

**MINUTES
BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE
AUGUST 23, 2017**

Call to Order

The meeting was called to order by James Hunt, Mayor, at 7:00pm.

Commissioners present

James Hunt, Mayor Bob Weigel Cathy Altenbern
Boyd Bogle Gray Thornburg

City staff members present

Beth Reardon, City Manager/Treasurer Tim Eads, Police Chief
Aspen Collins, Finance Director Lyle Patterson, Building Official
Larry Smith, Public Works Director Doug Berry, City Attorney

I. **Pledge of Allegiance** - led by Mayor Hunt

II. **Public Hearing** - No Matters

III. **Minutes** -

Regular Meeting held July 19, 2017

Motion to approve: Altenbern Second: Thornburg Vote: All aye.

IV. **Public Works** - Reports submitted by L. Smith reviewed.

2. Consideration of Bids for Street Resurfacing Improvements

Seven bids were received for the August 16th bid opening, as follows:

<u>Contractor</u>	<u>Paving Price</u>	<u>Bond Price</u>	<u>Total</u>
Four Star Paving	\$510,500.00	\$ 5,000.00	\$515,500.00
Gibbs Bros. Constr.	\$665,358.00	\$ 7,000.00	\$672,358.00
Hoover, Inc.	\$653,305.00	\$ 3,100.00	\$656,405.00
Jarrett Builders Inc.	\$559,400.00	\$ 2,000.00	\$561,400.00
Jones Bros. Contractors	\$538,016.00	\$ 5,500.00	\$543,516.00
Sammie Gibbs Constr.	\$736,900.00	\$11,000.00	\$747,900.00
Sessions Paving Co.	\$512,224.00	\$ 5,000.00	\$517,224.00

Consulting engineers Barge Cauthen & Associates recommended awarding Four Star Paving LLC, the low bidder, in the amount of \$510,500.00, with an additional price of \$5,000.00 to engage the payment and performance bonds. Director Smith and City Manager Reardon concurred with the recommendation.

Motion to approve: Thornburg Second: Bogle Vote: All aye.

3. Request for Parade Permit - 2017 Boulevard Bolt

Mayor Hunt verified there were no changes from previous years' requests.

Motion to approve: Thornburg Second: Weigel Vote: All aye.

4. Estimates for Stone Wall Repairs

Three proposals were obtained for repairs to 3 sections of the stone wall on Harding Road between Clarendon and Evelyn Avenue as follows. The City will attempt to recover the cost from the at-fault drivers' insurance companies.

<u>Contractor</u>	<u>Proposal Price</u>
ALT Masonry (Anthony Thompson)	\$ 9,000.00
Masonart	\$ 9,300.00
Bartlett Stone	\$21,384.00

Director Smith recommended approval of the low bid from ALT Masonry.

Motion to approve: Thornburg Second: Bogle Vote: All aye.

5. Proposals for Street Re-Striping

Two proposals for re-striping Chancery Ln., Ellendale Ave., Forsythe Pl., Lillywood Dr., Sutherland Ave., and a section of Belle Meade Blvd were obtained as follows:

<u>Contractor</u>	<u>Proposal Price</u>
Kerr Brothers & Associates Inc.	\$ 9,303.40
C&D Safety Company, LLC	\$13,554.60

Director Smith recommended approval of the low bid from Kerr Brothers.

Motion to approve: Thornburg Second: Altenbern Vote: All aye.

6. Estimates for Purchase & Installation of Emergency Lighting

New Streets Dept. and Sewer Utility trucks will be bid next month. Three estimates were obtained for the purchase and installation of safety lighting. The product is universal and will fit any model truck.

<u>Vendor</u>	<u>Proposal Price</u>
Chrysler Dodge Jeep Ram	\$3,827.26
Truckers Lighthouse	\$4,208.00
On-Duty Depot	\$4,588.00

Chief Eads recommended acceptance of the proposal from Chrysler Dodge Jeep Ram of Columbia, TN.

Motion to approve: Thornburg Second: Altenbern Vote: All aye.

V. City Services

A. Public Safety - Reports submitted by T. Eads reviewed.

<u>306</u> Traffic citations	<u>12</u> Traffic crashes	<u>39</u> Alarm calls
<u>0</u> Burglaries	<u>16</u> Incident reports	<u>2</u> Theft reports
Arrests <u>11</u>		

2. Declaration of Surplus Property - 2009 Dodge Charger

Request to remove the 2009 police vehicle and emergency equipment from the fleet. Current mileage is 126,726. It will be sold by direct marketing to other government agencies or by internet auction.

Motion to approve: Thornburg Second: Altenbern Vote: All aye.

3. Purchase Request-(1) 2018 Dodge Charger AWD

This will be the last police vehicle purchase for the current rotation. The City is able to piggyback on Shelby County's contract for the approved bid price of \$24,192.00 for a 2108 model Dodge Charger AWD. The vendor is Premier Automotive of Antioch, TN.

Motion to approve: Altenbern Second: Weigel Vote: All aye.

4. **Estimates for Purchase & Installation of Emergency Lighting**
 Three estimates were obtained for the purchase and installation of safety lighting for the 2018 Police Dodge Charger, as follows:

<u>Vendor</u>	<u>Proposal Price</u>
Chrysler Dodge Jeep Ram	\$3,193.58
Truckers Lighthouse	\$3,536.00
On-Duty Depot	\$3,306.00

Chief Eads recommended acceptance of the proposal from Chrysler Dodge Jeep Ram of Columbia, TN.

Motion to approve: Thornburg Second: Bogle Vote: All aye.

B. **Health and Sanitation** - Reports submitted by L. Smith reviewed.

C. **Zoning/Planning** - Reports submitted by L. Patterson reviewed.

11 Permits issued ** \$926,345.00 Estimated construction cost
17 Permits closed ** 0 Grading/soil permits issued ** 0 Closed
0 Stormwater complaints filed

D. **Waste Collections** - No Matters

E. **Beautification/Landscape** - Acceptance of Dept. of Forestry Tree Grant Application

The total grant award to plant trees on the Page Road lot is \$7,366.90, which must be split 50/50 between the State and the City for a total of \$3,683.45 each. In addition, there is an extra cost to the City of \$480.00 to cover the excess cost for tree planting that the grant did not cover. Commissioner Thornburg stated the 50% grant match portion and the additional cost for planting should come from the Beautification Fund.

Motion to approve: Altenbern Second: Bogle Vote: All aye.

F. **City Communications** - Update on City Website

City Manager Reardon stated that we are very close to launching the new site. The final review of the website pages by staff was in progress. After that is done, Keystone will need to make the updates requested.

VI. **Administration** -

A. **Finance**

1. **Financial Stmts** - Reports submitted by A. Collins reviewed.
2. **Investment Schedules** - Reports submitted by A. Collins reviewed.
3. **Approval of invoices over \$5,000** -

-Barge Cauthen - \$15,496.04	- J.R. & Associates - \$14,494.00
-Hodgson & Douglas - \$9,332.50	- J.R. & Associates - \$14,527.00
-J.R. & Associates - \$14,560.00	- Wascon, Inc. - \$5,918.00
-J.R. & Associates - \$14,560.00	- Wascon, Inc. - \$5,918.00

Motion to approve: Altenbern Second: Weigel Vote: All aye.

B. Facilities**1. Estimates to Replace Courtroom Light Control Panels**

Codes Official Patterson obtained 3 quotes to repair the non-functioning light control panels in the courtroom

<u>Contractor</u>	<u>Proposal Price</u>
R & M Electric	\$1,700.00
Soundscapes	\$1,949.98
Dodd Electric	\$3,043.05

Patterson recommended the work be done by Soundscapes, since they specialize in this equipment and were the only contractor to perform diagnostics on the system when they came to look at the equipment.

Motion to approve: Weigel Second: Altenbern Vote: All aye.

2. Request to Extend Contract - Janitorial Services

This is the second and final extension of the contract with Pristine Building Services. They will maintain current pricing of \$895.00 per month through September 30, 2018.

Motion to approve: Thornburg Second: Altenbern Vote: All aye.

C. Personnel - No Matters**VII. Legislation -****1. Resolution 2017-010, Honoring City Attorney Robert S. Patterson**

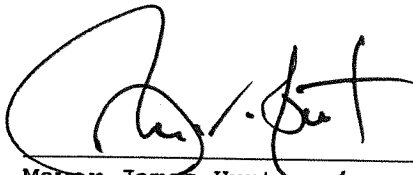
Motion to approve: Thornburg Second: Altenbern Vote: All aye.

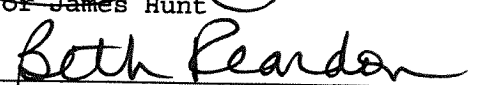
2. Resolution 2017-011, Authorizing participation in the TML Risk Management Pool's Safety partners Matching Grant program

Motion to approve: Weigel Second: Altenbern Vote: All aye.

VIII. Other matters - No Matters

Meeting adjourned.


 Mayor James Hunt


 City Manager Beth Reardon