

# Society of Ceres Beautification Committee Meeting Minutes

## Meeting Information

|                            |   |
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| <b>Date</b> 11/7/2018      | <b>Location</b> Laura Katherine Wood's home |
| <b>Time</b> 6:15 - 7:30 PM | 4405 Harding Place                          |

## Invitees

| Committee Members |                      |               |                | City Representation |
|-------------------|----------------------|---------------|----------------|---------------------|
| Caroline Stephens | Gavin Duke           | Lisa Ellis    | Peter Grimaldi | Beth Reardon        |
| Carolyn Sorenson  | Jill DeBona          | Martha Phipps | Seth Stewart   | Jim Hunt            |
| Carter Dawson     | Laura Katherine Wood | Michael Dixon |                | Larry Smith         |

## Agenda

| Topic                | Discussion Items   | Notes   |
|----------------------|--|---|
| Meeting Objectives   | Intros<br>History<br>Original Plans  | <ul style="list-style-type: none"> <li><b>Introductions</b> of committee members</li> <li><b>Brief history</b> of Ceres (Jim)</li> <li><b>Original plans</b> for BM Boulevard and City</li> </ul> <p><b>ACTION ITEM:</b> Gavin to scan original plans and return to Beth</p> <p><b>ACTION ITEM:</b> Peter to reach out to Jim Douglas to see if he has any of the old CAD files</p>   |
| Committee Management | Name<br>Logo<br>Contact Info<br>Meeting Schedule<br>Quorum<br>Budget<br>Writing Schedule | <p><b>DECISION: Will be called Society of Ceres</b></p> <p><b>Logo</b> - Jeffrey Umtin is Carter's cousin - may be willing to do pro bono</p> <p><b>Contact Info</b> - OK to be shared amongst team</p> <p><b>Meeting Schedule</b> will be bi-monthly</p> <p><b>ACTION ITEM:</b> LK to send doodle for dates/times for regular meeting schedule</p> <p><b>DECISION: Quorum will be 60%. Voting is permissible via email</b></p> <p><b>Budget</b> - What is covered by the City vs. Ceres?</p> <ul style="list-style-type: none"> <li>Expenditures</li> <li>Annual income / Gifts</li> </ul> <p><b>ACTION ITEM:</b> Beth to provide historical details of Ceres expenditures and annual income</p> <p><b>Writing Schedule</b></p> <ul style="list-style-type: none"> <li>Committee Members will be responsible for 1 article per year in Belle Meade Living and Belle Meade City Newsletter</li> <li>LK reaching out to Tara Biller for deadline on article submissions</li> </ul> <p><b>ACTION ITEM:</b> LK to send doodle to sign up for Belle Meade Living and Belle Meade City Newsletter articles</p> |
| Committee Goals      | Goals<br>Vision Statement<br>Mission   | <p><b>Proposed Goals (discussion):</b></p> <ul style="list-style-type: none"> <li>Create Master Plan base information</li> <li>See what we have existing</li> <li>Where as a community do we want to go forward</li> <li>What can be embellished? To what can we add?</li> <li>Education around historical trees</li> <li>Historical tree/plantings registry</li> <li>Recognize cultural landscape elements for preservation</li> </ul> <p><b>Vision Statement-</b> How will Belle Meade be serviced by this community?</p> <ul style="list-style-type: none"> <li><b>DRAFT:</b> The Society of Ceres exists to build community by means of preservation, education and beautification of the flora of the City of Belle Meade</li> </ul> <p><b>Mission</b></p> <ul style="list-style-type: none"> <li>Preserve, educate and beautify the Belle Meade community and ensure sustainability</li> </ul>  |

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|-------------------------------|--|--|
| Other Discussions             | Weed Wrangle<br>NES Trimmings  | <b>Weed Wrangle</b> <ul style="list-style-type: none"> <li>• Carter and LK to meet with Belle Meade Plantation on 11/8</li> </ul> <b>NES Trimmings</b> <ul style="list-style-type: none"> <li>• We can hire our own contractors to trim trees to NES specifications</li> <li>• This means the financial responsibility lays on us and not NES or the City</li> </ul> |
| Agenda Items for next meeting | <ul style="list-style-type: none"> <li>• Finalize Vision Statement</li> <li>• Lay out Mission &amp; Goals</li> <li>• Discuss logo <ul style="list-style-type: none"> <li>› Vote whether to use Belle Meade city logo or create our own</li> </ul> </li> <li>• Landscape designer to replace NES for clippings</li> <li>• Committee Member responsibilities</li> </ul>  |  |
| Action Items                  | <ol style="list-style-type: none"> <li>1. Gavin to scan original plans and return to Beth</li> <li>2. Peter to reach out to Jim Douglas to see if he has any of the old CAD files?</li> <li>3. LK to send doodle for dates/times for regular meeting schedule</li> <li>4. Beth to provide historical details of Ceres expenditures and annual income</li> <li>5. LK to send doodle to sign up for month and topic for Belle Meade Living and Belle Meade City Newsletter articles</li> </ol> |  |
| Decisions                     | Will be called Society of Ceres<br>Quorum will be 60%. Voting is permissible via email   |  |
| Next Meeting                  | TBD  |  |