

City of Belle Meade  
Board of Commissioners Meeting  
Belle Meade City Hall  
July 21, 2021

**Call to order**

The meeting was called to order by Mayor James Hunt at 4:00pm

**Commissioners Present**

James Hunt, Mayor                      Louise Bryan                      Bob Weigel

**Staff members present**

Beth Reardon, City Manager                      Charles Williams, Chief of Police  
Lyle Patterson, Assistant City Manager and Building Official  
Doug Berry, City Attorney                      Leigh Mills, Director of Finance and HR  
Edie Glaser, City Recorder                      Larry Smith, Public Works Director

**I. Pledge of Allegiance** - led by Mayor James Hunt

**II. Public Comments** - Thom Druffel, Councilman, District 23, announced that there will be a community meeting to discuss the re-purposing of the old Hillwood Highschool.

**III. Minutes** - regular meeting held June 16, 2021

**Motion to approve:** Weigel                      **Second:** Bryan                      **Vote:** All aye

**IV. Public Works**

1. **Monthly Reports** - submitted by Director Smith reviewed.

2. **Estimate for Tree Removal** - Jackson and Deer Park Circle

Public Works Director Larry Smith obtained three quotes to remove the dead tree in the landscaped area of Jackson Boulevard and Deer Park Circle. The tree is very close to NES power lines. Director Smith recommends Weald Tree Care to perform the work.

Davey Tree expert Company	\$2,625.00
The Parke Company, Inc	\$2,600.00
Weald Tree Care	\$1,800.00

**Motion to approve Weald Tree Care for tree removal:** Bryan

**Second:** Weigel                      **Vote:** All aye

3. **Engineering Estimate for Traffic Study - Tyne at BMB**

As a result of the citizens concern of the danger of the intersection of Tyne Boulevard and Belle Meade Boulevard City Manager Beth Reardon and Public Works Director Larry Smith met with traffic engineers KCI Technologies at the intersection to discuss the sight distance issues. KCI Technologies submitted a proposal recommending a scope of work to include three Tasks.

Task 1 - Sight Distance Analysis and Documentation	\$2,800.00
Task 2 - All-Way Stop Warrant Study	\$4,500.00
Task 3 - Project Coordination and Management	\$2,700.00

City Manager Beth Reardon recommends Task 1, the Sight Distance Analysis, be performed by KCI Technologies. This study will also help to determine the relocation of the stop bar on Tyne. The commissioners also asked that traffic counts be conducted at this intersection of Tyne and Belle Meade Blvd., using the City's equipment, but after all schools are in session.

**Motion to engage KCI Technologies for Task 1 for Sight Distance Analysis and Documentation for \$2,800.00 after reconsideration of the cost if the city can collect the data:** Bryan                      **Second:** Hunt                      **Vote:** All aye

**V. City Services**

**A. Public Safety**

**1. Monthly Reports** - submitted by Police Chief Williams

**Statistics Summary July 2021**

<u>366</u> Citations Issued	<u>4</u> Traffic Crashed	<u>25</u> Alarms
<u>0</u> Burglary	<u>3</u> Theft of Property	<u>3</u> Arrests

**License Plate Removal (LPR) Report**

2 - Stolen Vehicles                      4 - Stolen License Plates

**2. Formal Acknowledgement of Donors Who Gave Monetary Gifts for the Purchase of Police Equipment.**

**2021/2022 Body Camera  
donations:**

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**Name**

Allen, Dale & Julie  
Bovinder, Jr., Jack & Barbara  
Braswell, Edward & Allison  
Campbell, Victor & Tawnie  
Davis, Ansel & Jana  
Dennie, Robert & Elizabeth  
Elcan, Patricia & Charles  
Farris, Ron & Laurie  
Fusco, Larsen James & Heather  
Hazen, Samuel & Glenna  
Leeper, Jefferson & Kim  
Majors, William & Maxine  
Poe Mark & Rene  
Riven, Stephen & Jan

**2021/2022 AED donations:**

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**Name**

Allen, Dale & Julie  
Allen, Mary Lauren Barfield &  
Lawson  
Anonymous  
Coble, Neely  
David, Al & Carol  
Deloache, Jr., W.R. & Mary

Dickerson, Joe & Janice  
 Goldner, Martha  
 Green, Marv & Tasha  
 Harris, Taylor & Mary Ann  
 Haynes, James Brevard & Jane  
 Helman, Eric & Joellyn  
 Horrell, Kay & Steve  
 Jackson, Robert & Pamela  
 Jacques, John & Jane  
 James & Elizabeth Stadler  
 Johnston, Patricia Ann  
 Kitchel, Emily  
 Lamar, Howard & Elizabeth  
 Marchetti, Jr., Gino & Jeanne  
 Moody, Shelby  
 Parrish, Nate & Nancy  
 Pass, Wes & Amy  
 Proctor, III, David  
 Renkis, Martin & Laura  
 Stack, Edward & Sally  
 Stein, Jr., James A. & Libby  
 Sternberg, Jr., Paul & Gloria  
 Stuart, Mr. & Mrs Edgar  
 Tidwell, Crom & Emily Cate  
 Tompkins, Kathryn & Thomas  
 Topping, Henry & Whitney  
 Ward, Andrew & Charlotte  
 Ward, Andrew & Charlotte  
 Welborn, Sandra  
 Wilker, Diana

Finance Director Leigh Mills reported on contributions made to the Police Department for AEDs and Body Camera equipment.

AEDs - total \$8,555.00                      Body Cameras - total \$15,000.00

**Motion to formally acknowledge the generous donors who gave gifts for the purchase of police equipment:**    Bryan            **Second:**    Weigel            **Vote:**    All aye

**B. Health and Sanitation**

1. **Monthly reports** - submitted by Dylan Hood reviewed.

**C. Building/Zoning/Planning**

1. **Monthly Reports** - submitted by Assistant City Manager and Building official Lyle Patterson reviewed.

21    Permits Issued \$12,288,590.00 estimated construction cost

5    Permits Closed

0    Grading/Soil/Disturbance Permits

0    Stormwater Complaints Filed

2. **Application of Activity Permit** - Belle Meade Historic Site and Winery.

Ericka Doldran with Belle Meade Historic Site and Winery gave an update on the current status of the Belle Meade Historic Site. Today they are at 92% of pre-covid levels of paid attendance. They have adopted a fiscally conservative attitude and an aggressive maintenance and programming stance for the future. They see a strong attendance and increased restaurant and tasting experiences traffic. The Historic Site again won accolades during the Pandemic, including "Best Place to get Married in Nashville" and "Top Venue in the South". The decision was made to not host any special events for this year. However, they are almost sold out for 2022. The Plantation continues to conduct guided tours along the grounds and hosting only small group educational programs in 2021 and will try to return to our normal school groups in 2022 should they be allowed to travel. Belle Meade Meat and Three is open seven days a week. The new deck allows excellent social distancing outdoors and is loved by neighbors and visitors alike.

**D. Waste Collection - NO MATTERS**

**E. Beautification/Landscape**

1. Monthly Report presented by Laura Katherine Wood. The Ceres Society has reached its highest donation collections to date at \$84,670.00. Belle Meade Together has suggested the Beautification Committee take two medians on Belle Meade Boulevard to use as demonstration projects for potential future improvements associated with the Master Plan.

**F. City Communications - NO MATTERS**

**VI. Administration**

**A. Finance**

1. Financial Statements - May 2021 presented by Leigh Mills
2. Investment Schedule - reviewed
3. Approval of Invoices over \$5,000

Commonwealth Chemical INC.	\$19,600.00
J. R. & Associates	\$ 9,906.00
J. R. & Associates	\$15,240.00
Mobile Communications America	\$ 5,094.00
Public Entity Partners	\$38,328.00
Public Entity Partners	\$39,234.00
Public Entity Partners	\$15,432.00
Stansell Electric Co.	\$51,668.74
Wascon Inc.	\$ 1,572.96
Wascon Inc.	\$12,244.80
Wascon Inc.	\$ 6,149.50
Wascon Inc.	\$ 6,149.50
Wascon Inc.	\$ 6,149.50
Wascon Inc.	\$ 6,149.50
Wascon Inc.	\$ 6,149.50

Motion to approve invoices over \$5,000: Weigel      Second: Bryan  
Vote: All Aye

**B. Facilities - NO MATTERS**

**C. Personnel** - Police Chief William announced that he has filled the positions of part time dispatcher and full time police officer in the department. The new hires will begin in August 2021.

VII. LEGISLATION - NO MATTERS

Motion to adjourn meeting at 6:35pm: Bryan Second: Hunt Vote: All aye

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Mayor Jim Hunt

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City Recorder Edie Glaser