

**Minutes
Board of Commissioners
Of the City of Belle Meade
January 15, 2020**

Call to order

The meeting was called to order by James Hunt, Mayor at 4:05pm

Commissions present

James Hunt, Mayor Louise Bryan, Vice-Mayor Bob Weigel
Cathy Altenbern Rusty Moore

City Staff members present

Beth Reardon, City Manager Tim Eads, Police Chief
Lyle Patterson, Assistant City Manager/Building Official
Larry Smith, Public Works Director Doug Berry, City Attorney
Leigh Mills, Finance & HR Director Edie Glaser, City Recorder

I. Pledge of Allegiance - led by Mayor Hunt

II. Public Comments

Belle Meade resident Craig Oxford, 1205 Belle Meade Boulevard, addressed the Commissioners asking them to please look into the noise regulations in the city and asked what the noise regulation for construction is. Patterson stated we do not regulate decibel level, only the hours of construction which are 7am-7pm, Monday through Friday and 8am-5pm, on Saturday's. Mayor Hunt commented there is a lot of big construction taking place in the City right now. He asked Patterson and Chief Eads to get together on this issue and see if there is anything that can be done. Mayor Hunt thanked Mr. Oxford for bringing his complaint and concern to the Commissioners.

Metro Council Member Thom Duffel gave an update on Metro Council activities. He stated they are working on the seventy, one hundred street split in terms of safety issues and the business of trying to reinvent that area. Lucy Kemp, Director of Metro Planning, will be holding a preliminary meeting with all the businesses in the neighborhood. There is a committee combined of some members from the Beautification Committee and Chamber of Commerce to see how they can improve on the appearance and safety of the area.

Druffel announced the Chamber of Commerce is going to start raising their own funds. He will keep us posted if there is going to be a Metro property tax increase coming in the future. There is nothing to announce at this time. He commented they are working on the crosswalk request from resident Jim Hastings. He will have something to report on this in a couple of months, hopefully by the Spring.

III. Minutes -

Regular Meeting held December 18, 2019

Motion to approve: Moore Second: Weigel Vote: All aye

IV Public Works - Reports submitted by L. Smith reviewed and City Manager, Beth Reardon, presented.

Mayor Hunt asked Reardon if the City needed some new American Flags? She answered there was a problem with a broken bracket holding the flag. The bracket has been repaired and there is not a need for any new flags.

1. Proposal to Add Pass/Turn only pavement markings on Belle Meade Boulevard

Commissioner Moore commented that despite the rule on Belle Meade Boulevard to pass and turn only in the left-hand lane people do not abide by it or seem to not see the signage. We have significant signage on the Boulevard. The idea is to put six markings in strategic locations so that there is no question. This would give two outcomes. One, people would pay attention and ride in the correct lane and secondly if they are pulled over it would be obvious that they are in the wrong lane. Moore explained the locations for the markings would be at the collector streets where drivers are coming onto the Boulevard such as Jackson and the park entrance. The words would be PASS, TURN, ONLY, with standard eight-foot thermo-plastic letters. Kerr Brothers and Associates has proposed \$9,000.00 to do the work.

Mayor Hunt and Commissioner Altenbern discussed how unsettled the neighbors became when they added the crosswalks and the criticisms they received. Bryan asked is the broader goal to make Belle Meade Boulevard safer for pedestrians. She has never been in a place where you only pass in a left lane. I feel that this is getting close to what we want but this does not communicate to me that pedestrians have the right to walk here and you will see pedestrians here. Commissioner Bryan suggested they look at what other communities might be doing a far as striping and graphics.

Motion to defer for one month: Bryan Second: Altenbern Vote: All aye

V. City Services

A. Public Safety -

1. Monthly reports submitted by Chief T. Eads reviewed

Statistical Summary December 1-31, 2019

<u>262</u> Traffic Citations	<u>14</u> Traffic Crashes	<u>39</u> Alarm Calls
<u>1</u> Burglary	<u>1</u> Theft	<u>8</u> Arrests

LPR (License Plate Recognition Reader) December 1-31st, 2019

<u>6</u> Interceptions	<u>3</u> Stolen Tags	<u>9</u> Total
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Progress Report for Lynwood Boulevard 400 Block found there was a solid 2 mph decrease upon entry and a slightly better than a 2mph upon exit is showing that the delineator choke point is effective at calming traffic now.

B. Heath and Sanitation - Reports submitted by Nathan McVay reviewed Mayor Hunt asked Reardon who is initiating the TN One Call? Reardon explained whoever is digging has to notify TN One Call to put in a request. If the digging is in the City of Belle Meade, they notify the Public Works Department. Public Works will then go out and mark the sewer lines where the digging is taking place.

C. Building / Zoning / Planning

1. Reports submitted by Lyle Patterson reviewed.

<u>6</u> Permits Issues - \$798,800.00	Estimated Construction Cost
<u>1</u> Permit Closed	<u>1</u> Grading/Soil Permit Issued <u>0</u> Closed
<u>0</u> Stormwater Complaints Filed	

Permit Totals January 1, 2019 - December 31, 2019

<u>136</u> Total Permits	<u>\$47,659,685</u> Permit Value
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Patterson commented the first HZC meeting was a success. The HZC meets the second Tuesday of each month. Mayor Hunt asked Patterson what he felt the long range advantage was of forming the HZC. Patterson responded to protect

the integrity of architecture in Belle Meade and having some say in the quality. Mayor Hunt thanked Patterson for all his work on the HZC and announced he now is officially the Assistant City Manager of the City of Belle Meade.

2. Update by Alton Kelley on Activity Permit for Belle Meade

Plantation. Mr. Kelley talked about the new restaurant that will be opening in place of the Harding House. This restaurant will be an affordable meat and three. The BZA has approved a deck to go along with the restaurant. Mr. Kelly explained as part of the restaurant they would also like to add a wine tasting room. They will be going before the Alcohol and Beverage Commission to get this approved. This is contingent on their approval. The wine tasting room will not be a place to sit down; it is just a grab and go kind of thing. If the ABC approves this, they will be putting in a tasting counter and will get with Lyle Patterson on the addition. This tasting room is primarily for bottle sales. Kelley added that he wants the restaurant to be successful and the Commissioners to treat it as their own spot. All City of Belle Meade employees and commissioners will be given a discount the first year the restaurant is open.

D. Waste Collection- No matters

E. Beautification/ Landscape

1. Monthly Report was presented by Laura Katherine Wood. The Beautification Committee had their first meeting of 2020 on January 13th. The Beautification Committee is partnering with Belle Meade Plantation on March 7th for the Weed Wrangle Nashville Event. Starting in March the committee will begin holding all their meetings at City Hall. The March meeting will be dedicated to starting the Master Plan. Goals for this year that will be discussed include a Garden Tour and the Cheekwood Grant. A vote on the Cheekwood Grant will be made at the March meeting. Christmas Lights in the City will be discussed in the months ahead. Commissioner Altenbern suggested the Beautification Committee communicate with the Neighborhood Watch Groups about some of their goals for the year.

F. City Communications - No matters

VI Administration

A. Finance

1. Finance Statements - Reports submitted by L. Mills reviewed.
2. Investment Schedules
3. Approval of Invoices over \$5,000

Data Source Mobility	\$32,329.48
Kraft CPAs	\$ 8,500.00
Commonwealth Chemical	\$23,520.00
SkyCop, Inc	\$25,662.00
Wascon Inc.	\$ 5,944.00

Motion to Approve five invoices: Altenbern Second: Moore Vote: All aye

B. Facilities

1. **Results of Security Gap Analysis by VC3 was explained by City Manager, Beth Reardon.** We had a security proposal from VC3 to do an analysis of our IT systems. Overall, they were very complimentary of our IT systems and Keystone Business Services, who provide us with our anti-virus protection, backups, and maintenance. We are very secure. VC3 recommended we increase our in-house training and develop a disaster response plan. We will

not have any ongoing cost to VC3. PEP supplies our property, liability and workers comp insurance and they have a cyber security plan. Because we have done the analysis and other things to further protect our systems, we are eligible for a reduced premium.

C. Personnel - No matters

VII. LEGISLATION -

1. Ordinance 2019-11, Adopting Regulations for Tree Management And Protection, on second reading

Motion to defer the Tree Ordinance for sixty days: Altenbern
Second: Bryan Vote: All aye

2. Resolution 2020-01, Authorizing an MOU with the Marine Forces, Special Operations Command

Motion to approve: Bryan Second: Moore Vote: All aye

VIII. Other Matters

1. Early Voting and Election Day Schedules

Early voting will take place at Belle Meade City Hall Wednesday, February 19, 2020 through Tuesday, February 25, 2020

2. Commissioner Retreat Dates

Mayor Hunt will be getting the retreat dates to the Commissioners.

Meeting adjourned at 5:40pm

Mayor James Hunt

City Recorder Edie Glaser