



**CITY OF BELLE MEADE  
BUILDING PERMIT APPLICATION**

**PERMIT #** \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_

OWNER NAME (LAST) \_\_\_\_\_ (FIRST) \_\_\_\_\_ PHONE # \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ PHONE # \_\_\_\_\_

APPLICANT'S E-MAIL ADDRESS: \_\_\_\_\_

CONTRACTOR LICENSE # \_\_\_\_\_ WORKERS COMP. # \_\_\_\_\_

**DESCRIBEWORK** \_\_\_\_\_

Work Hours: Monday-Friday 7:00-7:00

Saturday 8:00-5:00

No work on Sunday or Federal Holidays

**CHECK ALL THAT APPLY:**  SINGLE FAMILY  ADDITION  POOL  POOL HOUSE  MOVE  
 ALTERATION  INTERIOR RENOVATION  EXTERIOR RENOVATION  REPAIR  DEMO  
 ROOF  TERRACE  DECK  POOL  SPA  FENCE/WALL  DRIVEWAY  FOUNTAIN

SQUARE FOOTAGE: \_\_\_\_\_ ESTIMATED CONSTRUCTION COST: \_\_\_\_\_

ACTUAL COST: \_\_\_\_\_

PERMIT FEE: \_\_\_\_\_

**LOT SQUARE FEET:** \_\_\_\_\_ TAKE THE TOTAL ACRES AND MULTIPLY BY 43,560

		TOTAL WITH ALLOWABLE	NET CHANGE EXISTING	% OVER CHANGE	+ OR -	ALLOWABLE
FOOTPRINT	12%	_____	_____	_____	_____	_____
ESTATE A	8%	_____	_____	_____	_____	_____

**F.A.R. x LOT SQ. FT.**

\*FAR IS ALL ENCLOSED COVERED STRUCTURES, MEASURED TO THE OUTSIDE WALLS, AND WILL INCLUDE ATTIC FLOOR SPACE AT A HEIGHT OF 5'6" AND ABOVE, ACCESSIBLE OR NOT. DOES NOT INCLUDE BASEMENTS OR GARAGE UNDER HOUSE.

LOTS <40,000 x .225 \_\_\_\_\_

LOTS >40,000 x .196 \_\_\_\_\_

**TOTAL ROOF AREA** \_\_\_\_\_

AREA <6/12 PITCH 30% \_\_\_\_\_

DRIVEWAY 12% \_\_\_\_\_

**SQ FT OF FRONTYARD:** \_\_\_\_\_ Front yard is figured from front property line to the front building line

DRIVE IN FRONT 22% \_\_\_\_\_

HARDSCAPE +POOL 8% \_\_\_\_\_

\*HARDSCAPE INCLUDES PORCHES, TERRACES, SCREENED PORCHES OPEN TO THE ELEMENTS, COVERED HARDSCAPE ALSO COUNTS AS FOOTPRINT

POOL 2% OF LOT \_\_\_\_\_

ACCESSORY AREA 15% \_\_\_\_\_

\*COMBINATION OF POOL / TERRACE, DECK, TENNIS COURT AND OTHER ACCESSORY STRUCTURES OR USES, 15%.

- Submit all plans and documents (PDF) to; [lpatterson@citybellemeade.org](mailto:lpatterson@citybellemeade.org)
- Show proposed structure in shaded area  Show distance from street to each house used to determine front setback.
- Show any detached structures with all elevations  Landscape design if needed.  Distance from pool to neighbors.
- Survey of lot showing *highlighted* building envelope with lot square footage with contours and average natural grade
- Show all elevations of the structures with contours, average natural grade, existing grade, finish grade and finished floor elevations.

**SIGNATURE:** \_\_\_\_\_ **(Owner/Agent) DATE:** \_\_\_\_\_

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAW AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION. CONSTRUCTION SHALL BE STRICTLY ACCORDING TO THE PLANS ON FILE WITH THE APPLICATION FOR THE PERMIT. CONSTRUCTION IN ANY WAY AT VARIANCE WITH THE PLANS WILL BE TREATED AS JUSTIFICATION FOR A STOP WORK ORDER, AND \ OR ORDER FOR REMOVAL.