

**Minutes**  
**Board of Commissioners**  
**Of the City of Belle Meade**  
**October 21, 2020**

**Call to order**

The meeting was called to order by James Hunt, Mayor at 4:00pm

**Commissioner present by "Zoom," software platform**

James Hunt, Mayor                      Louise Bryan, Vice Mayor                      Cathy Altenbern  
Rusty Moore                              Bob Weigel

**City Staff Members Present**

Beth Reardon, City Manager                      Tim Eads, Police Chief  
Lyle Patterson, Assistant City Manager and Building Official  
Doug Berry, City Attorney                      Leigh Mills, Finance and HR Director  
Larry Smith, Public Works Director                      Edie Glaser, City Recorder

I. Pledge of Allegiance - led by Mayor Jim Hunt

II. Public Comments -

Metro Council Member Thom Druffel said there was enough votes to put the Property Tax referendum on a ballot. The legal challenge should be decided on by November 5, 2020. The Property Tax as written is a 34% increase that will be due in February 2021. There will be some confusion because people have been receiving their tax bills. At the same time, this referendum would change the tax if it is approved.

III. Minutes - regular scheduled meeting held September 16, 2020

Motion to approve: Altenbern    Second: Moore    Vote: All aye

IV. **Public Works** - Reports submitted by L. Smith reviewed

2. **Update on "Belle Meade Together" Master Plan** - Commissioner and Chair Louise Bryan stated she wants to update everyone with what has been accomplished so far, and also some key dates that we will be sharing in a few days. We have named the project Belle Meade Together as well as created a logo. Both the name and the logo are very consistent with existing Belle Meade imagery. We spent two hours on a site visit with Kimley-Horn, City Staff, Commissioners and members of the Steering Commission. This was designed to tour some of the hot spots in the City and give Kimley-Horn, our consultants, a very broad overview of the neighborhood. We were able to show them different streets, existing sidewalks and other hot spot problems, but all the while pointing at things and imagery that is very important to Belle Meade.

We will be launching a website that will be accessed through the City of Belle Meade existing website. This will have the information about the project and eventually have interactive maps where residents can give their own comments about pedestrian safety, stormwater management and traffic calming. The website will go live Friday, October 23, 2020. There are three dates we will be making the Belle Meade residents aware of by email blasts and Neighborhood Watch Captains. Thursday, October 29<sup>th</sup> at 6:00pm there will be a virtual Town Hall Meeting. Sunday, October 25<sup>th</sup> between 2:00pm and 4:30pm there will be a Meet the Team visit as well as Tuesday, November 3<sup>rd</sup> from 8:00am to 10:00am at City Hall. The goal is to communicate with all parts of

the Community and give everyone enough time and opportunity to take part in what the Belle Meade Together Master Plan is doing.

**V. City Services**

**A. Public Safety** - Reports submitted by Chief T. Eads reviewed.

Statistics Summary September 2020

<u>265</u> Citations Issued	<u>7</u> Traffic Crashes	<u>26</u> Alarms
<u>0</u> Burglary	<u>4</u> Theft of Property	<u>8</u> Arrests

License Plate Removal (LPR) Report

4 - Stolen Vehicles      2 - Stolen Tags

**2. Request to Declare Surplus Property** - Chief Tim Eads is requesting the following property be declared surplus property so it can be sold by auction or direct marketing to another law enforcement agency.

2010 Dodge Charger Police Package with emergency equipment  
VIN#2B3AACT7AH262661

2010 Dodge Charger Police Package with emergency equipment  
VIN#2B3AA4CT4AH303988

Commissioner Moore asked how many cars does the City have and what are they used for? Chief Eads responded there are 23 vehicles total. Each Public Works member has an individual vehicle assigned to them. The service truck with a crane attached is used as needed. The Codes Department and City Hall have an administrative vehicle that is shared with the City Manager and staff. City Manager Beth Reardon added the service vehicles used by Public Works are take home vehicles due the fact that they rotate on call. Each Officer is assigned a vehicle and they are take home vehicles as well. There is a limit on how far the City will pay for fuel for the take home vehicles. The patrol miles and the travel miles are separated each month.

**Motion to approve to sell the two vehicles as surplus property:**      Weigel  
**Second:** Moore      **Vote:** All aye

**3. Request to Purchase Marked Police Vehicles** - Chief Tim Eads is requesting the City purchase two 2020 Ford Interceptor Utility AWD police vehicles. These will be replacing two marked units that will be rolled into the pool fleet as extra units. The units are 2017 Dodge Chargers that have the highest mileage. One has 82,598 and the other 70,000. He recommends purchasing the two units from Lonnie Cobb Ford LLC in Henderson Tennessee. They are the current State Contract hold for these police vehicles.

Per Unit Cost:      \$33,397.00  
Units requested:    2  
Grand Total:        \$66,794.00

**Motion to approve the purchase of 2 vehicles from Lonnie Cobb Ford:**      Moore  
**Second:** Bryan      **Vote:** All aye

**4. Request to Purchase Lighting and Emergency Equipment for Vehicles** - Chief Tim Eads is requesting the purchase of lighting and emergency equipment to up-fit the new police units. The three quotes obtained are for all lighting, console, prison barrier and push-bumpers.

CDJR of Columbia	Tuckers Lighthouse Nashville	On Duty Depot Nashville
\$4,171.00	\$6,112.00	\$5,044.00

Chief Tim Eads recommends the purchase be made from CDJR of Columbia. We will need two equipment packages for a grand total of \$8,342.00.

**Motion to approve the purchase of lighting and emergency equipment from CDJR of Columbia: Moore Second: Altenbern Vote: All aye**

**B. Health and Sanitation** - Reports submitted by Nathan McVay reviewed

**C. Building/Zoning/Planning**

1. Monthly Reports submitted by Assistant City Manager & Building Official Lyle Patterson reviewed.

- 15 Permits Issued \$12,034,983.00 estimated construction cost
- 3 Permits Closed
- 3 Grading/Soil/Disturbance Permits
- 0 Closed
- 0 Stormwater Complaints Filed

2. Appointment of Charley Thornburg to the Board of Building Codes Appeals (BBCA)

**Motion to approve Charley Thornburg to the Board of Building Codes Appeals: Weigel Second: Altenbern Vote: All aye**

**D. Waste Collection** - NO MATTERS

**E. Beautification/Landscape** - Monthly report given by Laura Katherine Wood. The Ceres Committee meets every month. We are now starting to meet in between months to talk about the Ceres Legacy Plan. We are working on our long term plan to work hand in hand with the Belle Meade Together Plan. Kevin Tilbury with Kimley-Horn attended our last meeting to discuss the Belle Meade Together Master Plan.

Our sponsor for the Belle Meade Living Magazine fell through. We are seeking new sponsorship.

**F. City Communications** - NO MATTERS

**IV. ADMINISTRATION**

**A. Finance**

- 1. Financial Statements - September 2020
- 2. Investment Schedules
- 3. Approval of Invoices over \$5,000

• Commonwealth Chemical Inc.	\$24,360.00
• Belle Meade Country Club (Property Tax Refund)	\$ 7,436.43
• Kraft CPA's	\$10,000.00
• Landscape Service, Inc.	\$ 9,668.00
• Local Government Corp.	\$ 7,128.49
• MSM Public Safety	\$17,970.00
• Motorola Communications America	\$ 5,094.00
• Planet Technologies	\$ 5,216.64

Motion to approve invoices over \$5,000: Weigel Second: Moore  
Vote: All aye

B. Facilities - NO MATTERS

C. Personnel - NO MATTERS

VII. LEGISLATION - NO MATTERS

VII. Other Matters - Proposal from HDLA for the Harding Place Sidewalks Phase two in Belle Meade. Per City Manager Beth Reardon the initial proposal was for \$19,200.00. After asking them to revise the proposal taking out the stormwater engineering and construction work, the proposal is \$8,580.00.

Motion to approve the Proposal from HDLA for \$8,580.00: Moore  
Second: Weigel Vote: All aye

The next scheduled meeting for the Board of Commissioners will be Wednesday, November 18, 2020.

Meeting adjourned 5:32pm

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Mayor Jim Hunt

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City Recorder Edie Glaser