



## INSPECTION REQUIREMENTS WITHIN THE CITY OF BELLE MEADE

The City of Belle Meade has adopted the 2015 residential code and all inspections will comply with that code.

The Building Official upon notification from the permit holder or his agent shall make or cause to be made any necessary inspections. Inspections must be made with the Building Official during the hours of 8 a.m. and 4 p.m. Monday through Friday. **A MINIMUM OF 24-hour notice is required.**

A grade marker with the average natural grade and finish grade is to be placed on the site before the footings are put in place and remain until the building official is satisfied that all grades are correct. Height of structure shall be checked from average natural grade once the highest rafters are in place.

Stamped approved plans must be on site during the construction and readily accessible to the inspector.

Erosion and sediment control practices, as indicated on City of Belle Meade approved plans, must be in place before construction is started and kept in place until completion of job or until erosion and sediment control measures are met.

Inspections for foundation, foundation walls, slabs, pools, pool slabs, sidewalks and driveways, shall be made after poles or piers are set or trenches or basement areas are excavated, and any required forms erected, and any required reinforcement is in place and prior to the placing of concrete.

Inspections for framing shall be made after the roof, all framing, firestopping, draft stopping, window flashing, bracing, are installed and the plumbing, mechanical and electrical rough inspections are approved and prior to the placement of the veneering.

Insulation shall not be in place at time of framing inspection. Call for insulation inspections.

Final inspections shall be made after the permitted work is completed and prior to occupancy. Occupying the structure before the issuance of a Certificate of Occupancy is prohibited. Contractors who allow owners to occupy a structure or part of a structure before the final inspection is approved, may be subject to withholding of new permits within the City of Belle Meade.

The Building Official may accept reports from approved agencies, provided such agencies satisfy the requirements as to qualifications and reliability. (check with building official first) reports and pictures must be submitted to the Building Official within 48 hours of the inspection.

It shall be the duty of the person doing the work authorized by a permit to notify the building official that such work is ready for inspection. It shall be the duty of the person requesting any inspection required by this code to provide access to and means for inspection of such work.

**No contractor business advertising signs. Grass must be kept cut and maintained.**

As permit holder I have personally read and understand all the requirements stated above.

**Permit Holder:** \_\_\_\_\_ **Date:** \_\_\_\_\_

As Building Official, I have discussed the above requirements with the permit holder.

**Building Official:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Work hours are Monday - Friday 7:00 a.m.-7:00 p.m. Saturday 8:00 a.m.-5:00 p.m. No Sundays or federal holidays.**

4705 HARDING ROAD NASHVILLE, TN 37205 • 615/297-2364 • FAX 615/297-0255



# CITY OF BELLE MEADE BUILDING PERMIT APPLICATION

PERMIT # \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_

OWNER NAME (LAST) \_\_\_\_\_ (FIRST) \_\_\_\_\_ PHONE # \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ PHONE # \_\_\_\_\_

APPLICANT'S E-MAIL ADDRESS: \_\_\_\_\_

CONTRACTOR LICENSE # \_\_\_\_\_ WORKERS COMP. # \_\_\_\_\_

**DESCRIBE WORK** \_\_\_\_\_

Work Hours: Monday-Friday, 7:00-7:00

Saturday- 8:00-5:00

No work on Sunday or Federal Holidays

CHECK ALL THAT APPLY:  SINGLE FAMILY  ADDITION  POOL  POOL HOUSE  MOVE  
 ALTERATION  INTERIOR RENOVATION  EXTERIOR RENOVATION  REPAIR  DEMO  
 ROOF  TERRACE  DECK  POOL  SPA  FENCE/WALL  DRIVEWAY  FOUNTAIN

SQUARE FOOTAGE: \_\_\_\_\_ ESTIMATED CONSTRUCTION COST: \_\_\_\_\_

ACTUAL COST: \_\_\_\_\_

PERMIT FEE: \_\_\_\_\_

LOT SQUARE FEET: \_\_\_\_\_

TAKE THE TOTAL ACRES AND MULTIPLY BY 43,560

		ALLOWABLE	EXISTING	TOTAL WITH CHANGE	NET CHANGE + OR -	% OVER ALLOWABLE
FOOT PRINT	12%	_____	_____	_____	_____	_____
ESTATE A	8%	_____	_____	_____	_____	_____
LOTS <40,000 x .225		_____	_____	_____	_____	_____
LOTS >40,000 x .196		_____	_____	_____	_____	_____
TOTAL ROOF AREA		_____	_____	_____	_____	_____
AREA <6/12 PITCH 30%		_____	_____	_____	_____	_____
DRIVEWAY	12%	_____	_____	_____	_____	_____
SQ FT OF FRONTYARD:		_____	_____	_____	_____	_____
DRIVE IN FRONT	22%	_____	_____	_____	_____	_____

Front yard is figured from front property line to the front building line

**\*F.A.R. x LOT SQ. FT.**

\*FAR IS ALL ENCLOSED COVERED STRUCTURES, MEASURED TO THE OUTSIDE WALLS, AND WILL INCLUDE ATTIC FLOOR SPACE AT A HEIGHT OF 5'6" AND ABOVE, ACCESSIBLE OR NOT. DOES NOT INCLUDE BASEMENTS OR GARAGE UNDER HOUSE.

\*\*HARDSCAPE +POOL 8% \_\_\_\_\_

\*\*HARDSCAPE INCLUDES PORCHES, TERRACES, SCREENED PORCHES OPEN TO THE ELEMENTS, COVERED HARDSCAPE ALSO COUNTS AS FOOTPRINT

POOL 2% OF LOT \_\_\_\_\_

\*\*\*ACCESSORY AREA \_\_\_\_\_

\*\*\*COMBINATION OF POOL / TERRACE, DECK, TENNIS COURT AND OTHER ACCESSORY STRUCTURES OR USES, 15%.

- One (1) set of plans 11x17 & one (1) set PDF.  One (1) set of plans submitted on paper no larger than 30" X 42"
- Show proposed structure in shaded area  Show distance from street to each house used to determine front setback.
- Show any detached structures with all elevations  Landscape design if needed.
- Survey of lot showing *highlighted* building envelope with lot square footage with contours and average natural grade
- Show all elevations of the structures with contours, average natural grade, existing grade, finish grade and finished floor elevations.

**SIGNATURE:** \_\_\_\_\_ (Owner/Agent) **DATE:** \_\_\_\_\_

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAW AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION. CONSTRUCTION SHALL BE STRICTLY ACCORDING TO THE PLANS ON FILE WITH THE APPLICATION FOR THE PERMIT. CONSTRUCTION IN ANY WAY AT VARIANCE WITH THE PLANS WILL BE TREATED AS JUSTIFICATION FOR A STOP WORK ORDER, AND \ OR ORDER FOR REMOVAL.