

RESOLUTION 90-07

A RESOLUTION TO ADOPT RULES AND REGULATIONS FOR THE DISPOSAL OF SURPLUS PROPERTY

WHEREAS, T.C.A. 12-3-1005 authorizes Tennessee municipalities to adopt rules and regulations for the disposal of their surplus property to other governments;

NOW THEREFORE, the Commissioners of the City of Belle Meade, Tennessee, hereby resolves as follows:

Section 1. The City Manager is directed to make and maintain an inventory of surplus municipal equipment, supplies, and other personal property, and a history of its disposition. The inventory of surplus property and the history of its disposition shall be kept current and together in the same place at all times.

Section 2. The Commissioners shall order municipal equipment, supplies and other personal property surplus placed on the inventory of surplus property, or shall order the same removed from the surplus property inventory, upon its own initiative or upon the written petition of the City Manager. The written petition shall include an explanation of why the property should be included in, added to, or removed from, the surplus property inventory.

Section 3. The Commissioners shall make any changes in the surplus property inventory, including issuing orders for the same, only in open regular or special meetings. Orders of the Commissioners declaring municipal property surplus shall:

- a. Be insufficient detail for the City Manager to accurately describe such property on the surplus property inventory;
- b. Specify an estimated dollar value on the property. Such value shall be expressed on a per item basis, or where such a basis is not practical, on a per lot or other appropriate basis.
- c. Designate the form and the price of sale of the surplus property; or, if the form is not a sale, a description of the form of disposition.
- d. List any other information or conditions bearing on the disposition of the surplus property.

Section 4. In the event the sale is not to be in the form of a bid, the Commissioners may authorize the City Manager's discretion to negotiate the price of the sale within definite dollar or percentage limits prescribed by the Commissioners.

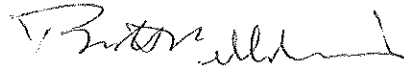
Section 5. The Commissioners may also direct the City Manager to trade the surplus property for either the specific or the general surplus property of another government, or make an outright gift of such property to another government. Any trade of surplus property of the municipality for the property of another government, shall be subject to the approval of the Commissioners prior to its consummation.

Section 6. The Commissioners may at any time within the framework of this property resolution amend its directions to the City Manager for the disposal of any or all pieces of surplus property until the sale, trade, or gift of the property has been consummated.

Section 7. If before the sale, trade, or gift of surplus has been consummated, the City Manager determines that due to changed conditions it is in the best interest of the municipality to retain the property in question, he/she shall have the authority to suspend the disposition of the property until the next regular or special meeting of the Commissioners, to whom he shall explain the suspension of disposition in writing.

Date of Adoption:

2/20/91



Mayor T. Scott Fillebrown



City Recorder Joan B. Coode