

**MINUTES
BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE
FEBRUARY 20, 2019**

Call to Order

The meeting was called to order by James Hunt, Mayor, at 4:05pm.

Commissioners present

James Hunt, Mayor	Louise Bryan	Bob Weigel
Cathy Altenbern	Rusty Moore	

City staff members present

Beth Reardon, City Manager	Vince Higgins, Police Lieutenant
Aspen Collins, Finance Director	Lyle Patterson, Building Official
Larry Smith, Public Works Director	Charlotte Hunter, City Recorder

I. Pledge of Allegiance - led by Mayor Hunt

II. Public Comments -

Tom Druffel introduced himself as he intends to run for the Metro Council seat for our district as Mina Johnson is not running.

Thomas Cresswell & Lawson Allen plan to speak during the Ordinance discussion.

III. Minutes -

Regular Meeting held December 19, 2018

Motion to approve: Bryan **Second:** Weigel **Vote:** All aye

IV. Public Works - Reports submitted by L. Smith reviewed.

2. Consideration of Estimates for Tree Removal at 14 Lynwood Lane Right of Way

The Parke Company	\$2,600
Davey Tree Expert	\$2,700
Star Construction	\$3,250
Druid Tree Service	\$3,450

The tree shows evidence of decay and has grown into electrical lines. Director Smith recommends we use the Parke Company to remove the tree. NES will send a crew to kill the electricity while the tree work is done.

Motion to approve: Bryan **Second:** Weigel **Vote:** All aye

V. City Services

A. Public Safety - Reports submitted by T. Eads reviewed.

<u>286</u> Traffic citations	<u>13</u> Traffic crashes	<u>42</u> Alarm calls
<u>0</u> Burglaries	<u>5</u> Incident reports	<u>1</u> Theft reports
Arrests <u>10</u>		

2. Consideration of Estimates to Install In-Car Video Cameras

Officer Chuck Williams spoke of installation of the 3 in car cameras
Truckers Lighthouse \$410 per installation \$1,230 Total
Wireless Plus \$480 per installation \$1,440 Total
On Duty Depot \$600 per installation \$1,800 Total

Officer Williams recommends we use Wireless Plus as they have the quickest lead time to complete the work. They have also done many satisfactory installations of police car equipment for us in the past.

Motion to approve: Weigel Second: Moore Vote: All aye

3. Request to Purchase CAD Client Software License

Asst. City Manager Aspen Collins spoke about the license stating it would streamline procedures and communication between Metro and us, allowing 911 calls to come directly to our dispatch, reducing response time to calls. The one-time cost of the license is \$12,500. Annual maintenance fees are \$2,250.

Motion to approve: Moore Second: Bryan Vote: All aye

4. Consideration of Estimates for Radar Speed Signs

Officer Chuck Williams spoke about the opportunity to receive a grant from AAA for traffic safety equipment. The PD would like to have two additional speed survey signs for traffic enforcement.

ALL TRAFFIC SOLUTIONS \$ 9,080.00

(2) Shield 12 Speed Display Signs, 1 year of Software included
\$1,500 yearly per sign for Complete Database Access

STALKER RADAR \$10,990.00

(2)12" PMG signs with Software, No software or Annual Fees

RADARSIGN \$ 7,300.00

(2)11" Displays with Data Collection Software, One-time Software Fee per sign of \$275, no additional Annual Fees

If the grant is awarded to Belle Meade, Officer Williams recommends purchasing 2 signs from RadarSign.

Motion to approve: Altenbern Second: Moore Vote: All aye

B. **Health and Sanitation** - Reports submitted by L. Smith reviewed.

C. **Zoning/Planning** - Reports submitted by L. Patterson reviewed.

20 Permits issued ** \$ 5,916,696.00 Estimated construction cost

2 Permits closed ** 3 Grading/soil permits issued ** 0 Closed

0 Stormwater complaints filed

2. Removal & Appointment of Members to Board of Zoning Appeals

Removal of James Edwards from BZA per his request

Motion to approve: Bryan Second: Altenbern Vote: All aye

Appointment of Haley Dale as full member with term expiring June, 2022.

Motion to approve: Weigel Second: Altenbern Vote: All aye

3. Request for Activities Permit by St. George's Church for Farmer's Market

Reverend Sam Adams stated there are no changes planned to the operations of the May until October Farmers Market. All profits go to a charity of the Church's choice. Commissioner Bryan asks the Church to promote bike and walkability to the event.

Motion to approve: Altenbern Second: Moore Vote: All aye

D. Waste Collections - No Matters

E. Beautification/Landscape-

1. Consideration of Estimates for Tree Replacement Behind City Hall

After annual inspection of city hall grounds, Dir. Smith recommends replacement of (1) dead Alleé Elm tree with same type, 3" caliper and removal of (2) dead cypress and installation of (5) new Arborvitae near the property line to reinforce landscape screening for Westhampton neighbors. The existing cypress trees have blight and have been losing foliage. The quotes are below:

Nashville Landscape Systems	\$2,600.00
The Parke Company	\$2,750.00
Landscape Services, Inc	\$3,105.75

City Manager Reardon recommends using the low bidder, Nashville Landscape Systems, to perform the work for \$2,600.00. This payment will come from the Beautification Fund.

Motion to approve: Moore Second: Weigel Vote: All aye

F. City Communications - No Matters

VI. Administration -

A. Finance

- 1. Financial Stmt's** - Reports submitted by A. Collins reviewed.
- 2. Investment Schedules** - Reports submitted by A. Collins reviewed.
- 3. Approval of invoices over \$5,000 -**

• Commonwealth Chemical	\$19,600.00
• Dixon Plumbing	\$ 8,392.50
• Wascon, Inc.	\$ 5,718.60
• Wascon, Inc.	\$ 5,398.47

Motion to approve: Weigel Second: Altenbern Vote: All aye

B. Facilities -

1. Consideration of Bids for Painting Exterior/Interior of City Hall & Public Works Buildings

Public Works Director Larry Smith contacted nine paint contractors, put copies of the Bid Specifications at Sherwin Williams, Porter Paint and Ace Hardware. We only received one bid from Certa Pro Painters of Nashville for \$26,795.00. Two years ago we bid this same project and the lowest bid was \$42,175. Certa Pro Painters recently painted St. George's Church who gave them very favorable reviews. Director Smith and City Manager Reardon are recommending Certa Pro for \$26,795.00.

Motion to approve: Altenbern Second: Moore Vote: All aye

C. Personnel - No Matters

VII. Legislation -

1. Ordinance 2019-1, Close, Vacate and Abandon the Right of Way Of Pendleton Avenue between Its Intersection with the Right of Way of Lynwood Blvd. and Its Terminus in the Turner Sub-Division, First Revision, on first reading.

Doug Berry says a City can open or close a street at any time. A portion of Pendleton Avenue was closed in 1974 but not this section. This undedicated section has not been maintained as a street by the City in over 50 years. If the City chooses to close this section of Pendleton, the adjoining neighbors would allow adequate access to the Allen's to be able to reach their home.

Tommy Cresswell spoke on behalf of the Hiatt's (330 Lynwood Blvd) If the Hiatt's ever wanted to add on to their house, they would need a larger lot size and this portion of the closed street would help them. The Rankins (320 Lynwood Blvd) do not want to be a part of these negotiations.

Lawson Allen (326 Lynwood Blvd) says he has owned this lot at the end of Pendleton since 2000 and prefers the City leave it as it is as he doesn't want an easement or limited access. He would also like the City to pave the street.

Larry Smith stated Pendleton Ave. is not currently, and to his knowledge, has never been included in the City's street maintenance plan.

Motion to defer 30 days: Altenbern Second: Moore Vote: All aye

VIII. Other Matters - No Matters

Meeting adjourned at 5:45pm



Mayor James Hunt



City Recorder Charlotte Hunter