

MINUTES
BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE
OCTOBER 17, 2018

Call to Order

The meeting was called to order by James Hunt, Mayor, at 4:02pm.

Commissioners present

James Hunt, Mayor	Blair Wilson
Gray Thornburg	Bob Weigel
Cathy Altenbern	

City staff members present

Beth Reardon, City Manager	Tim Eads, Police Chief
Aspen Collins, Finance Director	Lyle Patterson, Building Official
Larry Smith, Public Works Director	Charlotte Hunter, City Recorder

I. Pledge of Allegiance - led by Mayor Hunt

II. Public Hearing -

Connie Schimmel 215 Jackson Blvd. Thank you for the speed monitors. Can she help in any way keeping the batteries charged and the monitors working properly & daily? Request to remove the delineators as they are not calming the traffic anymore. People are speeding up now and not paying them any attention since the speed monitors are up and working. Traffic is much worse since the Hillwood Bridge closing.

Gary Smith-220 Deer Park Circle Thank you Gray Thornburg for serving the City of Belle Meade! The cameras are a huge success! Great job!

III. Minutes -

Regular Meeting held September 15, 2018

Motion to approve: Wilson **Second:** Weigel **Vote:** All aye

IV. Public Works - Reports submitted by L. Smith reviewed.

2. Consideration of Bids for Brush & Chipper Service

	Monthly	Hourly
Clean Earth Collections	\$14,570.00	\$160.00
The Parke Company	\$12,700.00	\$185.00

Public Works Director Larry Smith and City Manager Beth Reardon have good relations with both contractors and recommend The Parke Company due to the lowest bid.

Motion to approve: Thornburg **Second:** Weigel **Vote:** All aye

3. Request to Extend Street Sweeping Contract

Monthly Cost to Sweep all Streets	<u>Current</u>	<u>With CPI Increase</u>
Rate Per Mile	\$1,562.88	\$1,625.40
Rate Per Hour	\$ 48.84	\$ 50.79
	\$150.00	\$ 156.00

City Manager Beth Reardon recommends renewing for one year the contract with Street Sweeping of America with a 4% increase.

Motion to Approve: Altenbern **Second:** Thornburg **Vote:** All aye

4. Request to Extend Snow & Ice Removal Contract

City Manager Beth Reardon recommends the first extension for Gibbs Brothers Construction the contract for one year for Snow and Ice Removal. This contract will expire October 31, 2019.

Motion to approve: Thornburg **Second:** Weigel **Vote:** All aye

V. City Services

A. Public Safety - Reports submitted by T. Eads reviewed.

241 Traffic citations 3 Traffic crashes 40 Alarm calls
1 Burglaries 5 Incident reports 2 Theft reports
Arrests 7

2. Accreditation Update

Chief Tim Eads updated the Commissioners about the Accreditation process. The department has finished 24 chapters, completed 14 of 24 policies, 115 standards of the 161 are completed. The department is on schedule to finish on time.

B. Health and Sanitation - Reports submitted by L. Smith reviewed.

C. Zoning/Planning - Reports submitted by L. Patterson reviewed.

12 Permits issued ** \$ 1,410,600.00 Estimated construction cost
1 Permits closed ** 1 Grading/soil permits issued ** 1 Closed
0 Stormwater complaints filed

D. Waste Collections - No Matters

E. Beautification/Landscape-

City Manager Beth Reardon recommends purchasing the Holiday Wreaths from the Boy Scouts Troop 6 for the low bid of \$ 23.31 or \$3,263.40. This money will come from the Beautification fund.

Boy Scouts 28" balsam fir wreath with red bow
\$23.31 each or \$3,263.40
Maine Holiday Wreaths.com 30" balsam fir wreath with red bow
\$39.95 each or \$5,593.00
My Vermont Wreaths.com 30" Grand Evergreen wreath with red bow
\$51.00 each or \$7,140.00

Motion to approve: Weigel Second: Wilson Vote: All aye

F. City Communications - No Matters

VI. Administration -

A. Finance

1. Financial Stmts - Reports submitted by A. Collins reviewed.
2. Investment Schedules - Reports submitted by A. Collins reviewed.
3. Approval of invoices over \$5,000 -
 - Commonwealth Chemical \$21,560.00
 - Kraft CPA \$10,000.00

Motion to approve: Altenbern Second: Thornburg Vote: All aye

B. Facilities -

1. Consideration of Estimates for Dispatch Office Renovations

Assistant City Manager Aspen Collins recommends Tommy Young at the lowest bid of \$9,200 to renovate the dispatch office area to accommodate new equipment for the dumpster and video surveillance.

Got A Guy Handyman	\$11,350 plus cost of materials
Tommy Young	\$9,200 (includes materials)
Wayne at Your Service	\$16,300 (includes materials)
Maintenance Solutions	\$10,700 (includes materials)

Motion to approve: Thornburg Second: Altenbern Vote: All aye

C. Personnel - No Matters

VII. Legislation -

1. Ordinance 2018-5, Amend Certain Sections of Title 14, Chapter 2 of the Belle Meade Zoning to Clarify the Jurisdiction and Powers of the Board of Zoning Appeals, on First Reading.

No Motion Needed, still Deferred

2. PUBLIC HEARING - CONSIDERATION OF ORDINANCE
2018-6 - SECOND AND FINAL READING

Motion to approve: Thornburg Second: Wilson Vote: All aye

3. **Ordinance 2018-6**, Amend Title 14, Sections 201 and 202(3)(a),
Of the Zoning Code to Prohibit Short-Term Rental Units, on
Second reading.

Motion to approve: Wilson Second: Wilson Vote: All aye

4. **Resolution 2018-07**, Amending Ordinance 2018-2, Budget
Appropriations for Fiscal Year 2018-2019

Motion to approve: Thornburg Second: Altenbern Vote: All aye

5. **Resolution 2018-08**, Adopting a Master Patrol Officer (MPO)
Program Policy


Motion to approve: Altenbern Second: Weigel Vote: All aye


6. **Resolution 2018-09**, Authorizing Participation in the TML Risk
Management Pool's Property Conservation Matching Grant
Program.

Motion to approve: Wilson Second: Altenbern Vote: All aye

VIII. Other Matters -

Meeting adjourned at 5:30pm



Mayor James Hunt


City Recorder Charlotte Hunter