

**Minutes**  
**Board of Commissioners**  
**Of the City of Belle Meade**  
**April 15, 2020**

**Call to Order**

The meeting was called to order by James Hunt, Mayor at 4:00pm

**Commissioners present by "Zoom" Software Platform**

James Hunt, Mayor                      Louise Bryan                      Cathy Altenbern  
Rusty Moore                              Bob Weigel

**City Staff Members present**

Beth Reardon, City Manager                      Tim Eads, Police Chief  
Lyle Patterson, Assistant City Manager and Building Official  
Doug Berry, City Attorney                      Larry Smith, Public Works Director  
Edie Glaser, City Recorder                      Leigh Mills, Finance and HR Director

**I      Pledge of Allegiance** - Lead by Mayor Jim Hunt

**II     Public Comments** - None

**III    Minutes** - regular meeting held March 18, 2020

**Motion to approve:** Moore              **Second:** Altenbern              **Vote:** All aye

**IV    Public Works** - Reports submitted by L. Smith reviewed.  
Weigel commented that he was not aware that the temporary left lane signs were approved and to be put up down the Boulevard.  
Reardon commented that all the commissioners were notified by email.  
Weigel expressed he likes the law but does not like the look of the signs.  
Moore explained the reason for the signs was due to the amount of people walking on the Boulevard during the stay at home order. Drivers do not adhere to the signs that are there now. The signs that were put out recently are temporary and meant to serve as a reminder. The sign will stay out for seven to ten days then removed until we feel they need to go back up as a reminder in the future. Bryan stated over time the new master plan will look at other ways for drivers to know that the left lane is specifically for passing and turning.

**2. Consideration of bids for creek debris removal contract.**

Reardon explained there is not a total bid amount because it is based on time and materials cost. The job normally takes about eight weeks. We try to stop the job when there is seven or eight thousand dollars left in the budget, to cover unforeseen expenses that may occur during the rest of the year. The work begins in July and last through August. There is a weekly invoice given to the City.

**Motion to approve:** Moore              **Second:** Bryan                      **Vote:** All aye

**V.    City Services**

**A. Public Safety-** Reports submitted by Chief T. Eads reviewed.

Statistics Summary March 2020

<u>202</u> Traffic Citations	<u>10</u> Traffic Crashed	<u>18</u> Alarms
<u>0</u> Burglary	<u>0</u> Theft	<u>6</u> Arrests
LPR Report March 2020		
<u>5</u> Stole Vehicles	<u>3</u> Stolen Tags	

**2. Update on "Operation Blue Light"**

Chief Eads said they currently have ten active applicants. No pick-ups have been requested. We have encouraged them to contact us if they need us.

Mayor Hunt stated we have 41 active Watch Captains in Belle Meade. This is a good way to communicate with the residents.

Weigel asked if City Hall would be having traffic court the month of April and if not, how is the City collecting money for the tickets?

Reardon answered that court has been postponed until June. People can pay their tickets online or by mail.

**B. Health and Sanitation** - Reports submitted by N. McVay reviewed.

**C. Build/Zoning/Planning** - Reports submitted by L. Patterson reviewed

6 Permits Issued - \$441,725.00 Estimated construction cost

2 Permits Closed

0 Grading /Soil Disturbance Permits

0 Closed

0 Stormwater Complaints Filed

L. Patterson commented that permits for remodeling and additions are still coming in strong despite the stay at home order.

**D. Waste Collection** -

**1. Request to Extend Solid Waste/Recycle Contract**

Reardon stated this is the first extension under this contract. Franklin Disposal has had the contract for three years, with no price increase. We are pleased with their service. Reardon stated the contract increase of \$2,475/month or \$29,700/year was calculated using the increase in the CPI index over the last 3 years.

**Motion to approve recommendation to increase to Franklin Disposal's contract as presented: Weigel Second: Altenbern Vote: All aye**

**E. Beautification/ Landscape**

**1. Proposal for Spring/Summer annual plantings**

Estimates for spring annuals and installation were received as follows:

	<u>Landscape Services Inc</u>	<u>Nashville Landscape Systems</u>
Annuals	\$8,613.00	\$8,864.50
Misc. Supplies	912.00	1,214.00
Install (labor)	4,425.00	4,306.00

Reardon recommended LSI's proposal due to it being \$434.50 less than Nashville Landscape, and that LSI has been the City's provider and installer of seasonal plantings for many years.

**Motion to approve LSI: Moore Second: Bryan Vote: All aye**

**2. Update on Ceres donations**

Laura Katherine Wood commented that \$46,900.00 has been received in donations for Beautifications since the letters went out in early March.

F. City Communications - NO MATTERS

VI. Administration

A. Financials

1. Reports submitted by Leigh Mills reviewed.
2. Investment Schedules - March 2020

Mayor Hunt commented that the Governor has allocated \$200 million for distribution to Cities and Counties throughout Tennessee. The City of Belle Meade will receive \$93,579.00 after July 1, 2020. It is to be used for infrastructure and safety obligations.

Weigel asked how does the State come up with the allocations? Reardon answered it is per capita.

3. Approval of Invoices over \$5,000

Commonwealth Chemical	\$12,320.000
KCI Technologies	\$16,180.00
Wascon Inc.	\$ 9,980.00
Wascon Inc.	\$ 5,415.26

Motion to approve Invoices over \$5,000 as submitted: Altenbern

Second: Moore Vote: All aye

B. Facilities - NO MATTERS

C. Personnel - NO MATTERS

VII. LEGISLATION -

1. Ordinance 2019-11, An Ordinance to Amend Title Twelve of the Belle Meade Municipal Code and Add a New Chapter Five Thereto Adopting Building regulations for the Management and Protection of Trees, on second reading. (Deferred in March for 60 days)

VII. Other Matters - No Matters

Meeting adjourned at 5:30pm

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Mayor Jim Hunt

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City Recorder Edie Glaser