

**MINUTES
BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE
FEBRUARY 21, 2018**

Call to Order

The meeting was called to order by James Hunt, Mayor, at 4:01pm.

Commissioners present

James Hunt, Mayor	Cathy Altenbern	Blair Wilson
Gray Thornburg	Bob Weigel	

City staff members present

Beth Reardon, City Manager	Tim Eads, Police Chief
Aspen Collins, Finance Director	Lyle Patterson, Building Official
Larry Smith, Public Works Director	Doug Berry, City Attorney
Charlotte Hunter, City Recorder	

I. Pledge of Allegiance - led by Mayor Hunt

II. Public Hearing - No Matters

III. Minutes -

Regular Meeting held January 17, 2018

Motion to approve: Thornburg Second: Weigel Vote: All Aye.

Special Meeting held January 31, 2018

Motion to approve: Thornburg Second: Altenbern Vote: All Aye.

Special Meeting held February 7, 2018

Motion to approve with presented changes: Altenbern Second: Weigel
Vote: All Aye.

Special Meeting held February 9, 2018

Motion to approve with presented changes: Altenbern Second: Thornburg
Vote: All Aye.

IV. Commissioner Blair Wilson took the Oath of Office.

V. Public Works - Reports submitted by L. Smith reviewed.

2. Request for Parade Permit-Ragnar Relay.

Motion to approve: Wilson Second: Altenbern Vote: All Aye.

3. Award Contract-Stormwater Infrastructure Improvements.

Four estimates were received for the Infrastructure improvements

<u>BIDDER NAME</u>	<u>PROPOSED AMOUNT</u>
Smith Landscape	\$55,500.00
L & G Construction	\$78,515.00
Brett Design/Builder	\$119,950.00
JSJ Construction	\$151,250.00

Public Works director Larry Smith and City Manager Beth Reardon concur with the engineering consultant's recommendation to award the contract to the lowest bidder, Smith Landscaping & Excavating in the amount of \$55,500.00

Motion to approve: Thornburg Second: Weigel Vote: All Aye.

4. Award Contract- Electrical Services for Video Surveillance.

Nine electrical contractors were contacted for this project by Director Smith, but only one submitted a bid. Kerr Electric Inc. bid \$46,333.51 for the 17 utility poles. Public Works Director Larry Smith and City Manager Beth Reardon recommend awarding the contract to Kerr Electric, based on their pricing being comparable to previous bids and their past experience working with NES.

Motion to approve: Altenbern Second: Thornburg Vote: All Aye.

5. Approval of Payment to TDOT - Hillwood Bridge Rehabilitation- Estimated Construction Costs.

The City of Belle Meade's share of the estimated construction cost of \$1,149,000.00 is \$45,960.00. Bids will be awarded this spring and the project will most likely take a year to complete.

Motion to approve: Thornburg Second: Weigel Vote: All Aye.

6. Consideration to lower speed limits throughout the City.

Commissioner Thornburg explained she wants to make the streets safer and discourage cut-through traffic. She recommends reducing the speed limit to 25 mph on all streets, except Belle Meade Blvd. and Chickering Road, which would be reduced to 30 mph. Attorney Doug Berry says this will need to be done through an Ordinance, but today's vote will show interest and intention. City Manager Reardon noted that many of the speed limit signs just purchased several years ago would have to be replaced with new ones.

Motion to consider an Ordinance: Thornburg Second: Wilson
Vote Aye: Thornburg Wilson Weigel
Vote No: Hunt Altenbern

VI. CITY SERVICES

A. Public Safety - Reports submitted by T. Eads reviewed

2. Request to Purchase Accreditation Software.

Chief Eads presented information about the cloud-based software program called PowerDMS to assist with getting the department accredited. The initial cost for the software, Tennessee module, and annual support is \$4,100. Recurring annual fees will be \$2,100. Lt. Higgins and Sgt. Carter are assigned to the program and are responsible for drafting the required standards, submitting them for approval and training the officers. Commissioner Thornburg asked if we needed to be accredited. Chief Eads says yes, it is encouraged by the state, it standardizes all training and will reduce our liability insurance costs. There are 58 departments accredited in Tennessee and we are slightly more than halfway done with the required standards. Mayor Hunt agreed that accreditation

is important; however, he would like to meet with Chief and talk more about the process and timeline for completion.

Motion to defer 30 days: Thornburg Second: Weigel Vote: All Aye.

B. Health and Sanitation - Reports submitted by L. Smith reviewed.

C. Zoning/Planning - Reports submitted by L. Patterson reviewed.

11 Permits issued ** \$2,715,800.00 Estimated construction cost
2 Permits closed ** 0 Grading/soil permits issued ** 0 Closed
0 Stormwater complaints filed

**2. Request for Activities Permit from St. George's Church -
Farmer's Market.**

Rev. Sam Adams presented to the Board that the 2017 Farmers Market ~~of 2017~~ made \$2,000 which was donated to Nashville Table. St. George's Church is asking for permission to have the Farmers Market from May 3rd until October 27, 2018.

Motion to approve: Thornburg Second: Weigel Vote: All Aye.

D. Waste Collections- No Matters

E. Beautification/Landscape- No Matters

F. City Communications - No Matters

VIII. Administration -

A. Finance

1. **Financial Stmtts** - Reports submitted by A. Collins reviewed.
2. **Investment Schedules** - Reports submitted by A. Collins reviewed.
3. **Approval of invoices over \$5,000 -**

• Civil & Environmental Consultants	\$7,782.10
• Wascon, Inc.	\$21,280.00
• Kerr Electric	\$ 1,111.31
• Kraft CPA	\$ 1,000.00
• Gibbs Construction	\$16,050.00
• Gibbs Construction	\$17,150.00
• Wascon, Inc	\$6,671.70

Motion to approve: Altenbern Second: Wilson Vote: All Aye.

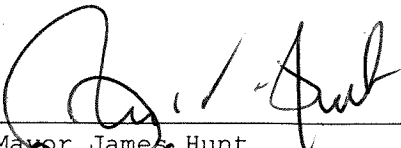
B. Facilities - No Matters

C. Personnel - No Matters


VIII. Legislation - No Matters

IX. Other Matters - No Matters

Meeting adjourned at 5:20pm



Mayor James Hunt



City Recorder Charlotte Hunter