

RESOLUTION NO. 2018-02

**ESTABLISHING CRITERIA FOR THE CONSTRUCTION OF
SIDEWALKS AT THE REQUEST OF PROPERTY OWNERS AND
NEIGHBORHOOD GROUPS**

WHEREAS, the Board of Commissioners (“Board”) has from time to time received requests from property owners and neighborhood groups that the City construct and maintain sidewalks along streets within the City; and

WHEREAS, the Board, in the interest of fairness, prioritization, consistency, and fiscal prudence wishes to establish formal criteria for receiving and acting upon such requests;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Belle Meade as follows:

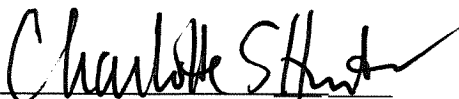
1. Before the Board considers any request for sidewalks, the residents affected on the street(s) where sidewalks are proposed must make an initial presentation to the Board. The residents or any group they form must study the requirements of neighborhood approval, safety considerations, budgetary considerations and the planning/implementation process before making the initial presentation.
2. Before the Board will consider the sidewalks in question, the Board must receive a petition signed by by 100% of all residents affected indicating their consent to and approval of the proposed sidewalk project (“the project”).
3. The proposal must specify whether sidewalks are to be considered only on one side of the street or on both sides.
4. In reviewing the request and before further investigation of the project the Board may consider, but is not limited to, the following criteria:
 - a. Alternatives to making walking on the street safer, including but not limited to lowering speed limits, adding stop signs, adding speed tables, traffic calming devices or other suggestions. Traffic statistics along the proposed route will be a major consideration before sidewalk approval, including data on traffic volume, speeds, and required crosswalks.
 - b. Budgetary constraints on the City generally, which may change over time, taking into consideration reserves of the City, capital budgets, current and projected capital expenditures, tax law changes, etc. Estimated cost of sidewalk construction and any other planned and necessary capital projects will be considered before going forward.


5. Once the Board has decided to further investigate construction of a project, the City will engage a landscape architect to create preliminary plans. The architect will consider elevations, drainage, legal requirements of a sidewalk, including changes in laws, ADA requirements, necessary easements, crosswalk considerations or requirements, and other possible problems or challenges for construction. The landscape architect will create general plans for design, including removal of trees, crossing and connecting driveways and location changes of mailboxes, etc.
6. Preliminary plans must be presented to all residents along the route and approved, in writing; residents shall be notified about possible costs to be borne by residents (moving mailboxes, landscape, driveway crossings, etc.) and any required easements.
7. Upon approval of the preliminary plan by all residents, the Board may move forward to approve construction documents and then have the project advertised for bid.
8. After bid results are obtained and reviewed, the Board will vote upon whether the project will be authorized for construction.
9. The prioritization of projects throughout the City shall be in the sole discretion of the Board based on the criteria established in this Resolution.
10. A project may be abandoned by the Board at any time prior to the vote to let the construction contract (paragraph 8), although any prior contractual commitments will be honored.

IT IS SO RESOLVED AND DONE on this the 30th day of April 2018.

ATTEST:

CITY OF BELLE MEADE TENNESSEE

By: 
CHARLOTTE HUNTER
City Recorder

By: 
JAMES V. HUNT, SR.
Mayor