

**MINUTES
BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE
SEPTEMBER 18, 2019**

Call to Order

The meeting was called to order by James Hunt, Mayor, at 4:02pm.

Commissioners present

James Hunt, Mayor Louise Bryan, Vice-Mayor Cathy Altenbern
Bob Weigel Rusty Moore

City staff members present

Beth Reardon, City Manager Tim Eads, Police Chief
Aspen Collins, Finance Director Vince Higgins, Police Lieutenant
Lyle Patterson, Building Official Nathan McVay, Ass't. Public Works Director

I. **Pledge of Allegiance** - led by Mayor Hunt

II. **Public Hearing** -

Newly elected Metro Council member Thom Druffel wanted to thank the Belle Meade community for their support and was looking forward to working with the Commissioners in the future.

III. **Minutes** -

Regular Meeting held August 21, 2019

Motion to approve: Moore Second: Bryan Vote: All aye

Special Meeting held August 27, 2019

Motion to approve: Moore Second: Bryan Vote: All aye

IV. **Public Works** - Reports submitted by L. Smith reviewed.

2. Presentation of Annual MS4 Report

Consulting engineer Steve Casey from CEC reported on the draft annual report that must be presented at a public meeting prior to submittal to the State.

3. Request for Contract Extension - Street Sweeping

The contract for Street Sweeping will expire on November 30th but has an option to extend for one more year. This is the last extension allowed under the contract. Staff recommends Sweeping Corp. of America's contract be extended at pricing adjusted for the current CPI transportation index as follows:

Monthly cost: \$1616.16; per mile: \$50.47; per hour: \$155.02

Motion to approve: Moore Second: Weigel Vote: All aye

4. Request for Contract Extension - Snow & Ice Removal

The Snow & Ice Removal contract with Sammie Gibbs Construction expires on October 31st and can be extended at the same pricing for one additional year. Staff recommends extension, as their past service has been satisfactory.

Motion to approve: Altenbern Second: Bryan Vote: All aye

V. City Services

A. Public Safety - Reports submitted by T. Eads reviewed.

228 Traffic citations 11 Traffic crashes 40 Alarm calls
1 Burglaries 4 Theft reports Arrests 12

2. Request to Purchase Equipment - Stop Sticks

Chief Eads stated the stop sticks are devices used to slow or stop vehicles safely that are fleeing from police. He is requesting to purchase eight sets from the sole source provider and manufacturer, Stop Stick Ltd. If a stop stick is deployed and run over, they are replaced at no cost. Each set is \$465.00, for a total cost of \$3,720.00. This is a budgeted item.

Motion to approve: Moore Second: Weigel Vote: All aye

B. Health and Sanitation - Reports submitted by N. McVay reviewed.

C. Zoning/Planning - Reports submitted by L. Patterson reviewed.

10 Permits issued ** \$ 1,715,000.00 Estimated construction cost
2 Permits closed ** 2 Grading/soil permits issued ** 0 Closed
0 Stormwater complaints filed

D. Waste Collections

1. Proposal to Add Cardboard Dumpster behind City Hall

Citizen survey results show residents favor a separate dumpster for cardboard recycling. This will also provide more room in the trash dumpsters. Staff obtained pricing for an 8-yard cardboard recycling dumpster as follows:

Vendor	Once/week P/U	Twice/week P/U	
Queen City Disposal	\$ 95.00	\$190.00	(cost per month)
Waste Management*	\$125.00	\$220.00	(cost per month)
Rubicon Global**	\$150.00	no price	(cost per month)

*\$150 one-time delivery fee, 3 courtesy pick-ups first year

**3-yr contract can be cancelled risk free after 6 months; contract pricing subject to 4% increase.

Discussion followed regarding weekly pick up. Staff recommended twice a week from Queen City, who has the lowest pricing.

Motion to approve Queen City: Moore Second: Bryan Vote: All aye

E. Beautification/Landscape-

Laura Katherine Wood, Beautification Committee chair, reported that Ceres logo design is almost complete, and committee is planning for the first Society of Ceres Award of Excellence.

F. City Communications - No Matters

VI. Administration -

A. Finance

1. **Financial Stmtns** - Reports submitted by A. Collins reviewed.
2. **Investment Schedules** - Reports submitted by A. Collins reviewed.
3. **Approval of invoices over \$5,000 -**
 - J.R. & Assoc. \$14,392.00
 - J.R. & Assoc. \$14,940.00

Motion to approve: Altenbern Second: Bryan Vote: All aye

4. Proposal for Cyber Security Gap Analysis

VC3 is a company working with Tenn. Municipal League to offer special pricing to cities for an analysis that will identify weaknesses in their computer network and environment. This analysis will help us qualify for cyber liability insurance coverage. The fee for this analysis is \$2,100 and would be a budget amendment. Staff recommends.

Motion to approve: Altenbern Second: Moore Vote: All aye

B. Facilities - No Matters

C. Personnel - No Matters

VII. Legislation -

1. **Ordinance 2019-9, Amending Title Sixteen, Chapter One of the Belle Meade Municipal Code to Ban Dockless Electric Scooters and Bicycles, on first reading.**

Discussion followed regarding removal of this ordinance from the agenda until Metro Nashville Council makes a decision on their scooter legislation.

Motion to remove from agenda: Altenbern Second: Bryan Vote: All aye

VIII. Other Matters

1. **Engage Ridley Wills to Write a Book on the History of Belle Meade.**
Mayor Hunt stated Ridley will not charge a fee to write the book and will donate 50% of royalties to the City. City will be responsible for paying costs of printing, editing and illustrations.

Meeting adjourned at 5:39pm

Mayor James Hunt

City Manager Beth Reardon