

**Minutes  
Board of Commissioners  
Of the City of Belle Meade  
February 19, 2020**

**Call to order**

The Meeting was called to order by James Hunt, Mayor at 4:05pm

**Commissioners present**

James Hunt, Mayor                      Louise Bryan, Vice Mayor                      Bob Weigel  
Cathy Altenbern                      Rusty Moore

**City Staff Members present**

Beth Reardon, City Manager                      Tim Eads, Police Chief  
Lyle Patterson, Building Official and Assistant City Manager  
Doug Berry, City Attorney                      Larry Smith, Public Works Director  
Edie Glaser, City Recorder                      Leigh Mills, Finance and HR Director

**I. Pledge of Allegiance** - Lead by Mayor Jim Hunt

**II. Public Comments**

Metro Council Member Thom Druffel gave an update on Metro Council activities. Mayor Hunt announced that Ridley Wills is currently composing a book on The City of Belle Meade. It is one volume but could turn into two volumes.

**III. Minutes -**

Regular meeting held January 15, 2020

**Motion to approve: Moore                      Second: Reardon                      Vote: All aye**

**IV Public Works** - Reports submitted by L. Smith reviewed.

Mayor Hunt commented how much the residents liked having the Titans Flags on the horses during the playoffs. Weigel asked Smith if the instance where a neighbor's dog had bit one of the trash men was frequent? Smith replied this was the first time this dog had bitten one of the men. The homeowner apologized and apologized for having the dog out. He knew the dog was aggressive.

1. Proposal to Install Pavement Marking or Signage on Belle Meade Blvd. for Pass/Turn Only

**Motion to defer until next meeting: Moore                      Second: Weigel                      Vote: All aye**

**V. City Services**

**A. Public Safety**

1. Monthly reports submitted by Chief T. Eads reviewed

Statistics Summary January, 2020

<u>368</u> Traffic Citations	<u>8</u> Traffic Crashes	<u>35</u> Alarms
<u>0</u> Burglary	<u>5</u> Theft	<u>3</u> Arrests

The part time officer works two ten hour days a week. For various tour of duty for January he conducted 100 traffic stops and 94 citations. Commissioner Altenbern asked the Chief if they had been receiving many calls about coyotes? The Chief responded they had not but that may change in the Spring. The Police Department has a contractor they use occasionally if they

feel the need to set live traps for any that are hanging around. Chief will do a coyote article in the Belle Meade Newsletter in the Spring.

**LPR (License Plate Recognition Reader) January, 2020**

- 7 Total Hits
- 3 False vehicles been recovered but not removed from system
- 3 Gone on arrival

**B. Health and Sanitation** - Reports submitted by Nathan McVay reviewed

**C. Building / Zoning / Planning**

1. Monthly Reports submitted by Lyle Patterson reviewed
  - 16 Permits Issued - \$6,300,484.00 Estimated Construction Cost
  - 3 Permits Closed
  - 0 Grading/Soil Disturbance Permits
  - 0 Closed
  - 0 Stormwater Complaints Filed

Patterson commented that the Historic Zoning Commission (HZC) has had two meetings. Four applications have come before the Committee. Two have been approved for demolition. Mayor Hunt encouraged the Commissioners to attend one of the HZC meetings in the future. The HZC meets the second Tuesday of each month at 3:00pm at Belle Meade City Hall.

2. Activity Permit Request for St. George's Farmers Market  
Reverend David Barr addressed the Commissioners saying after a successful fourth season of the St. George's Farmers Market, St. George's Episcopal Church is requesting a permit to again host a farmers' market with no more than twenty vendors on the church property. Dates of the Market are May 7-August 27, 2020. Hours of operations are Thursdays 3:00pm-6:00pm with set up starting at 2:30pm and take down at 7:00pm.  
Mayor Hunt asked if the Market would still be not for profit?  
Reverend Barr answered yes, all proceeds are donated.  
Commissioner Bryan asked if it would be possible to close down one of the lanes of Belle Meade Boulevard in June to encourage people to walk to the Farmer's Market? This would be in an effort to highlight shared streets and walkability. Bryan suggested the Commissioners could perhaps discuss this at their retreat. Commission agreed to discuss further at the Commissioner's retreat.

**Motion to approve: Moore      Second: Bryan      Vote: All aye**

**D. Waste Collection - No Matters**

**E. Beautification/Landscape**

1. **Laura Katherine Wood** - The Beautification Committee has partnered with Belle Meade Plantation on their Weed Wrangler Event that will take place Saturday, March 7<sup>th</sup>. The Strategy and Development Committee is working on the Cheekwood Ask program and will be deciding on this at their March meeting along with planting in the City. Cere letters will go out in May.

**F. City Communications - No Matters**

**VI. Administration**

**A. Finance**

1. Reports submitted by L. Mills reviewed.

2. Investment Schedules	
3. Approval of Invoices over \$5,000	
Gibbs Brothers Construction Co.	\$7,316.00
Nashville Landscape Systems, Inc	\$16,200.00
The Parke Company	\$25,730.00
Wascon, Inc	\$6,201.50
Wascon, Inc	\$5,639.50
Wascon, Inc	\$5,415.26

Landscape Improvement Project was paid by Beautification. The improvements included new and replacement trees. It also paid for replacement of green cover with flowers in islands on Walnut, Clarendon, Sunnyside, and Sutherland.

Motion to approve the six invoices: Weigel      Second: Altenburn  
Vote: All aye

B. Facilities - NO MATTERS

C. Personnel - NO MATTERS

VII LEGISLATION -

1. Ordinance 2019-11, Adopting Regulations for Tree Management and Protection, on second reading.

Deferred for thirty days.

2. Resolution 2020-02, Procurement of Banking Services

Motion to approve the Resolution: Weigel      Second: Bryan      Vote: All aye

VIII. OTHER MATTERS

1. Commissioner Retreat Dates: February 26<sup>th</sup> and 27<sup>th</sup>

Next meeting will be Wednesday, March 18<sup>th</sup> at 4:00pm at Belle Meade City Hall

Meeting adjourned at 4:45pm

\_\_\_\_\_  
Mayor Jim Hunt

\_\_\_\_\_  
City Recorder Edie Glaser