

**MINUTES
BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE
SEPTEMBER 19, 2018**

Call to Order

The meeting was called to order by James Hunt, Mayor, at 4:03pm.

Commissioners present

James Hunt, Mayor Bob Weigel, Vice-Mayor, Blair Wilson

City staff members present

Beth Reardon, City Manager; Tim Eads, Police Chief; Doug Berry, City Attorney
Aspen Collins, Assistant City Manager/Finance Director; Lyle Patterson,
Building Official; Charlotte Hunter, City Recorder

I. **Pledge of Allegiance** - led by Mayor Hunt

II. **Public Hearing** - The 5 candidates for commissioner were asked by the Mayor to introduce themselves and speak briefly about their campaign issues. Patsy Harvey and Seth Stewart of Jackson Blvd. asked for continued enforcement to stop the speeding and large truck traffic on Jackson. Mrs. Harvey also requested commissioners to consider allowing left turns from Belle Meade Blvd. onto Harding Road.

III. **Minutes** -

Regular Meeting held August 15, 2018

Motion to approve: Weigel Second: Wilson Vote: All aye

IV. **Public Works** - Reports submitted by L. Smith reviewed.

2. Consideration of Street Resurfacing Bids

Six bids were received and reviewed by the engineering consultants Barge Cauthen. They recommended the project be awarded to the low bidder, Four Star Paving, LLC in the amount of \$265,000. Since they had the paving contract in 2017 and did other satisfactory work previously in Belle Meade, Barge Cauthen also recommended the City waive the Performance Bond requirement.

<u>Bidder Name</u>	<u>Lump Sum Bid Price</u>
Blue Water Industries	\$479,919.00
Four Star Paving, LLC	\$265,000.00 *Award bid
Gibbs Bros. Construction, Inc.	\$273,500.00
Pavement Restorations Inc.	\$656,000.00
Jarrett Builders, Inc.	\$318,966.00
Sessions Paving Company	\$277,365.00

Motion to approve: Wilson Second: Weigel Vote: All aye

V. City Services

A. Public Safety - Reports submitted by T. Eads reviewed.

274 Traffic citations 8 Traffic crashes 40 Alarm calls
0 Burglaries 21 Incident reports 2 Theft reports
Arrests 8

2. Consideration to Add Additional LPR Camera(s)

After completing installation of all cameras, it was discovered that none of the current LPR locations on Harding Road could accurately and consistently capture vehicle tags from the eastbound lanes. SkyCop recommended the installation of at least one, preferably two, LPR cameras at the Jackson Blvd. location to resolve the issue. SkyCop is willing to waive the installation fee. Cost for one LPR camera is \$7,570.00, and \$15,140.00 for two. The Commissioners feel it is important to capture the Harding Road traffic on the LPR cameras.

Motion to purchase two cameras: Weigel Second: Wilson Vote: All aye

B. Health and Sanitation - Reports submitted by N. McVay reviewed.

C. Zoning/Planning - Reports submitted by L. Patterson reviewed.

20 Permits issued ** \$76,211,630.00 Estimated construction cost
3 Permits closed ** 2 Grading/soil permits issued ** 0 Closed
0 Stormwater complaints filed

D. Waste Collections - No Matters

E. Beautification/Landscape - New Beautification Committee Chair Laura Katherine Wood reported that the Committee is re-convening with new members. She will communicate a date for an October meeting to discuss projects and finances.

F. City Communications - No Matters

VI. Administration -

A. Finance

1. Financial Stmts - Reports submitted by A. Collins reviewed.

2. Investment Schedules - Reports submitted by A. Collins reviewed.

3. Approval of invoices over \$5,000 -

- Barge Cauthen & Assoc. \$ 10,654.24
- Gibbs Bros. Construction \$ 5,330.85
- J. R. & Assoc. Week 6 \$ 14,020.00
- J. R. & Assoc. Week 7 \$ 12,760.00
- J. R, & Assoc. Week 8 \$ 12,496.00
- Miller & Martin PLLC \$ 5,430.00
- St. of TN-Dept of Transp. \$ 7,993.00
- Wascon, Inc. \$ 9,531.00

Motion to approve: Wilson Second: Weigel Vote: All aye

B. Facilities -

1. Consideration of Proposal for New Phone System

Six contractors picked up the bid specifications and two submitted bids, as follows, to replace the current 12-year old system. The CableLink Solutions bid is more economical over time, and they are the current phone service provider. In addition, CableLink's bid includes a 5-year warranty on parts and labor, 3 years of equipment upgrades, 5 years of software support and a one-year performance guarantee. For these reasons, staff recommends CableLink.

<u>Contractor</u>	<u>Purchase /Lease</u>	<u>Price</u>	<u>Add'l Requirements</u>
1. Peace Communications	Lease term 36 months	\$3,783 one-time fee; \$600 recurring monthly fee	Upgrade cable serv. add'l \$48/month, and buyout phone service contract \$4,528
2. CableLink Solutions	Purchase	\$15,880.00	None

Motion to approve: Wilson Second: Weigel Vote: All aye

C. Personnel - No Matters

VII. Legislation -

1. Ordinance 2018-4, Amend Certain Sections of Title 14, Chapter 2 of the Belle Meade Zoning Code to Clarify the Jurisdiction and Powers of the Board of Zoning Appeals, on first reading.

No Motion necessary, still under Deferral

PUBLIC HEARING - CONSIDERATION OF ORDINANCE 2018-5 - 2ND AND FINAL READING

Mayor Hunt read the caption of Ordinance 2018-5, and then opened the public hearing for comment. Seeing no one present requesting to comment, Mayor Hunt declared the public hearing closed and requested a motion from the Board

2. Ordinance 2018-5, Amend Title 14, Section 204(1)(h)(A) of the Belle Meade Zoning Code to clarify Restrictions for Minimum width of side yards, on second reading.

Board members acknowledged this ordinance had been studied sufficiently and was also recommended by the Municipal Planning Commission.

Motion to approve on 2nd reading: Wilson Second: Weigel Vote: All aye

3. Ordinance 2018-6, Amend Title 14, Sections 201 and 202(3)(a) of the Zoning Code to Prohibit Short-Term Rental Units, on first reading.

Discussion followed regarding the length of the short term rental period. City Attorney Berry advised that monitoring and enforcement would become more difficult if different time periods or exclusions were incorporated in the Ordinance. He stated that a Public Hearing was required prior to second reading by the Commissioners and after the MPC reviewed the Ordinance, which would

provide more opportunity for discussion.


Motion to approve on 1st reading: Wilson Second: Weigel Vote: All aye

4. Resolution 2018-06, Authorizing Participation in the TML Risk Management Pool's Safety Partners Matching Grant Program.

Motion to approve: Wilson Second: Weigel Vote: All aye

VIII. Other Matters - Reminder of Early Voting schedule Oct 17th - Nov. 1st.

Meeting adjourned



Mayor James Hunt



City Recorder Charlotte Hunter