



CITY OF BELLE MEADE APPLICATION FOR BOARD OF ZONING APPEALS

Subject to the provisions of the Code of the City of Belle Meade as they may be amended from time-to-time, the following general criteria are considered:

APPEAL #: _____ **APPEAL FEE:** _____

APPLICANT (Owner's Name) _____ PHONE# _____

ADDRESS OF PROPERTY NEEDING APPEAL: _____

REQUEST: SPECIAL EXEMPTION [] VARIANCE [] CONDITIONAL USE []

REASON FOR APPEAL; Be Specific _____

LAND TO BUILDING FLOOR AREA RATIO (F.A.R.)

	ALLOWABLE	EXISTING	TOTAL CHANGE	NET CHANGE +/-	% OVER
LOT SQ. FT. _____					
FOOT PRINT 12%	_____	_____	_____	_____	_____
ESTATE A 8%	_____	_____	_____	_____	_____
*F.A.R. X LOT SQ. FT..					
LOTS <40,000 X .225	_____	_____	_____	_____	_____
LOTS >40,000 X .196	_____	_____	_____	_____	_____
<small>*FAR IS ALL COVERED STRUCTURES, MEASURED TO THE OUTSIDE WALLS, AND WILL INCLUDE ATTIC HEIGHT OF 5'6" AND ABOVE, ACCESSABLE OR NOT. DOES NOT INCL. BASEMENTS OR GARAGE UNDER HOUSE</small>					
TOTAL ROOF AREA: _____					
TOTAL % OF LOW SLOPE					
AREA <6/12 PITCH 30%	_____	_____	_____	_____	_____
DRIVEWAY 12%	_____	_____	_____	_____	_____
FRONT YARD SQ FT:					
DRIVE IN FRONT 22%	_____	_____	_____	_____	_____
**HARDSCAPE + POOL 8%	_____	_____	_____	_____	_____
<small>**HARDSCAPE INCLUDES ALL PORCHES, TERRACES AND SCREENED PORCHES OPEN TO THE ELEMENTS.</small>					
POOL 2% OF LOT	_____	_____	_____	_____	_____
***ACCESSORY AREA	_____	_____	_____	_____	_____
<small>***COMBINATION OF POOL / TERRACE, DECK, TENNIS COURT, OTHER ACCESSORY STRUCTURES OR USES SHALL NOT EXCEED 15%.</small>					

- | | |
|---|--|
| <input type="checkbox"/> 6 sets of plans 18x24 & 1 set PDF merged.
<input type="checkbox"/> 1 set of plans submitted 30 x 42
<input type="checkbox"/> Show neighbor's house and measurements to it.
<input type="checkbox"/> Landscape design
<input type="checkbox"/> Building envelope <i>highlighted</i>
<input type="checkbox"/> Highlight overages in grade change (inside building envelope 6% of the lot up to 48 inches), (Outside building envelope 4% of the lot up to 36 inches), (20 ft. off property line up to 24 inches) Does not include grade changes needed or the foundation.
<input type="checkbox"/> Submittal, along with appeal fee 15 days prior to the third Tuesday of the month.
*MANDATORY - Clearly highlight the areas that will be discussed in a bright color on the plans. | <input type="checkbox"/> Plot plan 1 inch = 30 feet Show Magnetic North
<input type="checkbox"/> Show proposed structure shaded with setbacks (building envelope)
<input type="checkbox"/> Show all detached structures with elevations
<input type="checkbox"/> Survey of lot, lot square feet with contours, average natural grade
<input type="checkbox"/> Show all elevations, existing grade, finished grade, FFE's |
|---|--|

SIGNATURE: _____ (owner/agent) **DATE:** _____

BZA meets the third Tuesday of each month @5:00pm, cut off for submittal is 15 days prior by 12:00pm, no exceptions.