

City of Belle Meade, Tennessee Position Advertisement – Chief of Police

The City of Belle Meade, a satellite city within Metropolitan Nashville/Davidson County, Tennessee, is seeking qualified applicants for the position of Chief of Police. This residential City of almost 3,000 residents has a land area of 3.1 square miles, almost 40 miles of tree lined streets and over 1,100 single family homes. The per capita income of Belle Meade is one of the highest in the state. In 2018, the City installed a video and LPR camera system at 19 entry/exit points in the City, which has proven to be an essential safety and crime prevention tool.

Candidates for the Chief position shall have strong and proven leadership capabilities as well as excellent written and verbal communication skills, a thorough knowledge of police administration practices and the ability to plan, organize and coordinate the activities of thirteen police officers, a criminal investigator, four full-time and two part-time dispatch communication personnel. Candidates shall be expected to maintain the department's culture of timely responsiveness to all calls from residents and continue to build professional and working relationships with residents. Candidates should continue to support existing liaisons with other local agencies, in particular Metro Nashville.

Computer proficiency with Microsoft Office software is required. Knowledge of budget preparation and management is essential. Currently, the Police Department operates within an annual budget of 1.8 million. Special knowledge of and experience in implementing community relations initiatives is also necessary.

Candidates shall meet all requirements for Tennessee P.O.S.T. certification and have a minimum of ten years of law enforcement experience, including three to five years of command staff experience. Minimum of high school graduate with appropriate command experience is required; a bachelor's or master's degree in criminal justice or related field and command staff training through FBI/National Academy or comparable training are preferred. The Belle Meade Police Department operates within a current annual budget of \$1.8 million. Salary range for this position is \$69,000 to \$98,000, with a comprehensive benefits package.

A copy of the job description, application, and all related documents are available at <https://citybellemeade.org/employment/>. Your application packet must include the following:

- Application (on website)
- Resume with cover letter and four work-related and two personal references
- A Summary of Qualifications, Experience & Special Training or Honors
- Employment Application and Interview Agreement (on website)
- Pre-Interview Questionnaire (on website)

Send the application packet to Beth Reardon, City Manager, City of Belle Meade, 4705 Harding Road, Nashville, TN 37205. For questions, phone (615) 297-6041 or email breardon@citybellemeade.org. Application packets must be received by 4:00 pm on Thursday, January 7, 2021. References will not be contacted until a mutual interest has been established after completion of a formal interviewing process. EOE.