

**City of Belle Meade
Board of Commissioners Meeting
Belle Meade City Hall
November 17, 2021**

Call to order

The meeting was called to order by Mayor James Hunt at 4:04pm

Commissioner's present

James Hunt, Mayor Rusty Moore, Vice Mayor Louise Bryan
Haley Dale Bob Weigel

Staff members present

Beth Reardon, City Manager Charles Williams, Chief of Police
Lyle Patterson, Assistant City Manager and Building Official
Leigh Mills, Director of Finance & HR Larry Smith, Public Works Director
Doug Berry, City Attorney

I. Pledge of Allegiance - led by Mayor James Hunt

II. Public Comments - Mayor Hunt reported for Councilman Thom Druffel. The bill to end emission testing was deferred to January. He (Druffel) voted against deferral, there is over-all support to end emission testing. There is some follow-up on the homeless issue at Brookmeade, and there are solid plans from Nashville transportation to improve the safety at HWY. 70 & HWY. 100 split until TDOT redesigns this intersection.

III. Minutes - Regular meeting held October 17, 2021

Motion to approve: Moore **Second:** Weigel **Vote:** All aye

Minutes - Special Work Session held November 1, 2021 at City Hall. Mayor Hunt asked for deferral because he has items to add for clarification.

Motion to defer: Hunt **Second:** Dale **Vote:** All aye

IV. Public Works

1. Monthly Reports - submitted by Director Smith reviewed. Dale asked for clarification on "gravel in roadway". Smith explained it is washout from gravel driveways into the roadway and it must be cleaned up for safety. Mayor Hunt inquired about work at Parmer Park, Smith updated the progress and stated Metro is replacing the pipe that collapsed.

2. Proposal from Barge Cauthen - Engineering Services for Annual Street Resurfacing project.

Barge Cauthen is proposing a fee of \$16,500 to prepare bid specs, construction documents and provide construction admin. services. Reardon stated this is the same amount as last fiscal year, since the scope of paving is about the same.

Motion to Approve: Moore **Second:** Bryan **Vote:** All aye

3. Estimates for (1) Belle Meade Blvd. Traffic Signal Modifications, (2) Jackson Blvd No Left Turn Modifications and (3) Tyne Blvd. at Belle Meade Blvd. Sight Distance Modifications

Director Smith stated all 3 items are to be completed by Stansell Electric. By "piggybacking" on Stansell's contract with Metro Nashville, we are not required to obtain 3 estimates for this work.

Item (1) will involve changing the traffic signal from a left turn arrow only to

a left and right turn arrow for the left lane on Belle Meade Blvd. The right lane signal will not change. Striping in the left lane will change from a left arrow to a dual left/right arrow. Stansell's quote for the work at this intersection is \$3,858.76.

Motion to Approve Belle Meade Blvd. Traffic Signal Modifications: Moore
Second: Dale Vote: All aye

Item (2) Moore asked for a diagram of Jackson Blvd. Bryan raised concerns over the style as opposed to what has been presented by the Belle Meade Master Plan. Discussion on product that will be used. Bryan noted that this is not our design criteria and was concerned about feedback, asking if this is a single use safety tool. Director Smith stated the design is specific to this location. Bryan asked to revisit in the Spring to see what alternatives to the design might be used. Asking for more communication with Beautification Committee to be involved from beginning of process. The cost of this project is \$1,715.00

Item (3) Mayor Hunt asked Smith to describe existing situation at Tyne Blvd. and Belle Meade Blvd. Dir. Smith stated vehicles on Tyne have to pull out into the Boulevard lane of traffic to see oncoming vehicles now, and once a vehicle is in the center of the road between medians, sight is blocked by the median plantings. Dir. Smith stated the plantings have been trimmed back significantly and the stop bar on Tyne will be moved forward. Also, the crosswalk markings on the Boulevard will be removed, since there is no street across from Tyne, only the golf course. The cost of this project is \$1,995.00.

Motion to Approve Items (2) and (3): Bryan Second: Dale Vote: All aye

4. Tree Removal Estimates for Hackberry at 4301 Lillywood Ave.

Dir. Smith reported there is a large rotten hackberry tree in right of way on Lillywood Road and he wants to be proactive and remove the tree before it falls. He obtained the following three estimates:

| Contractor | Removal | Stump Grind | Total Cost |
|-----------------------|------------|-------------|------------|
| The Parke Co., Inc. | \$4,500.00 | \$725.00 | \$5,225.00 |
| Weald Tree Care | \$3,800.00 | \$180.00 | \$3,980.00 |
| Davey Tree Expert Co. | \$2,640.00 | \$315.00 | \$2,955.00 |

Motion to Approve Davey Tree: Bryan Second: Weigel Vote: All aye

5. Update on Traffic Calming at Tyne Blvd. & Lynwood Blvd. Intersection Metro (Metro/Forest Hills project)

City Manager Reardon distributed a map of the project design to the Commissioners for information purposes only, since this is right at our city limits. Commissioners were favorable of the project.

V. City Services

A. Public Safety

- 1. Monthly Reports** - submitted by Police Chief Williams

Statistics Summary September 2021

| | | |
|-----------------------------|----------------------------|------------------|
| <u>388</u> Citations Issued | <u>7</u> Traffic Crashes | <u>40</u> Alarms |
| <u>0</u> Burglary | <u>3</u> Theft of Property | <u>8</u> Arrests |

License Plate Removal (LPR) Report

| | |
|----------------------------|----------------------------------|
| <u>5</u> - Stolen Vehicles | <u>3</u> - Stolen License Plates |
| <u>1</u> - Missing Person | <u>0</u> - Wanted Person |

Bryan asked Chief Williams if progress had been made with the memorandum understanding with Metro about jurisdiction issues related to patrol. Chief Williams had spoken with Metro Chief Drake, and Metro Legal has looked at it and found concerns from a state law standpoint. State law reads a city has jurisdiction one mile into a county. They have zero jurisdiction when a city butts up to another city. The state law was written some time ago because officers were going into other cities saying they had a mile to enforce. Chief Drake wants to work together to change this law and is on board, and wants to help.

B. Health and Sanitation

1. **Monthly reports** - submitted by Dylan Hood

C. Building/Zoning/Planning

1. **Monthly Reports** - submitted by Assistant City Manager and Building Official Lyle Patterson and reviewed.

| | | | |
|-----------|----------------------------------|----------------|-----------------------------|
| <u>17</u> | Permits Issued | \$5,040,049.00 | estimated construction cost |
| <u>5</u> | Permits Closed | | |
| <u>0</u> | Grading/Soil/Disturbance Permits | | |
| <u>0</u> | Stormwater Complaints Filed | | |

2021 permit fee totals compared to same time last year are 84,549.00 more.

Dale inquired about a stop work order for a Harding Place job, and Patterson explained about an architect changing windows to a design that had not been approved by the HZC, and a stop order was issued. The homeowners were instructed that if they wished to change the window design, they must appeal to the HZC.

Patterson pointed out that by the end of December we are approaching over \$70 million in permit value.

D. Waste Collection NO MATTERS

E. Beautification/Landscape

1. **Monthly Report** - presented by Beth Reardon in Laura Katherine Wood's absence.

2. **Belle Meade Together Demonstration Projects**

Wood provided a power point on 3 options for demonstration projects in the medians on Belle Meade Blvd. Reardon walked the commissioners through the options with discussion. All three options occur at the end of the Boulevard in the medians closest to the entrance to Percy Warner Park.

Bryan states that Option B, which involves installing the traffic diverters in the left lane, is not consistent with goals since this option does not include a dedicated pedestrian walkway that provides a safe place for pedestrians separated from the traffic lane.

Motion to remove Option B from the demonstration: Dale Second: Bryan
Vote: All Aye

Discussion followed on Option A, which is sidewalks in the R-O-W on either side of the Boulevard, and Option C, which is a wandering pedestrian path in the center of the medians. Suggestions for the temporary sidewalk and path installation was to use removable pavers. Signage in the medians would include "Left Lane for Passing & Turning Only" and a QR code for people to obtain more information on the City website.

Motion to approve demonstration projects A and C, allowing Haley and others to be included in design of signs: Bryan Second: Dale Vote All Aye

F. City Communications - NO MATTERS

VI. Administration

A. Finance

1. Financial Statements - September 2021 presented by Leigh Mills
2. Investment Schedules - reviewed
3. Approval of Invoices over \$5,000:

| | |
|------------------------------|-------------|
| Routel | \$12,252.68 |
| Kimley Horn | \$ 6,275.00 |
| Straeffer Pump & Supply, Inc | \$14,950.00 |
| Wascon Inc. | \$ 6,130.00 |

Motion to approve invoices: Weigel Second: Moore Vote: All Aye

4. Update on Belle Meade/Ridley Wills' Book Orders

Mayor Hunt reported 125 pre-orders. Promotions and book signings are in the works!

B. Facilities - NO MATTERS

C. Personnel - NO MATTERS

VII. LEGISLATION - NO MATTERS

VIII. Other Matters

Meeting Adjourned at 5:39 p.m.

Mayor Jim Hunt

City Recorder Rusty Terry