | Harding / Lynwood | | Nathan & Dylan | Job Complete. | 3/1/2022 |
| 3/1/2022 | Speed limit sign @ 309 Belle Meade Blvd. was straightened. | | 309 | BM Blvd | | Dylan | Job Complete. | 3/1/2022 |
| 3/1/2022 | Gravel removed from roadway @ Jackson Blvd. & Deer Park Cr. | | | Jackson / Deer Park Cir. | | Nathan & Dylan | Job Complete. | 3/1/2022 |
| 3/1/2022 | Pothole was patched @ 314 Walnut Dr. | | 314 | Walnut Dr. | | Nathan & Dylan | Job Complete. | 3/1/2022 |
| 3/1/2022 | Two potholes on Belle Meade Blvd across from the Country Club were patched. | | | BM Blvd. | | Nathan & Dylan | Job Complete. | 3/1/2022 |
| 3/1/2022 | One pothole on Belle Meade Blvd across from 922 BM Blvd. was patched. | | 922 | BM Blvd. | | Nathan & Dylan | Job Complete. | 3/1/2022 |

| Date Reported | Complaint Request | Name | Street No. | Street Name | Phone | Referred to | Action taken | Date Performed |
|---------------|---|------|------------|-----------------------|-------|----------------|-----------------------------------|----------------|
| 3/1/2022 | One pothole @ the corner of Harding Pl & Belle Meade Blvd. was patched. | | | Harding Pl / BM Blvd. | | Nathan & Dylan | Job Complete | 3/1/2022 |
| 3/1/2022 | A tree that had been hit multiple times was dug up. Will be replaced with a new one. | | | Lynwood | | Dylan | Job Complete. | 3/1/2022 |
| 3/2/2022 | Eleven bags of mix were used to patch multiple potholes on Harding that caused some tires to pop. | | | Harding Rd | | Nathan & Dylan | Job Complete. | 3/2/2022 |
| 3/2/2022 | All potholes were marked throughout the City. | | | | | Dylan | Job Complete. | 3/2/2022 |
| 3/2/2022 | Replaced multiple light bulbs in City Hall. | | | Harding | | Nathan | Job Complete. | 3/2/2022 |
| 3/2/2022 | A new tree was planted in the intersection of Lynwood Terr & Lynwood Blvd. | | | Lynwood | | Nathan & Dylan | Job Complete. | 3/2/2022 |
| 3/3/2022 | Five "Left Lane for Passing & Turning Only" signs on the Blvd were run over. | | | BM Blvd. | | Nathan & Dylan | All signs were put back in place. | 3/3/2022 |

| Date Reported | Complaint Request | Name | Street No. | Street Name | Phone | Referred to | Action taken | Date Performed |
|---------------|---|------|------------|-------------|-------|-----------------------|---------------|----------------|
| 3/7/2022 | "Left Lane for Passing and Turning Only" signs on the Blvd. were picked up. | | | BM Blvd. | | Nathan & Dylan | Job Complete. | 3/7/2022 |
| 3/8/2022 | Removed a few limbs that fell in Island #2. | | | BM Blvd. | | Dylan | Job Complete. | 3/8/2022 |
| 3/9/2022 | Picked up Five bales of pine straw that were laying in the middle of the roadway @ 4421 | | 4421 | Warner Pl | | Dylan | Job Complete. | 3/9/2022 |
| 3/11/2022 | Trash on the side of the roadway on Harding Rd was picked up. | | | Harding Rd | | Dylan | Job Complete. | 3/11/2022 |
| 3/15/2022 | Repaired the camera system for the dumpster gate @ City Hall. | | | Harding Rd | | Larry, Nathan & Dylan | Job Complete. | 3/15/2022 |
| 3/15/2022 | Delineators on Harding Pl were put back after getting hit by a Metro snow plow truck. | | | Harding Pl | | Nathan & Dylan | Job Complete. | 3/15/2022 |
| 3/17/2022 | A large tree limb hanging over the road & about to fall @ 4316 Glen Eden was pulled down. | | 4316 | Glen Eden | | Larry & Dylan | Job Complete. | 3/17/2022 |

| Date Reported | Complaint Request | Name | Street No. | Street Name | Phone | Referred to | Action taken | Date Performed |
|---------------|--|------|------------|-------------------------|-------|----------------|---------------|----------------|
| 3/22/2022 | Stop sign on Westview Ave. was strightened. | | | Westview Ave. | | Nathan & Dylan | Job Complete. | 3/22/2022 |
| 3/23/2022 | Street name sign @ Lynwood Blvd. & Abbott Martin Rd. was straightened. | | | Lynwood / Abbott Martin | | Dylan | Job Complete. | 3/23/2022 |
| 3/30/2022 | Glass in roadway @ Iroquois & Belle Meade Blvd due to strong winds was cleaned up. | | | Iroquois / BM Blvd | | Dylan | Job Complete. | 3/30/2022 |
| 3/30/2022 | A fallen tree due to storm in roadway @ 406 Belle Meade Blvd. was removed. | | 406 | BM Blvd. | | Dylan | Job Complete. | 3/30/2022 |
| 3/31/2022 | A fallen tree @ Forsythe & Belle Meade Blvd. was cut out of the roadway. | | | Forsythe / BM Blvd. | | Nathan & Dylan | Job Complete. | 3/31/2022 |



CITY OF BELLE MEADE

Memo

To: Belle Meade Commissioners
From: Beth Reardon, City Manager and Larry Smith, Public Works Director
Date: April 13, 2022
Re: Proposal for Purchase of Equipment – Pressure Washer

Director Smith is requesting the purchase of a new pressure washer to replace the existing one that is more than 20 years old and is requiring repairs that will cost more than it is worth. The new pressure washer has twice the power (5 gallons/minute) of the existing one and can be used to clean out plugged sewer force mains, thus eliminating calls to a contractor to provide this service, as well as being used for other maintenance work on city hall property.

Public Works has obtained the following quotes for a 5000 PSI/5 GPM Pressure Washer:

| VENDOR | PRICE QUOTE | WARRANTY-ENGINE | WARRANTY-PUMP |
|---------------------------------|-------------|-----------------|---------------|
| Parrish Equipment | \$4,500.00 | 3-Year | 5-Year |
| KS Supply Pressure Washer Sales | \$4,825.00 | 3-Year | 5-Year |
| Bradley Industrial Chemical | \$6,495.00 | 3-Year | 2-Year |

Director Smith recommends we purchase the pressure washer from Parrish Equipment as they have the lowest quote. Also, they are a local Nashville company who performs service and repairs in-house. There are sufficient funds in the Public Works budget to cover this cost.

Thank you for your consideration of this request.

COURT CLERK'S MONTHLY STATISTICS MARCH 2022

| | Aug. 21 | Sep. 21 | Oct. 21 | Nov.21 | Dec. 21 | Jan. 22 | Feb. 22 | Mar. 22 | Mar. 21 | | |
|-------------------------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|-------------|--|--|
| Citations Written | 318 | 285 | 388 | 372 | 307 | 302 | 286 | 298 | 317 | | |
| Calls Answered | 194 | 166 | 283 | 173 | 174 | 216 | 179 | 246 | 189 | | |
| Arrests Made | 11 | 6 | 8 | 3 | 4 | 1 | 7 | 4 | 9 | | |
| Offense Reports Written | 25 | 9 | 19 | 26 | 23 | 25 | 20 | 13 | 25 | | |
| Traffic Accidents | | | | | | | | | | | |
| Property Damage | 6 | 3 | 7 | 7 | 4 | 5 | 8 | 3 | 5 | | |
| Injury Accidents | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 3 | 1 | | |
| # of Persons Injured | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 2 | | |
| # of Fatalities | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| Miles Driven: | | | | | | | | | | | |
| Police Department | 20,094 | 21,020 | 21,286 | 18,968 | 18,783 | 22,613 | 19,158 | 22,764 | 31,423 | | |
| Maintenance Department | 4,499 | 4,026 | 3,898 | 5,369 | 5,438 | 8,050 | 5,405 | 6,556 | 6,869 | | |
| Building and Codes Official | 386 | 438 | 556 | 180 | 152 | 146 | 145 | 201 | 166 | | |
| Administrative Staff | 24 | 31 | 15 | 68 | 20 | 116 | 51 | 44 | 9 | | |
| Total Miles Driven: | 25,003 | 25,560 | 25,755 | 24,585 | 24,383 | 30,925 | 24,759 | 29,565 | 37,467 | | |
| Gallons of Gasoline Used: | | | | | | | | | | | |
| Police Department | 1,794.40 | 1,798.79 | 1,832.09 | 1,878.44 | 1774.45 | 1630.12 | 1425.38 | 1700.84 | 1,667 | | |
| Maintenance Department | 275.00 | 236.80 | 247.56 | 310.44 | 354.18 | 479.10 | 354.35 | 395856.00 | 405.99 | | |
| Building and Codes Official | 17.19 | 35.63 | 34.79 | 17.51 | 0.00 | 17.84 | 17.94 | 18.58 | 17.71 | | |
| Administrative Staff | 0.00 | 0.00 | 12.05 | 0.00 | 4.48 | 0.00 | 0.00 | 9.76 | 0 | | |
| Total Gallons Used: | 2,086.59 | 2,071.22 | 2,126.49 | 2206.39 | 2133.11 | 2127.06 | 1797.67 | 397598.00 | 2,090.73 | | |
| Police Receipts Deposited | \$29,521.68 | \$23,768.74 | \$21,650.85 | \$21,222.60 | \$23,647.69 | \$24,300.07 | \$27,266.00 | \$25,331.78 | \$10,710.32 | | |
| Police Receipts Running Total | \$29,521.68 | \$53,290.42 | \$74,941.27 | \$96,163.87 | \$119,811.56 | \$144,111.63 | \$171,377.63 | \$196,709.41 | | | |

City of Belle Meade
Monthly Fuel Report
March 2022

| <u>Department</u> | <u>Net Amount</u> | <u>Units Purchased</u> | <u>Discount</u> | <u>Amount Due</u> |
|-------------------|-------------------|------------------------|-----------------|-------------------|
| Police | \$6,702.49 | 1700.835 | \$51.17 | \$6,651.32 |
| Streets | \$829.50 | 214.205 | \$7.32 | \$822.18 |
| Sewer | \$698.59 | 181.651 | \$5.56 | \$693.03 |
| Codes | \$76.49 | 18.584 | \$0.55 | \$75.94 |
| City Hall | \$40.20 | 9.760 | \$0.28 | \$39.92 |
| Totals: | \$8,347.27 | 2125.035 | \$64.88 | \$8,282.39 |

March 2022

Summary Only. Total Events for March 2022 = 2,615

Belle Meade Police Department Monthly Statistics

March 2022

| Officer | Calls Answered | Citations Written | Traffic Stops | Verbal Warnings | Community Contacts | Reports Completed | Auto Crash Property | Auto Crash Injury | Arrests | Fingerprint Calls | Child Seats Installed | Houses Checked | Business Checks | Miles Patrolled |
|----------------|----------------|-------------------|---------------|-----------------|--------------------|-------------------|---------------------|-------------------|----------|-------------------|-----------------------|----------------|-----------------|-----------------|
| Bowker | 36 | 7 | 5 | | 2 | 1 | 1 | 1 | | 13 | 14 | 119 | 76 | 819 |
| Cloxtion | 21 | 26 | 21 | 6 | 87 | | | | | | | 37 | 104 | 890 |
| Cortier | 20 | 11 | 11 | | 3 | | | | | | | 121 | 104 | 891 |
| Doty | 15 | 26 | 49 | 32 | 4 | 2 | | | 2 | | | 98 | 128 | 1,361 |
| Germany | 24 | 25 | 33 | 17 | 16 | 2 | | 1 | | 6 | | 127 | 112 | 787 |
| Llane | Training | 1 | | | | | | | | | | | | |
| Parrish | 12 | 11 | 7 | 1 | 4 | | 1 | | | | | 60 | 88 | 733 |
| Read | 33 | 100 | 78 | 17 | 37 | 5 | 1 | | 1 | 5 | | 125 | 103 | 900 |
| Roark | 20 | 14 | 12 | 7 | 16 | | | | | | 7 | 92 | 32 | 473 |
| Samol | 24 | 21 | 19 | 5 | 4 | 1 | | | 1 | | | 100 | 128 | 1,011 |
| Scarborough | 19 | 25 | 24 | 8 | 25 | | | | | | | 98 | 80 | 1022 |
| Wright | 20 | 20 | 29 | 13 | 5 | 2 | | 1 | | | | 12 | 72 | 560 |
| Yokley | 2 | 11 | 12 | 4 | | | | | | | | | | 97 |
| Totals: | 246 | 298 | 300 | 110 | 203 | 13 | 3 | 3 | 4 | 31 | 14 | 989 | 1,027 | 9,544 |



Police Department Monthly Report February 2022

To: Charles Williams, Chief of Police

From: Tom Sexton – Detective

Dates: March 5, 2022 to April 5, 2022

NEW CASES ASSIGNED

22-0054 **Intimidation** Belle Meade resident is receiving intimidating letters vis the US Postal Service

22-0055 **Burglary.** Person or persons unknown forcibly entered a home and removed property.

22-0058 **Burglary / Auto Theft** Person or persons entered a residence and most likely stole car keys. The vehicle belonging to the deceased resident was taken. Officer Read was able to quickly develop a suspect in the matter. We were able to recover the stolen vehicle and arrest the person responsible for taking the vehicle. The investigation is ongoing to other matters

ASSISTING OTHER AGENCIES

Metro Police Department: We were able to identify, locate and assist in the arrest of an individual who was responsible for thefts and stealing a car from the First Church of the Nazarene.

Trevecca University: The same individual was also responsible for theft of property and stealing a car from the University.

The person responsible for these crimes was responsible for a theft from a local Church located in Belle Meade many years ago. He was identified after Trevecca Security issued a “BOLO” that had a photograph on the suspect on it. Working with Lt. Scott Harding of the Nashville Airport Police, the suspect was identified in less than five minutes after the BOLO was issued. We worked with the Metro Police Department to locate the suspect at the downtown library where he was taken into custody.

LPR REPORT – MARCH 2022

Missing Persons – 1

Vehicle was located and stopped by Sgt. Cloxton. The driver was no longer missing and had yet to be taken out of the system. Metro was notified to remove the subject.

Stolen Tags – 3

2 unable to be located and the other was being towed and had just been recovered when it came through the city.

Stolen Vehicles – 2

1 unable to locate and the second one was located and officers attempted to stop. Suspect fled and due to policy and public safety, pursuit was terminated and Metro was advised.

Green Hills Malls Security and Loss Prevention: Loss prevention from a local store reached out for assistance in identifying a serial theft suspect. We were able to provide information that led to her arrest later the same day as she was removing merchandise from the store.

Brentwood Police Department: Assisted the Brentwood Police Department in locating items stolen from a County Club. LPR data was instrumental in locating the property. Further, LPR data shows the suspect in Belle Meade during his "crime spree" Nothing was taken during his Belle Meade visit.

Assisting Residents.

Assisting Resident in preparing a security assessment for their home.

Assisting Residents with medical resources for a family member.

Assisted Officer Read with locating family members for an elderly resident who may be experiencing health problems.



CITY OF BELLE MEADE POLICE DEPARTMENT

Memo

To: Belle Meade Commissioners

cc: Beth Reardon

From: Chief Chuck Williams

Date: April 12, 2022

Re: David and Cindy Wilds' Outstanding Service Award

On March 25, 2022, at 9 PM, The Belle Meade Police Department received a call from the TBI about a possible Silver Alert Person, missing from Brentwood, that was on Hwy 70 near Old Hickory Blvd. Officers checked the area and initially did not locate anyone. At around 12:30 AM, Officer Hayley Doty observed a vehicle matching the description drive by her near the entrance of Percy Warner Park. Officer Doty confirmed the tag with the TBI and initiated a traffic stop on Belle Meade Blvd, where she located the missing elderly man. Officer Doty did an excellent job taking care of the missing person and keeping him calm until his wife arrived on scene.

I am proud to recognize Officer Hayley Doty with the David and Cindy Wilds' Outstanding Service Award.

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF BELLE MEADE, TENNESSEE
AND
THE CITY OF FOREST HILLS, TENNESSEE
CONCERNING USE OF POLICE SURVEILLANCE CAMERA BOXES**

WHEREAS, this Agreement is entered into by and between the undersigned parties, for and on behalf of their respective governing bodies, being the City of Belle Meade ("Belle Meade") and the City of Forest Hills ("Forest Hills"); and

WHEREAS, public agencies in Tennessee are authorized by the provisions of Section 5-1-113, and Sections 12-9-101 through 12-9-109, Tennessee Code Annotated, to enter into interlocal agreements for the mutual provision of municipal services; and

WHEREAS, Belle Meade has, since 2018, with the permission of Nashville Electric Service ("NES") installed police surveillance cameras in boxes attached to NES utility poles within Belle Meade; and

WHEREAS, Forest Hills is in the process of developing its own surveillance camera system and wishes to locate two cameras from its system inside of boxes owned and maintained by Belle Meade on two utility poles within Belle Meade, one at the intersection of Tyne Boulevard and Lynwood Boulevard and one at the intersection of Chickering Road and Chickering Lane; and

WHEREAS, due to the direction of these cameras, it will also be useful for Belle Meade to be able to obtain data from the cameras to be installed by Forest Hills at these two locations; and

NOW, THEREFORE, in consideration of the covenants contained herein, the parties agree as follows:

1. The foregoing recitals are true, correct and incorporated herein by reference.
2. The purpose of this Agreement is to provide police camera surveillance service to Belle Meade and Forest Hills and their citizens and to improve the efficiency and technical capabilities of such service.
3. The parties agree that other than at the two locations referenced in the preamble, no other cameras of Forest Hills may be located at any other location in Belle Meade without the express permission of Belle Meade.
4. Forest Hills shall bear the entire cost of installation, repair and maintenance of its cameras in camera boxes owned by Belle Meade.
5. Forest Hills shall reimburse Belle Meade one-half (1/2) of the annual attachment fee and monthly electric charge for those poles charged by NES to Belle Meade or any other costs imposed by NES and one-half (1/2) of the monthly wireless connection

fee, charged by Verizon, or any other costs charged by Belle Meade's wireless connectivity carrier.

6. Forest Hills agrees to share with the Belle Meade Police Department any reads from its two cameras. However, Forest Hills has no police department and is relying on the Metropolitan Nashville Police Department for law enforcement related to investigations or other action taken in reliance on the reads obtained from its cameras.
7. Forest Hills agrees and understands that Belle Meade does not by entering into this Agreement assume any law enforcement responsibility whatsoever within the boundaries of Forest Hills.
8. Forest Hills represents to Belle Meade that it has obtained permission from NES for location of its cameras in Belle Meade's camera boxes. If that permission is rescinded or revoked, then Forest Hills assumes all responsibility and liability to NES for removal of its cameras.
9. This Agreement shall be automatically renewable on an annual basis. However, the Agreement may be terminated by the withdrawal of either city on ninety (90) days' notice to the other city.
10. This Agreement shall be executed by the mayor of each city when authorized by their respective governing bodies.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of this 20th day of April 2022.

CITY OF BELLE MEADE:

CITY OF FOREST HILLS:

RUSTY MOORE, MAYOR

LANSON HYDE, MAYOR

ATTEST:

ATTEST:

RUSTY TERRY, CITY RECORDER

**CHARLOTTE HUNTER, CITY
RECORDER**

APPROVED AS TO FORM:

April _____, 2022

**DOUGLAS BERRY, CITY ATTORNEY
BELLE MEADE**

**MARSHALL ALBRITTON, CITY
ATTORNEY, FOREST HILLS**

Service Calls

| Date | St # | Address | Service Tech | Problem | Remarks | PM | Parts Replaced | Serial # | Reason for Installation |
|-----------|------|---------------|--------------|------------|----------------------------|-------------------------------------|--------------------------------------|-------------------|-------------------------|
| 3/11/2022 | 609 | Belle Meade B | Dylan Hood | Start Up | Start Up | <input type="checkbox"/> | | WH771536 WH772387 | New Construction |
| 3/3/2022 | 308 | Sutherland Av | Nathan McVay | Valve Box | Replaced lid on air releaf | <input checked="" type="checkbox"/> | | | |
| 3/8/2022 | 7 | Carriage Hill | Dylan Hood | Red Light | Bad Pump and bad off float | <input checked="" type="checkbox"/> | Replaced pump and off float 10712521 | WGL20-21 | Replacement |
| 3/11/2022 | 1034 | Chancery Ln | Dylan Hood | Red Light | Bad Pump | <input checked="" type="checkbox"/> | Replaced Pump | WH774138 WH510536 | Replacement |
| 3/14/2022 | 221 | Deer Park Dr | Dylan Hood | Red Light | Bad Pump | <input type="checkbox"/> | Replaced Pump 10712529 | WGL20-21 | Replacement |
| 3/14/2022 | 10 | Lynwood Ln | Dylan Hood | Red Light | Bad Pump | <input type="checkbox"/> | Replaced Pump 10712525 | WGL20-21 | Replacement |
| 3/18/2022 | 4401 | Georgian Pl | Dylan Hood | Red Light | T/R 242 12.7 | <input checked="" type="checkbox"/> | | | |
| 3/21/2022 | 4416 | Warner Pl | Dylan Hood | Red Light | Bad Pump | <input checked="" type="checkbox"/> | Replaced Pump | WH123456 | Replacement |
| 3/23/2022 | 4322 | Glen Eden Dr | Dylan Hood | Backing Up | Bad alarm and off float | <input checked="" type="checkbox"/> | Replaced both alarm and off float | | |

| Date | St # | Address | Service Tech | Problem | Remarks | PM | Parts Replaced | Serial # | Reason for Installation |
|-----------|------|----------------|--------------|------------|--|-------------------------------------|---|-------------------|-------------------------|
| 3/23/2022 | 305 | Belle Meade B | Dylan Hood | Red Light | Bad start relay and start cap | <input checked="" type="checkbox"/> | Replaced both start relay and start cap | | |
| 3/23/2022 | 101 | Westhampton | Dylan Hood | Red Light | T/R 238 10.8 | <input checked="" type="checkbox"/> | | | |
| 3/24/2022 | 221 | Belle Meade B | Dylan Hood | Backing Up | T/R 242 10.5 bad start cap and alarm float | <input checked="" type="checkbox"/> | Replaced stat cap and alarm float | | |
| 3/26/2022 | 210 | Paddock Ln | Nathan McVay | Red Light | Bad Pump | <input checked="" type="checkbox"/> | Replaced Pump | WH778856 | Replacement |
| 3/27/2022 | 4430 | Tyne Blvd | Dylan Hood | Red Light | Bad start relay | <input checked="" type="checkbox"/> | Replaced start relay | | |
| 3/28/2022 | 407 | W Brookfield A | Dylan Hood | Backing Up | No problem found | <input checked="" type="checkbox"/> | | | |
| 3/29/2022 | 410 | Royal Oaks Dr | Nathan McVay | Odor | T/R 244 11.9 | <input checked="" type="checkbox"/> | | | |
| 3/31/2022 | 4410 | Iroquois Ave | Dylan Hood | Start Up | Start Up | <input checked="" type="checkbox"/> | | WH778814 WH774128 | New Construction |
| 3/31/2022 | 221 | Belle Meade B | Dylan Hood | Red Light | Bad start relay | <input checked="" type="checkbox"/> | Replaced start relay | | |

City of Belle Meade

March 22 TN One Calls

| Ticket Number | Work Street | Work done for |
|---------------|------------------|----------------------------------|
| 220601594 | BELLEVUE DR S | PIEDMONT |
| 220603139 | CANTERBURY DR | Shields Engineering & Design LLC |
| 220603687 | HERBERT PL | COMCAST |
| 220603990 | BELLE MEADE BLVD | PEZZ EMINTI |
| 220604136 | EVELYN AVE | DAVID THOMPSON |
| 220604836 | W TYNE DR | ELIZABETH AND BRYAN FRIST |
| 220605359 | W TYNE DR | ELIZABETH AND BRYAN FRIST |
| 220605938 | CHICKERING RD | SABIA CONSTRUCTION |
| 220611390 | JACKSON BLVD | RAWLEIGH PYNE |
| 220611959 | FORSYTHE PL | APPLE |
| 220612146 | LYNNWOOD BLVD | AT&T |
| 220612708 | LYNNWOOD BLVD | CUSTOM CONSTRUCTION |
| 220612854 | LYNNWOOD BLVD | TRACE CONSTRUCTION |
| 220612976 | WESTVIEW AVE | MATT DUNNE |
| 220613210 | HARDING RD | CONSOLIDATED WIRING LLC |
| 220613215 | HARDING RD | CONSOLIDATED WIRING LLC |
| 220613218 | HARDING RD | CONSOLIDATED WIRING LLC |
| 220613220 | HARDING RD | CONSOLIDATED WIRING LLC |
| 220613224 | HARDING RD | CONSOLIDATED WIRING LLC |
| 220613226 | HARDING RD | CONSOLIDATED WIRING LLC |
| 220613231 | HARDING RD | CONSOLIDATED WIRING LLC |
| 220613233 | HARDING RD | CONSOLIDATED WIRING LLC |
| 220613237 | HARDING RD | CONSOLIDATED WIRING LLC |
| 220613363 | JACKSON BLVD | SHAEFFER HOMES |
| 220613663 | CHICKERING RD | SOURCE BROADBAND |
| 220614552 | SUNNYSIDE DR | SARAH PERRY |
| 220621249 | W BROOKFIELD AVE | BLAIR MYERS |
| 220621716 | TRUXTON PL | PROPERTY OWNER |
| 220622314 | BELLE MEADE BLVD | JT PARKS |
| 220622858 | CHICKERING LN | COSTELLO CONSTRUCTION |
| 220632324 | HARDING PL | MATT AND SILE COWAN |
| 220632338 | WESTOVER AVE | BELLE MEADE GOLF CLUB |
| 220632358 | WESTOVER AVE | BELLE MEADE GOLF CLUB |
| 220632364 | CANTERBURY DR | CASTLE HOMES |
| 220632380 | GEORGIAN PL | BO AND DEBBIE SEGERGS |
| 220632395 | ENQUIRER AVE | BELLE MEADE GOLF CLUB |
| 220661403 | LYNNWOOD TER | MARK BEDERIDGE |
| 220662214 | TRUXTON PL | PAMELA BRUNGER |
| 220662816 | E BROOKFIELD AVE | BASS |
| 220664299 | SUNNYSIDE DR | COMCAST |
| 220681501 | TYNE BLVD | HOMEOWNER |
| 220682035 | HARDING PIKE | WALGREENS |
| 220683809 | PADDOCK LN | MONTGOMERY CLASSIC CON. |
| 220684381 | HARDING PL | RICHLAND |
| 220691205 | BELLEVUE DR S | MANN |
| 220691797 | LYNNWOOD BLVD | CATHERINE KING |

City of Belle Meade

March 22 TN One Calls

| | | |
|-----------|---------------|----------------------------|
| 220693922 | LYNNWOOD BLVD | TRACE CONSTRUCTION |
| 220693942 | HARDING PIKE | JOSH LEEFEVER CONSTRUCTION |
| 220694272 | TYNE BLVD | HUSEBY HOMES |
| 220694372 | ROYAL OAKS PL | METRO PUBLIC WORKS |
| 220701919 | DEER PARK CIR | SANDA IRVING |
| 220702726 | SHEPARD PL | OWNER |
| 220702761 | WESTVIEW AVE | HOMEOWNER |
| 220702831 | DEER PARK DR | LEE GREATHOUSE |
| 220731685 | ELLENDAL AVE | METRO PUBLIC WORKS |
| 220731695 | ELLENDAL AVE | METRO PUBLIC WORKS |
| 220732103 | HARDING PL | BLACKBURN |
| 220733059 | LYNNWOOD BLVD | DANIEL |
| 220734436 | CHICKERING RD | COMCAST |
| 220734981 | LYNNWOOD BLVD | MARGARETT LOVETT |
| 220735703 | LYNNWOOD BLVD | TRACE CONSTRUCTION |
| 220741856 | WALNUT DR | WADE |
| 220744316 | JACKSON BLVD | PHIPPS CONSTRUCTION |
| 220744526 | LYNNWOOD BLVD | CHANDELIER DEVELOPMENT |
| 220744686 | ELLENDAL AVE | NES REF NUM 211001253 |
| 220744943 | CHICKERING RD | SABIA CONSTRUCTION |
| 220745767 | LYNNWOOD BLVD | TRACE CONSTRUCTION, INC. |
| 220745780 | LYNNWOOD BLVD | TRACE CONSTRUCTION |
| 220747573 | ROYAL OAKS DR | JESSICA & DAN VINER |
| 220761387 | WESTVIEW AVE | ANNA POWELL |
| 220762263 | DEER PARK CIR | SANDA IRVING |
| 220763786 | CHICKERING RD | SOURCE BROADBAND |
| 220771378 | HARDING PL | RICHLAND |
| 220771692 | IROQUOIS AVE | OXFORD SHEPHERD |
| 220771713 | WESTVIEW AVE | 5TH CONSTRUCTION |
| 220772165 | JACKSON BLVD | HOOGLAND |
| 220772840 | HONEYWOOD DR | CRAFT LOGIC CONSTRUCTION |
| 220773255 | FORSYTHE PL | HOMEOWNER |
| 220773271 | HARDING PL | MATT AND SILE COWAN |
| 220773290 | GEORGIAN PL | BO AND DEBBIE SEGERGS |
| 220773441 | HARDING PIKE | STANSELL ELECTRIC |
| 220773665 | CHICKERING LN | CHAD CALENDINE |
| 220801416 | CLARENDON AVE | PHIPPS CONSTR |
| 220801667 | CHICKERING RD | SKYLINE TENT COMPANY |
| 220801833 | WARNER PL | ELLEN MARTIN |
| 220802491 | IROQUOIS AVE | PIEDMONT NATURAL GAS |
| 220804897 | JACKSON BLVD | SHAEFFER HOMES |
| 220805188 | CANTERBURY DR | CASTLE HOMES |
| 220805331 | LYNNWOOD BLVD | PIEDMONT GAS |
| 220805430 | LYNNWOOD BLVD | HOMEOWNER |
| 220811003 | HARDING PIKE | NES |
| 220811972 | LYNNWOOD BLVD | AT&T |
| 220811994 | LYNNWOOD BLVD | AT&T |

City of Belle Meade

March 22 TN One Calls

| | | |
|-----------|------------------|----------------------------|
| 220812014 | IROQUOIS AVE | AT&T |
| 220813536 | JACKSON BLVD | COMCAST |
| 220813870 | HARDING PIKE | ATT |
| 220815871 | LYNNWOOD BLVD | AT&T |
| 220823637 | HERBERT PL | COMCAST |
| 220823864 | NICHOL LN | JOHN MACKIN |
| 220824334 | SHEPARD PL | OWNER |
| 220824357 | WESTVIEW AVE | HOMEOWNER |
| 220831232 | ROYAL OAKS DR | PIEDMONT |
| 220831304 | LYNNWOOD BLVD | PARKER GRIFFITH |
| 220831500 | WESTVIEW AVE | MARY HELFRICH |
| 220831793 | TYNE BLVD | HOMEOWNER |
| 220831826 | CHICKERING RD | NES |
| 220831955 | ROYAL OAKS PL | METRO PUBLIC WORKS |
| 220833619 | WESTOVER AVE | NES |
| 220833684 | PADDOCK LN | MONTGOMERY CLASSIC CON. |
| 220841020 | CHICKERING LN | METRO WATER AND SEWER |
| 220841831 | EVELYN AVE | PRESTON TAYLOR |
| 220842357 | BELLEVUE DR S | MANN |
| 220843496 | GERALD PL | KINGDOM BUILDERS |
| 220844041 | TYNE BLVD | HUSEBY HOMES |
| 220871817 | NICHOL LN | HOMEOWNER |
| 220871831 | NICHOL LN | CATALYST BUILDERS |
| 220872018 | CHICKERING RD | COMCAST |
| 220872280 | CHICKERING LN | ERIC ERICKSON |
| 220875789 | W BROOKFIELD AVE | HOMEOWNER |
| 220875870 | LYNNWOOD BLVD | DANIEL BUXBAUM |
| 220875937 | SIGNAL HILL DR | RICHARD MILLER FITTS |
| 220881736 | WESTVIEW AVE | MARY HELFRICH |
| 220882966 | LYNNWOOD BLVD | CHANDELIER DEVELOPMENT |
| 220883976 | BELLEVUE DR S | PIEDMONT |
| 220884868 | CHICKERING RD | SABIA CONSTRUCTION |
| 220885460 | LYNNWOOD BLVD | TRACE CONSTRUCTION, INC. |
| 220885491 | LYNNWOOD BLVD | TRACE CONSTRUCTION |
| 220885757 | ELLENDALE AVE | METRO PUBLIC WORKS |
| 220885760 | ELLENDALE AVE | METRO PUBLIC WORKS |
| 220885973 | WESTVIEW AVE | MATT DUNNE |
| 220887275 | LYNNWOOD BLVD | TRACE CONSTRUCTION |
| 220887303 | HARDING PIKE | JOSH LEEFEVER CONSTRUCTION |
| 220887712 | WESTVIEW AVE | CINDY BAKER |
| 220891201 | ELLENDALE AVE | NES REF NUM 211001253 |
| 220891781 | CANTERBURY DR | HOMEOWNER |
| 220893777 | LYNNWOOD BLVD | TRACE CONSTRUCTION |
| 220894428 | LYNNWOOD BLVD | ATT |
| 220901132 | ELLENDALE AVE | HOMEOWNER |
| 220901629 | IROQUOIS AVE | AT&T |
| 220902910 | HERBERT PL | ROB MCCABE |

City of Belle Meade

March 22 TN One Calls

220903654
220903728
220903798
220904213
220904220

JACKSON BLVD
ENQUIRER AVE
TRIMBLE RD
HARDING PL
GEORGIAN PL

ANNETTE ESKIND
HEATHER FUSCO
HOMEOWNER
MATT AND SILE COWAN
BO AND DEBBIE SEGERGS

Building Permit Summary Report

Issued Between 3/1/2022 And 3/31/2022

| Permit # | Job Address | Owner | Contractor | Est. Const. Cost | Permit Fee | Status |
|---|------------------------|---------------------|------------------------------|------------------|-------------|--------|
| 6113 | 601 ENQUIRE AVE. | DALE, BRYE | BRYE DALE | \$7,800.00 | \$400.00 | Open |
| <u>Work Type:</u> Driveway | | | | | | |
| 6114 | 419 ELLENDALE AVE | GREER, CHAD | CHAD GREER | \$10,000.00 | \$187.00 | Open |
| <u>Work Type:</u> Other | | | | | | |
| 6115 | 319 LYNWOOD BLVD. | ELVIDGE, JASON | JASON ELVIDGE | \$24,000.00 | \$300.00 | Open |
| <u>Work Type:</u> Alteration - Interior | | | | | | |
| 6117 | 218 DEER PARK DRIVE | GREATHOUSE, L/M | PHIPPS CONST. | \$495,000.00 | \$2,970.00 | Open |
| <u>Work Type:</u> Addition, Alteration - Interior | | | | | | |
| 6118 | 428 LYNWOOD BLVD. | BROWNE, BLYTHE | MERIDIAN CONSTRUCTION CO LLC | \$185,000.00 | \$970.00 | Open |
| <u>Work Type:</u> Alteration - Interior | | | | | | |
| 6119 | 1105 BELLE MEADE BLVD. | ZIMMERMAN, MARCELLA | B-DRY WATERPROOFING | \$8,500.00 | \$175.00 | Open |
| <u>Work Type:</u> Other | | | | | | |
| 6120 | 11 CARRIAGE HILL | MANING, PATRICK | OWEN BUILDERS | \$2,482,650.00 | \$13,613.00 | Open |
| <u>Work Type:</u> Single Family, Terrace, Driveway, Wall, Other | | | | | | |
| 6121 | 4406 CHICKERING LANE | WILSON, RICHARD | HUDSON BUILDERS | \$4,055,730.00 | \$19,375.00 | Open |
| <u>Work Type:</u> Alteration - Interior, Alteration - Exterior | | | | | | |
| 6122 | 4409 HARDING PLACE | BLACKBURN, MIKE | PEFFEN CLINE MASONRY | \$80,000.00 | \$460.00 | Open |
| <u>Work Type:</u> Driveway | | | | | | |
| 6123 | 1206 BELLE MEADE BLVD. | MOORE, BILL | MILOSI-BRIAN ANDREWS | \$55,000.00 | \$285.00 | Open |
| <u>Work Type:</u> Alteration - Exterior | | | | | | |
| 6124 | 700 ENQUIRER AVE | DAVIS, JAY | THE MAINTENANCE CO. LLC | \$650,000.00 | \$2,350.00 | Open |
| <u>Work Type:</u> Alteration - Exterior | | | | | | |
| 6126 | 1011 BELLE MEADE BLVD. | HART, EILEEN | Montgomery Home and Building | \$25,000.00 | \$700.00 | Open |
| <u>Work Type:</u> | | | | | | |

| Permit # | Job Address | Owner | Contractor | Est. Const. Cost | Permit Fee | Status |
|--|-----------------------|----------------------------|-----------------------|------------------------------|-------------|--------|
| 6127 | 4308 WARNER PLACE | MORRIS, MARY ANN | McKENZIE CONSTRUCTION | \$150,000.00 | \$640.00 | Open |
| <u>Work Type:</u> Alteration - Interior, Alteration - Exterior, Driveway | | | | | | |
| 6128 | 815 BELLE MEADE BLVD. | , BELLE MEADE COUNTRY CLUB | MILOSI-BRIAN ANDREWS | \$50,000.00 | \$250.00 | Open |
| <u>Work Type:</u> Repair | | | | | | |
| 6129 | 428 LYNWOOD BLVD. | TIM, BROWN | SITEWORKS LLC | \$275,000.00 | \$4,000.00 | Open |
| <u>Work Type:</u> Pool | | | | | | |
| Number Of Permits: 15 | | | | Total: \$8,553,680.00 | \$46,675.00 | |

Building Permit Summary Report

| Permit # | Job Address | Owner | Contractor | Est. Const. Cost | Permit Fee | Status |
|---|---------------------|-------------------|---------------------|---------------------|------------|--------|
| 5935 | 308 SUNNYSIDE DRIVE | MANNING, CHRIS | OWEN BUILDERS | \$175,000.00 | \$760.00 | Closed |
| <u>Work Type:</u> Terrace, Other | | | | | | |
| 5999 | 4304 WARNER PLACE | McLAUCHLEN, SCOTT | MIGHTY OAK BUILDERS | \$154,000.00 | \$676.00 | Closed |
| <u>Work Type:</u> Alteration - Interior | | | | | | |
| Number Of Permits: 2 | | | | Total: \$329,000.00 | \$1,436.00 | |

Grading/Soil Disturbance Permit Summary Report

Issued Between 3/1/2022 And 3/31/2022

| Permit # | Job Address | Owner | Contractor | Permit Fee | Status |
|----------------------|-------------------|--------------|---------------|------------|------------|
| S-349 | 11 CARRIAGE HILL | MANNING, ROY | OWEN BUILDERS | \$500.00 | Open |
| S-350 | 428 LYNWOOD BLVD. | BROWN, TIM | SITEWORKS LLC | \$500.00 | Open |
| Number Of Permits: 2 | | | | Total: | \$1,000.00 |

PERMIT TOTALS January 1, 2022- March 31, 2022

| <u>YEAR</u> | <u>TOTAL # PERMITS</u> | <u>PERMIT VALUE</u> | <u>PERMIT FEE</u> |
|---------------------|-------------------------------|----------------------------|--------------------------|
| 2021 | 41 | 9,650,902 | 45,927.00 |
| 2022 | 32 | <u>13,881,560</u> | <u>77,527.00</u> |
| Same time last year | | \$ +4,230,658 | \$ +31,600.00 |

City Of Belle Meade - General Fund
Condensed Financial Statement - (Budget vs Actual)
February 28, 2022

| | Fiscal 2022 Budget | YTD 2022 Budget | YTD February-22 Actual | YTD Actual vs Budget | YTD Actual vs Budget |
|--|-----------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| Operating Revenue | | | | | |
| Property and other taxes | \$ 3,276,516 | \$ 3,273,266 | \$ 3,024,043 | \$ (249,223) | -8% |
| Mixed drink taxes | 25,000 | 14,583 | 32,492 | 17,909 | 123% |
| Permits and fees | 534,307 | 356,205 | 347,129 | (9,076) | -3% |
| State sales taxes | 287,028 | 167,433 | 188,116 | 20,683 | 12% |
| State income taxes | - | - | - | - | 0% |
| Gross receipts - TVA | 33,205 | 16,603 | 15,060 | (1,543) | -9% |
| Franchise taxes | 75,000 | 43,750 | 44,460 | 710 | 2% |
| In lieu of tax - utilities | 5,000 | - | - | - | 0% |
| Road Maintenance Fee MOU | 297,872 | 297,872 | 297,872 | - | 0% |
| Public safety charges | 25,000 | 16,667 | 39,520 | 22,853 | 137% |
| Stormwater User Fee | 101,800 | 101,800 | 100,573 | (1,227) | -1% |
| Court fines and costs | 206,990 | 137,993 | 171,683 | 33,690 | 24% |
| State beer tax | 1,351 | 788 | 704 | (84) | -11% |
| State-city streets | 5,600 | 3,267 | 3,141 | (126) | -4% |
| Sports betting tax | 2,814 | 1,642 | 1,304 | (338) | -21% |
| Other revenues | 154,669 | 114,138 | 114,470 | 333 | 0% |
| Interest earnings | 99,000 | 66,000 | 40,882 | (25,118) | -38% |
| Net Change in Value of Investments | - | - | (91,378) | (91,378) | 0% |
| Contributions | 20,000 | 20,000 | 50,745 | 30,745 | 154% |
| | <u>\$ 5,151,151</u> | <u>\$ 4,630,363</u> | <u>\$ 4,379,513</u> | <u>\$ (250,851)</u> | <u>379%</u> |
| Operating Expenditures | | | | | |
| General government | \$ 842,812 | \$ 561,875 | \$ 550,161 | \$ 11,714 | -2% |
| Police | 1,986,181 | 1,324,120 | 1,313,529 | 10,591 | -1% |
| Building inspection | 220,724 | 147,149 | 87,165 | 59,984 | -41% |
| Highways and streets | 319,765 | 213,177 | 181,783 | 31,394 | -15% |
| Stormwater | 199,460 | 132,973 | 146,292 | (13,318) | 10% |
| Solid waste collection | 477,500 | 318,333 | 326,949 | (8,616) | 3% |
| Parkways and Blvds | 124,240 | 82,827 | 101,060 | (18,233) | 22% |
| | <u>\$ 4,170,682</u> | <u>\$ 2,780,454</u> | <u>\$ 2,706,938</u> | <u>\$ 73,516</u> | <u>-24%</u> |
| Excess rev vs (exp) from Operations | <u>\$ 980,470</u> | <u>\$ 1,849,909</u> | <u>\$ 1,672,574</u> | <u>\$ (324,367)</u> | <u>403%</u> |
| Capital Revenue and Expenditures | | | | | |
| Transfer In from Undesignated Fund Balance | - | - | - | - | 0% |
| Capital Project Expenses | 548,633 | 365,755 | 170,608 | 195,147 | -53% |
| Net rev vs net (exp) | <u>\$ 431,837</u> | <u>\$ 1,485,795</u> | <u>\$ 1,503,270</u> | <u>\$ 17,475</u> | <u>-71%</u> |

| | February 28, 2022 | February 28, 2021 |
|---------------------------------|--------------------------|--------------------------|
| Assets | | |
| Cash | \$ 322,754 | \$ 179,149 |
| Investments | 9,957,915 | 8,911,268 |
| Investments - Designated | 6,358,473 | 6,015,020 |
| Property taxes receivable | 3,306,275 | 1,787,609 |
| Other receivables | 89,524 | 101,544 |
| Other assets | 32,555 | 22,195 |
| | <u>\$ 20,067,497</u> | <u>\$ 17,016,785</u> |
| Liabilities and Reserves | | |
| Payables and accrued liab | \$ 16,384 | \$ 53,077 |
| Deferred rev - prop taxes | 3,306,275 | 1,787,609 |
| Deferred rev - ARPA grant | 424,003 | - |
| Designated reserves | 6,358,473 | 6,015,020 |
| Unrestricted funds | 8,459,092 | 10,071,449 |
| Revenues < expenditures | 1,503,270 | (910,370) |
| | <u>\$ 20,067,497</u> | <u>\$ 17,016,785</u> |

City of Belle Meade - General Fund
Condensed Financial Statement - 4 Year Summary
February 28, 2022

| | YTD February-22 Actual | YTD February-21 Actual | YTD February-20 Actual | YTD February-19 Actual | Average February 2019 to 2022 |
|--|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|
| Operating Revenue | | | | | |
| Property and other taxes | \$ 3,024,043 | \$ 1,346,221 | \$ 1,395,404 | \$ 1,206,232 | \$ 1,742,975 |
| Mixed drink taxes | 32,492 | 14,996 | 31,176 | 33,272 | 27,984 |
| Permits and fees | 347,129 | 156,316 | 149,053 | 164,581 | 204,270 |
| State sales taxes | 188,116 | 193,390 | 137,744 | 129,862 | 162,278 |
| State income taxes | - | - | - | - | - |
| Gross receipts - TVA | 15,060 | 24,964 | 17,908 | 17,242 | 18,794 |
| Franchise taxes | 44,460 | 31,197 | 37,875 | 32,926 | 36,615 |
| In lieu of tax - utilities | - | - | - | - | - |
| Road Maintenance Fee MOU | 297,872 | 253,191 | 193,617 | - | 186,170 |
| Public safety charges | 39,520 | 4,098 | 47,168 | 51,198 | 35,496 |
| Stormwater User Fee | 100,573 | 94,817 | 99,364 | 101,896 | 99,163 |
| Court fines and costs | 171,683 | 80,404 | 143,238 | 123,614 | 129,735 |
| State beer tax | 704 | 1,379 | 722 | 731 | 884 |
| State-city streets | 3,141 | 3,855 | 2,890 | 2,892 | 3,194 |
| Other revenues (includes grants) | 114,470 | 92,298 | 2,414 | 3,814 | 53,249 |
| Interest earnings | 40,882 | 92,844 | 211,700 | 171,159 | 129,146 |
| Net Change in Value of Investments | (91,378) | (53,118) | 17,294 | 35,287 | (22,979) |
| Contributions | 50,745 | 51,755 | 15,241 | 21,208 | 34,737 |
| | <u>\$ 4,379,513</u> | <u>\$ 2,388,606</u> | <u>\$ 2,502,807</u> | <u>\$ 2,095,913</u> | <u>\$ 2,841,710</u> |
| Operating Expenditures | | | | | |
| General government | \$ 550,161 | \$ 481,421 | \$ 531,022 | \$ 491,288 | \$ 513,473 |
| Police | 1,313,529 | 1,216,507 | 1,165,569 | 1,054,140 | 1,187,436 |
| Building inspection | 87,165 | 80,755 | 93,126 | 63,700 | 81,187 |
| Highways and streets | 181,783 | 221,776 | 721,756 | 87,990 | 303,326 |
| Stormwater | 146,292 | 119,303 | (432,813) | 127,973 | (9,811) |
| Solid waste collection | 326,949 | 338,433 | 305,877 | 288,926 | 315,046 |
| Parkways and Blvds | 101,060 | 76,046 | 70,543 | 34,500 | 70,537 |
| | <u>\$ 2,706,938</u> | <u>\$ 2,534,240</u> | <u>\$ 2,455,080</u> | <u>\$ 2,148,517</u> | <u>\$ 2,461,194</u> |
| Excess rev vs (exp) from Operations | <u>\$ 1,672,574</u> | <u>\$ (145,635)</u> | <u>\$ 47,727</u> | <u>\$ (52,604)</u> | <u>\$ 380,516</u> |
| Capital Revenue and Expenditures | | | | | |
| Transfer In from Undesignated Fund Balance | - | - | - | - | - |
| Capital Project Expenses | 170,608 | 764,736 | 661,247 | 389,896 | 496,622 |
| Net rev vs net (exp) | <u>\$ 1,503,270</u> | <u>\$ (910,370)</u> | <u>\$ (613,520)</u> | <u>\$ (442,499)</u> | <u>\$ (116,106)</u> |
| Assets | | | | | |
| Cash | \$ 322,754 | \$ 179,149 | \$ 100,549 | \$ 114,902 | |
| Investments | 9,957,915 | 8,911,268 | 9,365,070 | 8,282,458 | |
| Investments - Designated | 6,358,473 | 6,015,020 | 5,009,065 | 4,940,000 | |
| Property taxes receivable | 3,306,275 | 1,787,609 | 1,308,568 | 1,308,568 | |
| Other receivables | 89,524 | 101,544 | 58,980 | 7,281 | |
| Other assets | 32,555 | 22,195 | 32,642 | 26,801 | |
| | <u>\$ 20,067,497</u> | <u>\$ 17,016,785</u> | <u>\$ 15,874,875</u> | <u>\$ 14,680,010</u> | |
| Liabilities and Reserves | | | | | |
| Payables and accrued liab | 16,384 | 53,077 | 16,926 | 14,691 | |
| Deferred rev - prop taxes | 3,306,275 | 1,787,609 | 1,308,568 | 1,308,568 | |
| Deferred rev - ARPA grant | 424,003 | - | - | - | |
| Designated reserves | 6,358,473 | 6,015,020 | 5,009,065 | 4,940,000 | |
| Unrestricted funds | 8,459,092 | 10,071,449 | 10,153,836 | 8,859,250 | |
| Revenues < expenditures | 1,503,270 | (910,370) | (613,520) | (442,499) | |
| | <u>\$ 20,067,497</u> | <u>\$ 17,016,785</u> | <u>\$ 15,874,875</u> | <u>\$ 14,680,010</u> | |

City of Belle Meade
Other Revenue Breakdown
For year ended March 31, 2022

| | |
|--|------------------|
| Grant - State of TN: Direct Appropriation | \$ 33,769 |
| Grant - State of TN: Highway Safety | 2,284 |
| Grant - Historic Preservation | 5,600 |
| Vending Machine proceeds | 77 |
| Recycle Cans | 490 |
| Book Sales - "Belle Meade : A Legacy of Land, Lives and Loves" | 39,175 |
| Totals | <u>\$ 81,395</u> |



Capital Budget Report March 31, 2022



| Project/Budget Item | FY 22 | FY 23 | FY 24 | FY 25 | FY 26 | Total | Actual Spent FY 22 | Budget Variance FY 22 |
|---|------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------|-----------------------------|
| Fleet Replacement | | | | | | | | |
| Vehicle Replacement-Undesignated | \$48,141 | \$152,788 | \$153,788 | \$223,430 | \$131,685 | \$709,832 | \$49,223 | (\$1,082) |
| Total Fleet Replacement | \$48,141 | \$152,788 | \$153,788 | \$223,430 | \$131,685 | \$709,832 | \$49,223 | (\$1,082) |
| Machinery and Equipment | | | | | | | | |
| Furnishings and Office Equipment | \$2,474 | \$1,750 | \$1,750 | \$1,750 | \$1,750 | \$9,474 | \$1,099 | \$1,375 |
| Ticketwriters, Mounts, InCar Video | \$67,652 | \$119,000 | \$87,000 | \$32,000 | \$30,000 | \$335,652 | \$64,184 | \$3,468 |
| Computers, Monitors, Servers | \$2,679 | | | | | \$2,679 | \$2,679 | \$0 |
| Total Machinery and Equipment | \$72,805 | \$120,750 | \$88,750 | \$33,750 | \$31,750 | \$347,805 | \$67,962 | \$4,843 |
| Streets | | | | | | | | |
| Street paving- Per paving plan | \$0 | \$300,000 | \$300,000 | \$300,000 | \$300,000 | \$1,200,000 | \$0 | \$0 |
| Street paving- Master Plan | \$297,872 | \$250,000 | \$250,000 | \$250,000 | \$250,000 | \$1,297,872 | \$14,412 | \$283,460 |
| Street - Sidewalks&other projects, etc. | \$202,128 | \$500,000 | \$500,000 | \$500,000 | \$500,000 | \$2,202,128 | \$37,295 | \$164,833 |
| Total Streets | \$500,000 | \$1,050,000 | \$1,050,000 | \$1,050,000 | \$1,050,000 | \$4,700,000 | \$51,707 | \$448,293 |
| Stormwater | | | | | | | | |
| Stormwater Infrastructure Cond Asses. | | | | | | | \$0 | \$0 |
| Stormwater Imp- Undesignated | \$597 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$200,597 | \$1,716 | (\$1,119) |
| Total Stormwater | \$597 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$200,597 | \$1,716 | (\$1,119) |
| Total | \$621,543 | \$1,373,538 | \$1,342,538 | \$1,357,180 | \$1,263,435 | \$5,958,234 | \$170,608 | \$450,935 |

**** Any fiscal years beyond the current approved fiscal year are for planning purposes only.**

City of Belle Meade, Tennessee
Statement of Net Position
Proprietary Fund (Sewer Fund)
February 28, 2022

| | FY 2022 | FY 2021 |
|--|----------------------------|----------------------------|
| ASSETS | | |
| Current assets: | | |
| Cash and cash equivalents | \$ 168,247 | \$ 247,020 |
| Cash and cash equivalents- restricted | - | - |
| Investments | 1,280,234 | 979,882 |
| Receivables (net of allowance for uncollectible) | 39,262 | 35,771 |
| Prepays | 1,713 | 1,169 |
| Inventory | 5,548 | 8,688 |
| Total current assets | <u>1,495,004</u> | <u>1,272,530</u> |
| Noncurrent assets: | | |
| Capital assets | | |
| Construction in progress | - | - |
| Improvements other than buildings | 555,598 | 541,158 |
| Machinery and equipment | 6,900,168 | 6,739,568 |
| Accumulated Depreciation | <u>(6,251,659)</u> | <u>(6,008,191)</u> |
| Total capital assets (net of accumulated depreciation) | <u>1,204,107</u> | <u>1,272,535</u> |
| TOTAL ASSETS | <u>\$ 2,699,111</u> | <u>\$ 2,545,065</u> |
| LIABILITIES | | |
| Current Liabilities: | | |
| Accounts payable | 20,216 | 4,779 |
| Purchase orders payable | - | - |
| TOTAL CURRENT LIABILITIES | <u>20,216</u> | <u>4,779</u> |
| Long-term liabilities: | | |
| Accrued leave | 4,543 | 3,412 |
| TOTAL LONG-TERM LIABILITIES | <u>4,543</u> | <u>3,412</u> |
| TOTAL LIABILITIES | <u>24,759</u> | <u>8,191</u> |
| NET POSITION | | |
| Change in Net Position | 246,076 | 267,531 |
| Net investment in capital assets | 836,632 | 1,080,100 |
| Restricted | - | - |
| Unrestricted | 1,591,644 | 1,189,243 |
| TOTAL NET POSITION | <u>2,674,352</u> | <u>2,536,874</u> |
| TOTAL LIABILITIES AND NET POSITION | <u>\$ 2,699,111</u> | <u>\$ 2,545,065</u> |

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended February 28, 2022

| | FY 2022 BUDGET | FY 2022 BUDGET YTD | FY 2022 ACTUAL YTD | FY 2021 ACTUAL YTD | Variance Actual vs Last Yr. |
|--|-------------------|--------------------------|--------------------------|-----------------------|-----------------------------------|
| Operating revenues: | | | | | |
| Sewer user fees | \$ 497,378 | \$ 331,585 | \$ 348,538 | \$ 311,221 | 12% |
| Permits | 1,600 | 1,067 | 600 | 3,400 | -82% |
| Total operating revenues | 498,978 | 332,652 | 349,138 | 314,621 | 11% |
| Operating expenses: | | | | | |
| Salaries | 56,830 | 37,886 | 33,762 | 30,892 | 9% |
| Payroll Taxes | 3,888 | 2,592 | 2,416 | 2,239 | 8% |
| Health/Dental & Life Ins. | 14,672 | 9,781 | 6,375 | 4,186 | 52% |
| Retirement | 4,066 | 2,711 | 2,741 | 2,417 | 13% |
| Clothing & Uniforms | 1,330 | 887 | 700 | 732 | -4% |
| Education & Training | 820 | 547 | 810 | - | 0% |
| Telephone, Internet | 1,200 | 800 | 725 | 735 | -1% |
| Professional Services | 15,230 | 10,153 | 2,466 | 2,716 | -9% |
| Insurance | 5,400 | 3,600 | 3,402 | 2,336 | 46% |
| Repair & Maintenance Pumps | 38,950 | 25,967 | 17,448 | 20,636 | -15% |
| Repair & Maintenance Vehicle | 1,000 | 667 | 410 | 542 | -24% |
| Repair & Maintenance Other Equipment | 1,000 | 667 | - | - | 0% |
| Operating Supplies | 550 | 367 | 867 | 375 | 131% |
| Chemicals | 110,000 | 82,500 | 69,983 | 75,560 | -7% |
| Gasoline, Oil | 5,740 | 3,827 | 2,039 | 792 | 157% |
| Consumable Tools | 400 | 267 | 122 | - | 0% |
| Depreciation | 250,000 | - | - | - | 0% |
| Total operating expenses | 511,076 | 183,217 | 144,266 | 144,158 | 0% |
| Operating income | (12,098) | 149,435 | 204,872 | 170,463 | 20% |
| Nonoperating revenues: | | | | | |
| Interest income | 1,500 | 1,000 | 280 | 1,305 | -79% |
| Other income | 12,500 | 12,500 | 12,500 | 26,559 | -53% |
| Gain (loss) on sale of assets | - | - | - | - | - |
| Total nonoperating revenues (expenses) | 14,000 | 13,500 | 12,780 | 27,864 | 0% |
| Income before contributions and transfers | 1,902 | 162,935 | 217,652 | 198,327 | 10% |
| Contributions and transfers | | | | | |
| Tap and access fees | 16,000 | 10,667 | 6,000 | 14,200 | -58% |
| Capital contributions | 55,850 | 37,233 | 22,424 | 55,004 | -59% |
| Total contributions and transfers | 71,850 | 47,900 | 28,424 | 69,204 | -59% |
| Change in position | 73,752 | 210,835 | 246,076 | 267,531 | -8% |
| Net position, beginning of year | | - | - | - | |
| Net position, end of year | \$ 73,752 | \$ 210,835 | \$ 246,076 | \$ 267,531 | |

City of Belle Meade, Tennessee
4 Year summary
Proprietary Fund (Sewer Fund)
February 28, 2022

| ASSETS | FY 2022 | FY 2021 | FY 2020 | FY 2019 |
|--|----------------------------|----------------------------|----------------------------|----------------------------|
| Current assets: | | | | |
| Cash and cash equivalents | \$ 168,247 | \$ 247,020 | \$ 163,511 | \$ 89,594 |
| Cash and cash equivalents- restricted | - | - | - | - |
| Investments | 1,280,234 | 979,882 | 796,469 | 650,638 |
| Receivables (net of allowance for uncollectible) | 39,262 | 35,771 | 33,774 | 37,685 |
| Prepays | 1,713 | 1,169 | 1,497 | 1,629 |
| Inventory | 5,548 | 8,688 | 5,634 | 10,124 |
| Total current assets | <u>1,495,004</u> | <u>1,272,530</u> | <u>1,000,885</u> | <u>789,669</u> |
| Noncurrent assets: | | | | |
| Capital assets | | | | |
| Construction in progress | - | - | 71,723 | 59,234 |
| Improvements other than buildings | 555,598 | 541,158 | 454,646 | 454,646 |
| Machinery and equipment | 6,900,168 | 6,739,568 | 6,647,990 | 6,558,254 |
| Accumulated Depreciation | (6,251,659) | (6,008,191) | (5,759,036) | (5,549,507) |
| Total capital assets (net of accumulated depreciation) | <u>1,204,107</u> | <u>1,272,535</u> | <u>1,415,322</u> | <u>1,522,627</u> |
| TOTAL ASSETS | <u>\$ 2,699,111</u> | <u>\$ 2,545,065</u> | <u>\$ 2,416,207</u> | <u>\$ 2,312,296</u> |
| LIABILITIES | | | | |
| Current Liabilities: | | | | |
| Accounts payable | 20,216 | 4,779 | 11,140 | - |
| Purchase orders payable | - | - | - | - |
| TOTAL CURRENT LIABILITIES | <u>20,216</u> | <u>4,779</u> | <u>11,140</u> | <u>-</u> |
| Long-term liabilities: | | | | |
| Accrued leave | 4,543 | 3,412 | 2,640 | 3,014 |
| TOTAL LONG-TERM LIABILITIES | <u>4,543</u> | <u>3,412</u> | <u>2,640</u> | <u>3,014</u> |
| TOTAL LIABILITIES | <u>24,759</u> | <u>8,191</u> | <u>13,780</u> | <u>3,014</u> |
| NET POSITION | | | | |
| Change in Net Position | 246,076 | 267,531 | 207,757 | 235,715 |
| Net investment in capital assets | 836,632 | 1,080,100 | 1,329,255 | 1,267,725 |
| Restricted | - | - | - | - |
| Unrestricted | 1,591,644 | 1,189,243 | 865,414 | 805,843 |
| TOTAL NET POSITION | <u>2,674,352</u> | <u>2,536,874</u> | <u>2,402,426</u> | <u>2,309,283</u> |
| TOTAL LIABILITIES AND NET POSITION | <u>\$ 2,699,111</u> | <u>\$ 2,545,065</u> | <u>\$ 2,416,207</u> | <u>\$ 2,312,296</u> |

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended February 28, 2022

| | February 2022 FY Actual YTD | February 2021 FY Actual YTD | February 2020 FY Actual YTD | February 2019 FY Actual YTD | 4 Year Average |
|--|--------------------------------|--------------------------------|--------------------------------|--------------------------------|-------------------|
| Operating revenues: | | | | | |
| Sewer user fees | \$ 348,538 | \$ 311,221 | \$ 316,701 | \$ 314,862 | \$ 322,831 |
| Permits | 600 | 3,400 | 900 | 900 | 1,450 |
| Total operating revenues | \$ 349,138 | \$ 314,621 | \$ 317,601 | \$ 315,762 | \$ 324,281 |
| Operating expenses: | | | | | |
| Salaries | \$ 33,762 | \$ 30,892 | \$ 28,420 | \$ 31,155 | \$ 31,057 |
| Payroll Taxes | 2,416 | 2,239 | 2,064 | 2,357 | 2,269 |
| Health/Dental & Life Ins. | 6,375 | 4,186 | 2,775 | 57 | 3,348 |
| Retirement | 2,741 | 2,417 | 2,421 | 2,651 | 2,558 |
| Clothing & Uniforms | 700 | 732 | 1,201 | 595 | 807 |
| Education & Training | 810 | - | - | - | 203 |
| Telephone, Internet | 725 | 735 | 736 | 964 | 790 |
| Professional Services | 2,466 | 2,716 | 7,982 | 4,850 | 4,503 |
| Insurance | 3,402 | 2,336 | 2,994 | 3,257 | 2,997 |
| Repair & Maintenance Pumps | 17,448 | 20,636 | 42,303 | 38,783 | 29,792 |
| Repair & Maintenance Vehicle | 410 | 542 | 797 | 258 | 502 |
| Repair & Maintenance Other Equipment | - | - | - | - | - |
| Operating Supplies | 867 | 375 | 87 | 2,080 | 852 |
| Chemicals | 69,983 | 75,560 | 78,120 | 61,197 | 71,215 |
| Gasoline, Oil | 2,039 | 792 | 1,562 | 1,783 | 1,544 |
| Consumable Tools | 122 | - | 114 | 245 | 120 |
| Depreciation | - | - | - | - | - |
| Total operating expenses | \$ 144,266 | \$ 144,158 | \$ 171,576 | \$ 150,231 | \$ 152,558 |
| Operating income | \$ 204,872 | \$ 170,463 | \$ 146,025 | \$ 165,531 | \$ 171,723 |
| Nonoperating revenues: | | | | | |
| Interest income | 280 | 1,305 | 10,287 | 8,337 | 5,052 |
| Other income | 12,500 | 26,559 | 1,598 | 1,185 | 10,461 |
| Gain (loss) on sale of assets | - | - | - | - | - |
| Total nonoperating revenues (expenses) | 12,780 | 27,864 | 11,885 | 9,522 | 15,513 |
| Income before contributions and transfers | 217,652 | 198,327 | 157,910 | 175,053 | 187,235 |
| Contributions and transfers | | | | | |
| Tap and access fees | 6,000 | 14,200 | 10,000 | 9,000 | 9,800 |
| Capital contributions | 22,424 | 55,004 | 39,848 | 51,662 | 42,234 |
| Total contributions and transfers | 28,424 | 69,204 | 49,848 | 60,662 | 52,034 |
| Change in position | 246,076 | 267,531 | 207,757 | 235,715 | 239,270 |
| Net position, beginning of year | - | - | - | - | - |
| Net position, end of year | \$ 246,076 | \$ 267,531 | \$ 207,757 | \$ 235,715 | \$ 239,270 |

City of Belle Meade

Investment Schedule - General Fund

Local Government Investment Pool

Balance at March 31, 2022

| <u>Investment Type</u> | <u>Financial Institution</u> | <u>Balance</u> | <u>Current Rate</u> | <u>Previous Rate</u> | <u>Comments</u> |
|------------------------------|-------------------------------------|----------------|-------------------------|--------------------------|-------------------------------------|
| Liquid Investment Account | Local Government Investment Pool | \$ 9,032,112 | 0.19% | 0.08% | Earnings rate is monthly average |

Interest Earnings

| | |
|---------------------|-------------|
| Current month | \$ 1,420.85 |
| Fiscal year-to-date | \$ 3,132.97 |

Cash Transfers

From Investment Pool to Operating Cash (withdrawal):

| | |
|--------------|-------------|
| Total | \$ - |
|--------------|-------------|

From Operating Cash to Investment Pool (deposit):

| | |
|-------------------|----------------------|
| 03/29/2022 | \$ 250,000.00 |
|-------------------|----------------------|

| | |
|--------------|----------------------|
| Total | \$ 250,000.00 |
|--------------|----------------------|

Restricted funds in the LGIP balance:

| | |
|---|----------------------|
| **** American Rescue Plans Act (ARPA) fund restricted for specific uses. | \$ 424,003.54 |
| ** David & Cindy Wilds Exemplary Service Award funds restricted to police department employees per specific guidelines. | 18,375.74 |
| | <u>\$ 442,379.28</u> |

City of Belle Meade

Investment Schedule - Sewer Fund
Local Government Investment Pool
Balance at March 31, 2022

| <u>Investment Type</u> | <u>Financial Institution</u> | <u>Balance</u> | <u>Current Rate</u> | <u>Previous Rate</u> | <u>Comments</u> |
|------------------------------|-------------------------------------|----------------|-------------------------|--------------------------|-------------------------------------|
| Liquid Investment Account | Local Government Investment Pool | \$ 1,280,440 | 0.19% | 0.08% | Earnings rate is monthly average |

Interest Earnings

| | |
|---------------------|-----------|
| Current month | \$ 206.59 |
| Fiscal year-to-date | \$ 486.13 |

Cash Transfers

From Investment Pool to Operating Cash (withdrawal):

| | |
|-------|------|
| Total | \$ - |
|-------|------|

From Operating Cash to Investment Pool (deposit):

| | |
|-------|------|
| Total | \$ - |
|-------|------|

City of Belle Meade
Investment Schedule
Certificates of Deposit Laddering
March 31, 2022

| First Horizon Advisors Account | 2022 | |
|--------------------------------|--------------|--------------|
| | Year to Date | |
| Beginning Balance | \$ | 7,091,635.42 |
| Additions & Withdrawals | | 240,791.09 |
| Interest Income | | 4,208.91 |
| Taxes, Fees & Expenses | | - |
| Change in Value | | (34,691.12) |
| Ending Balance | \$ | 7,301,944.30 |

Interest Income (includes First Horizon Checking Account):

| | |
|---------------|----------|
| January 2022 | 1,869.43 |
| February 2022 | 7,385.04 |
| March 2022 | 4,208.91 |

| | |
|--------------|---------------------|
| TOTAL | <u>\$ 13,463.38</u> |
|--------------|---------------------|

Certified Labs & Service, Inc.

535 E 7th Street
Ashland, Ohio 44805

Invoice

| Date | Invoice # |
|-----------|-----------|
| 4/12/2022 | 20188 |

| |
|--|
| Bill To |
| CITY OF BELLE MEADE 4705 HARDING RD. NASHVILLE, TN 37205 |

| |
|---|
| Ship To |
| CITY OF BELLE MEADE 4705 HARDING RD. NASHVILLE, TN 37205 ATTN: NATHAN OR LARRY |

| P.O. Number | Terms | Rep | Ship | Via | F.O.B. | Project |
|-------------|--------|-----|-----------|-----|---------|---------|
| 3745 | Net 30 | GF | 4/12/2022 | UPS | ASHLAND | |

| Quantity | Item Code | Description | Price Each | Amount |
|----------|------------|--|------------|----------|
| 20 | PARTS | 22415B004 TOP HOLD DOWN LIST 91(3A) (17D) | 68.25 | 1,365.00 |
| 20 | PARTS | 22415B005 BOTTOM HOLD DOWN LIST 91(3A) (17D) | 68.25 | 1,365.00 |
| 30 | PARTS | MARS 11148 START CAPACITORS (10A) (20E) | 11.72 | 351.60 |
| 12 | PARTS | MARS 19168 START RELAY (12A) | 22.03 | 264.36 |
| 10 | PARTS | 22416C003 TOP RAIL SUPPORT YOKE LIST 150 (1A) (9D) | 112.50 | 1,125.00 |
| 40 | PK 2 NOW 7 | 7' FLOAT SWITCHES (ALL B&C) | 24.98 | 999.20 |
| | UPS | UPS DELIVERY | 101.04 | 101.04 |
| | | SHIPPED 3/17/22 1Z4X39530399226054 BOX A | | |
| | | 1Z4X39530395875262 BOX B | | |
| | | 1Z4X39530398413871 BOX C | | |
| | | 1Z4X39530392270625 BOX D | | |
| | | 1Z4X39530392397838 BOX E | | |
| | | ORDER COMPLETE | | |

Thank you for your business.

| Phone # | Fax # |
|--------------|--------------|
| 419 289-7462 | 419-281-5157 |

Total \$5,571.20

INVOICE**Commonwealth Chemical INC.****PO Box 2723****Cookeville, TN 38502****931-267-4996****Invoice Number:****35****Invoice Date:****4-12-22**

Bill To: City of Belle Meade **Ship To:** _____
4705 Harding Rd. _____
Nashville, TN 37205 _____

| SALESPERSON | P.O. NUMBER | ORDER DATE | SHIP DATE | SHIP VIA | F.O.B |
|-------------|-------------|------------|-----------|----------|-------|
| JK | | 4-5-22 | 4-6-22 | CCINC | |

| QUANTITY | DESCRIPTION | UNIT PRICE | AMOUNT |
|----------|----------------------|------------|------------|
| 500 gals | Pot Perm (Clardon) | \$600 gal | \$3,000.00 |
| 850 gals | Pot Perm | \$600 gal | \$5,100.00 |
| | Lynwood-Westview | | |
| 900 gals | Pot Perm (Westview) | \$600 gal | \$5,400.00 |
| 900 gals | Pot Perm (Park Hill) | \$600 gal | \$5,400.00 |
| 800 gals | Pot Perm (Millrace) | \$600 gal | \$4,800.00 |
| 100 gals | Pot Perm (Lynnwood) | \$600 gal | \$600.00 |
| | Force Mains | | |
| 100 gals | Pot Perm (Westview) | \$600 gal | \$600.00 |
| | Force Mains | | |
| | | | |
| | | | |

| | |
|-------------------------------------|---------------|
| <input type="checkbox"/> | NET |
| <input type="checkbox"/> | CASH |
| <input checked="" type="checkbox"/> | CHECK |
| <input type="checkbox"/> | CREDIT CARD |
| | MC VISA DC AX |
| NAME | |
| CARD NO | |
| EXPIRATION DATE | |

| | |
|---------------------|-------------|
| SUBTOTAL | \$24,900.00 |
| SALES TAX | |
| DEPOSIT | |
| SHIPPING & HANDLING | |
| INVOICE TOTAL | \$24,900.00 |

Office Use Only*Thanks for your business!*




Straeffer Pump & Supply, Inc

Remit Payment To:

PO Box 99

Chandler, IN 47610

PH: 812.476.3075 FX: 812.476.5164

ddietrich@straefferpump.com

www.straefferpump.com



INVOICE

| Date | Invoice # |
|-----------|-----------|
| 3/23/2022 | 35303 |

| Bill To |
|--|
| City of Belle Meade, TN 4705 Harding Rd Nashville, TN 37205 H - EMAIL |

| Ship To (Same As Bill To unless noted) |
|---|
| City of Belle Meade, TN 4705 Harding Rd Nashville, TN 37205 |

| | | | | | | | |
|----------|-------------------|---------------|--------|--------|------------|----------|-----|
| Pump S/N | See Below | | Terms | Net 30 | TAG: | | |
| KM Job # | Customer P.O. No. | Buyer | Job No | | Main Job # | Job Name | Ter |
| | 3742 | Dan Pritchard | | | | | 9 |

| Qty | Item Code | Description | Price Each | Amount |
|-----|-------------|--|--------------|-------------|
| 8 | WGL20-21-20 | Myers, Grinder Pump, 2HP, 1/230 volt, 20' cord, full diameter impeller | 1,055.00 | 8,440.00 |
| 10 | RWGB-125 | Rail Package | 440.00 | 4,400.00 |
| | | S/N: 10712521 10712522 10712523 10712524 10712525 10712526 10712527 10712529 | | |
| | | | Total | \$12,840.00 |

DUE TO THE RISING COST OF CHARGE CARD PROCESSING FEES, EFFECTIVE SEPTEMBER 1, 2015, WE WILL BE ADDING A 3% CHARGE CARD PROCESSING FEE TO ALL PAYMENTS MADE VIA CREDIT CARD.

TERMS: NET 30 DAYS, 1 1/2% PER MONTH SERVICE CHARGE WILL BE ADDED TO PAST DUE ACCOUNTS AS WELL AS ALL COSTS AND EXPENSES INCURRED IN COLLECTING ANY AMOUNTS DUE. INCLUDING ATTORNEY'S AND COLLECTION FEES. PLEASE PAY FROM THIS INVOICE. NO STATEMENT WILL BE ISSUED.

Account #



PROPOSAL TO INCREASE STORMWATER USER FEES

The stormwater user fee has not been adjusted since its inception 11 years ago. The fees collected fund street sweeping, creek cleaning, capital projects, maintenance of infrastructure, emergency repairs, MS4 compliance (ordinance revisions, reporting and applying for new permits every 5 years, stream monitoring, mapping of input & outfalls).

Creek cleaning is the largest expense at an average cost over the last 5 years of \$114,978. Average fees collected over the last 5 years are \$100,291, resulting in a five-year loss of over \$70,000 just for creek cleaning. This shortfall is leveled by dipping into the general fund not to mention capital projects.

The City is not breaking even with the current fees received and capital projects are on a wish list.

Increasing fees is overdue and is a solution to address future infrastructure needs of the City.

STORMWATER DEPARTMENT:

Current fiscal year budget for Stormwater User Fee Revenue:

| | |
|--|-----------|
| Residential and commercial collections | \$101,800 |
|--|-----------|

Current fiscal year budget for Stormwater Expenditures:

Consultant Services:

| | | |
|---|----------|-----------|
| MS4 Permit fee, paid to State of Tenn. | \$ 3,460 | |
| Stream Monitoring, NPDES annual report, ESRI, other engineering fees | 36,000 | \$ 39,460 |

Repair and Maintenance, Other:

| | | |
|--|---------|------------------|
| Minor stormwater repairs, culvert cleaning | 20,000 | |
| Creek debris removal maintenance work | 140,000 | <u>\$160,000</u> |
| Total Expenditures: | | <u>\$199,460</u> |

| | |
|-----------------|------------------|
| Budget deficit: | <u>\$ 97,660</u> |
|-----------------|------------------|

CURRENT RESIDENT STORMWATER FEES @\$7.47 PER

| Total Lot Area (sq. ft.) | Factor x ERU Monthly Rate | Monthly Fee | Annual Fee |
|-----------------------------|------------------------------|----------------|---------------|
| 0-40,000 | 0.5 x \$7.47 | \$3.74 | \$44.88 |
| 40,000-70,000 | 1.0 x \$7.47 | \$7.47 | \$89.64 |
| > 70,000 | 2.0 x \$7.47 | \$14.94 | \$179.28 |

PROPOSED RESIDENT STORMWATER FEES @ \$22.41 PER

| Total Lot Area (sq. ft.) | Factor x ERU Monthly Rate | Monthly Fee | Annual Fee |
|-----------------------------|------------------------------|----------------|---------------|
| 0-40,000 | 0.5 x \$22.41 | \$11.20 | \$134.41 |
| 40,000-70,000 | 1.0 x \$22.41 | \$22.41 | \$268.92 |
| > 70,000 | 2.0 x \$22.41 | \$44.82 | \$537.84 |

NUMBER OF PROPERTIES

| Total Lots | Properties | Annual |
|----------------|--------------|-------------|
| (491) 0-40,000 | 491 x 44.88 | \$22,036.08 |
| (405) 40K-70K | 405 x 89.64 | \$36,304.20 |
| (208) > 70,000 | 208 x 179.28 | \$37,290.24 |

Total \$95,630.52

NUMBER OF PROPERTIES

| Total Lots | Properties | Annual |
|----------------|--------------|--------------|
| (491) 0-40,000 | 491 x 134.41 | \$65,990.40 |
| (405) 40K-70K | 405 x 268.92 | \$108,912.60 |
| (208) > 70,000 | 208 x 537.84 | \$111,870.72 |

Total \$286,773.72

RESIDENTIAL INCREASE OF \$191,143.20

A ERU or "Equivalent Residential Unit" is used to compare the stormwater runoff generated by different size properties with different amounts of impervious surfaces. Based on the city engineer's analysis of lot sizes, residential properties were divided into three categories according square footage. The ERU was determined to be 12,200 square feet of impervious area.

The stormwater fee rate has not been adjusted since its inception January 1, 2011

Determination and modification of stormwater user fee. Stormwater user fees may be determined and modified from time to time by the Commissioners of the City of Belle Meade so that the total revenue generated by said fees and any other sources of revenue that may be made available to the stormwater utility be sufficient to meet the cost of services and facilities 12-302, (3)

ORDINANCE 2022-2

AN ORDINANCE TO AMEND SECTION 12-302 (5) (c) OF THE BELLE MEADE MUNICIPAL CODE TO INCREASE THE STORMWATER USER FEE FROM \$7.47 PER EQUIVALENT RESIDENTIAL UNIT ("ERU") TO \$22.41 PER ERU.

WHEREAS, in 2004 the Belle Meade City Commission ("Commission") adopted the Stormwater Fee Ordinance (Ordinance 2004-6) providing for stormwater management and the establishing a stormwater user fee within the City of Belle Meade; and

WHEREAS, the revenue from the Stormwater User Fee is intended to meet the costs to the City of services and facilities, including, but not limited to, the payment of principal and interest on debt incurred for stormwater management purposes, the creation of reserves for the replacement of permanent improvements for stormwater management, and other reasonable expenses necessary and convenient for the acquisition, construction, operation, maintenance, education and regulation of the stormwater management system and of properties affecting the stormwater management system; and

WHEREAS, specifically, the City is currently using revenue from stormwater fees for street sweeping, creek cleaning, capital projects, maintenance of infrastructure, emergency repairs, compliance with federal regulations for municipal separate storm sewer systems ("MS4"), stream monitoring, mapping of input and outfalls; and

WHEREAS, such fees are to be based both upon the reasonable cost to the City of the above services and activities and the benefit to each user actual or estimated use of such stormwater system and facilities; and

WHEREAS, the current fees of Seven Dollars Forty Seven Cents (\$7.47) per ERU have been in force since 2011 and are no longer adequate to cover the annual costs to the City without the City's having to subsidize these expenses out of its general fund; and

WHEREAS, the Commission hereby finds that an increase is overdue and that based upon the known costs and reasonable estimates of future costs, the fee should be increased to Twenty-Two Dollars and Forty One Cents (\$22.41), effective on the beginning of the next fiscal year, July 1, 2022;

WHEREAS, the Board finds that efficient management of the City's fiscal affairs warrants an increase in the stormwater management fee in this amount;

NOW THEREFORE:

SECTION ONE: BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE that Section 12-305 (5)(c) of the Belle Meade Municipal Code is hereby amended to delete the figures "\$7.47" and to substitute therefor the figures "\$22.41."

SECTION TWO: BE IT FINALLY ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE THAT THIS ORDINANCE

**SHALL TAKE EFFECT ON JULY 1, 2022, THE HEALTH, SAFETY AND WELFARE
OF THE CITIZENS REQUIRING IT.**

Passed on first reading:

Passed on Second Reading

Rusty Moore, Mayor

Rusty Terry, City Recorder



Historic Zoning Commission

The HZC was officially formed with ordinance 2019-7, at that time the commission was wading through uncharted waters. In the beginning, it was assumed that the commission may be reviewing 2-3 homes every other month, that quickly turned to 3-4 per month. Subjective fees were established based on the hypothesis number of homes and time the commission would spend every other month. Much more time and effort has proven necessary to review and approve than first imagined. Two more commission members were added to the list in 2021 bringing the total to seven. Some builders and architects are submitting sub-par plans in hopes that the commission will design the home for them so it will pass review. Builders are using this commission for design advice instead of guidance. It was discussed at the HZC *End of the Year* review, that the fees are “too low and need to be raised to a value that reflects the time and effort we **volunteers** put into each agenda item”.

Current fees

New Construction- \$400

Additions- \$250

Demolitions- \$250

Proposed Fees

New Construction- \$2,000

Additions- \$1,500

Demolitions- \$500

RESOLUTION 2022-05

A RESOLUTION AMENDING RESOLUTION 2021-05 ESTABLISHING AMOUNTS OF FEES TO BE CHARGED BY THE CITY OF BELLE MEADE FOR PERMIT APPLICATIONS AND OTHER FEES

BE IT RESOLVED BY THE CITY OF BELLE MEADE, as follows:

Section 1. A (5) Other Fees - is amended as follows: Traffic School Fee for Belle Meade Class shall be deleted as Belle Meade no longer offers an on-site Traffic School; Traffic School Fee for Online Class shall be amended to reflect the current amount charged, which is \$76.00.

Section 1. D. Historic Zoning Commission - fees shall amended as follows: Additions/Renovations shall be increased to \$1,500.00; New Construction shall be increased to \$2,000.00; and a new fee for Demolition shall be set at \$500.00.

Section 1.

A. Building Permit Fees:

(1). New residences, accessory structures, and alterations or additions to existing structures (other than those described below), will use the factor of \$450.00 per square foot to determine the Total Valuation Cost. Building permit fees will be based on the Total Valuation Cost, as follows:

| Total Valuation Cost | Fee |
|------------------------------|---|
| \$2,000.00 and less | \$100.00 unless inspection required, in which case a \$50.00 fee for each inspection shall be charged. |
| \$2001.00 to \$50,000.00 | \$115.00 for the first \$1,000.00 plus \$8.00 for each additional thousand or fraction thereof, to and including \$50,000.00 |
| \$50,001.00 to \$100,000.00 | \$250.00 for the first \$50,001 plus \$7.00 for each additional thousand or fraction thereof, to and including \$100,000.00 |
| \$100,001.00 to \$500,000.00 | \$460.00 for the first \$100,001.00 plus \$6.00 for each additional thousand or fraction thereof, to and including \$500,000.00 |
| \$500,001.00 and up | \$1,660.00 for the first \$500,001.00 plus \$5.00 for each additional thousand or fraction thereof |

(2). Other building permit fees: the following items will be determined by the construction cost/scale method with the following fees as the minimum:

| | |
|--|---|
| Swimming pool | 3,500.00 |
| Ornamental pools/spas/hot tubs | 500.00 |
| Fences | 300.00 |
| Outdoor Fireplaces..... | 400.00 |
| Masonry Walls | 400.00 |
| Decks, uncovered porches, patios, or terraces..... (including stepping stones/pavers) | 400.00 |
| Arbors | construction cost/scale |
| Driveways | 400.00 |
| Demolition – Principal structure..... | 1,000.00 |
| Demolition – Accessory structure..... | 500.00 |
| Moving Fee | 1,000.00 |
| Grading/Stormwater/Land Disturbance | 500.00 |
| Major Drainage/Hydrology Review | Reimbursement of City Engineer's actual cost |
| Roof Re-shingle or Repair (Flat Fee)..... | 150.00 |

(3). Extra Fees: The above fees cover the normal and routine inspections, plans review, and services conducted by the office of the building inspector prior to and during construction. For any additional services required to effect compliance with or enforcement of building and zoning codes in connection with construction under the permit granted or made at the request of the applicant or owner, or otherwise deemed necessary by the building official, there shall be additional fees in the amount of direct expense to the City incurred in providing such services. Additional inspections will be made at \$50.00 each.

(4). *PROVIDED, HOWEVER*, that repairs and routine maintenance projects costing less than \$2,000.00 and not requiring inspection by the City Building Inspector shall be exempt from such fees. For the purposes of this subsection, the cost of a “project” shall include all costs associated with any coordinated activity of improvements regardless of whether such costs are incurred concurrently or effect more than one area of the property.

(5). Other Fees:

| | |
|--|--------------------------|
| Street Cut permit..... | 500.00 |
| R-O-W Excavation permit..... | 300.00 |
| Explosive permit..... | 500.00 |
| Sewer permit..... | 200.00 |
| Sewer tap-on (Access fee) | 2,000.00 |
| Traffic School Fee for Belle Meade Class..... | 75.00 |
| Traffic School Fee for Online Class | 25.00 \$76.00 |

B. Board of Zoning Appeals fees:

| | |
|--|--------|
| Fences/driveways..... | 300.00 |
| House/addition/detached structures | 500.00 |
| Pools/ornamental pools/spas, etc. | 600.00 |
| Grade change | 500.00 |

C. Municipal Planning Commission fees:

| | |
|--|--------|
| One two lot subdivision | 400.00 |
| More than two lots plus \$200.00 for each over four..... | 800.00 |
| Combining lots..... | 400.00 |

D. Historic Zoning Commission fees:

| | |
|------------------------------|----------------------------|
| Additions / Renovations..... | 250.00 1,500.00 |
| New Construction | 400.00 2,000.00 |
| Demolition..... | 500.00 |

E. **Section 3 of Resolution 87-01 is amended** so as to provide for refunding of one-half of the Appeal fee paid to the City for expenses incurred relative to Appeals to the Board of Zoning Appeals and petitions to the Municipal Planning Commission when the proposal is withdrawn prior to the mailing of notices, that being one week prior to the meeting date.

F. **Moving Fee:** For the moving of any building or structure, the fee shall be \$1,000.00, plus any police service needed to be determined by the City Manager.

G. **Penalties:** Where work for which a permit is required by the Code is started or proceeded prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any persons from fully complying with the requirements of this Code in the execution of the work nor from any other penalties prescribed herein.

Section 2. This Resolution shall become effective on May 1, 2022

DATE OF ADOPTION:

Mayor Rusty Moore

City Recorder Rusty Terry