MINUTES
BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE
JULY 7, 2017
Special Meeting

Call to Order

The meeting was called to order by James Hunt, Mayor, at 2:03 pm.

Commissioners present

James Hunt, Mayor
Boyd Bogle
Gray Thornburg
Bob Weigel

City staff members present

Beth Reardon, City Manager
Tim Eads, Chief of Police
Tom Sexton, Police Investigator

1. Consideration of Bid Results - Video & LPR Camera Surveillance System Project

Mayor Hunt stated one bid was received from SCI Technologies, Inc. of Memphis, Tennessee in the amount of $315,910.73, which is less than the budget amount of $350,000. Consultant Joe Patty is familiar with SCI, as they have successfully provided equipment and installation of much of the camera systems in Memphis. Based on this, Mr. Patty gives a favorable recommendation and will not require a working model as specified in the bid packet.

Mayor Hunt asked Reardon why only one bid was received. Reardon stated none of the 13 bidders who were sent the bid packets contacted the City regarding difficulty or issues with the bid specs, so she could only presume they could not supply the specified equipment or possibly were busy with other projects. Mayor Hunt asked how the City would be obligated if the bid is accepted. Reardon replied that the City would have no obligation until a contract is signed by both parties. Discussion followed regarding the need to meet with NES representatives prior to entering into a contract to discuss the details of the installation and connection of the cameras to the power source on the utility poles. It was agreed that an informational meeting should be held soon for residents to come and learn more about the project and ask questions. Bogle asked if there was language in the bid specs stipulating a time period before which the bid could be withdrawn. Reardon stated the bidder could not withdraw for a period of 60 days after the date of the opening of bids (June 27th).

Vice-Mayor Weigel asked how the City is protected once it contracts with the vendor, considering the substantial cost of the project. Chief Eads stated that projects of this size and scope require a bidder to obtain a performance bond, which guarantees satisfactory completion of a project by the contractor. Weigel also requested Detective Sexton to verify that the bidder was in compliance with their certification relative to TCA Title 12, Chapter 12, Iran Divestment Act.

There being no further discussion, Mayor Hunt asked for a motion.

Motion to approve: Thornburg Second: Bogle Vote: All Aye

Meeting adjourned at 2:21 pm.

Mayor James Hunt

Beth Reardon

City Manager Beth Reardon