

**MINUTES  
BOARD OF COMMISSIONERS OF  
THE CITY OF BELLE MEADE  
SEPTEMBER 27, 2017**

**Call to Order**

The meeting was called to order by James Hunt, Mayor, at 4:03pm.

**Commissioners present**

James Hunt, Mayor              Bob Weigel              Cathy Altenbern  
Boyd Bogle                      Gray Thornburg

**City staff members present**

Beth Reardon, City Manager                      Tim Eads, Police Chief  
Aspen Collins, Finance Director              Lyle Patterson, Building Official  
Larry Smith, Public Works Director              Doug Berry, City Attorney  
Charlotte Hunter, City Recorder

I. **Pledge of Allegiance** - led by Mayor Hunt

II. **Public Hearing** -  
Steve Casey presented the MS4 Annual Report. It is now available for public review.

III. **Minutes** -  
Regular Meeting held August 23, 2017

**Motion to approve:** Altenbern              Second: Weigel              Vote: All aye.

IV. **Public Works** - Reports submitted by L. Smith reviewed.

**2. Consideration of Bids for Street Dept. & Sewer Utility Trucks**  
After review of the bid results, staff noted that the wrong truck bed length was specified. City Manager Reardon requested all bids be rejected in order to re-bid the equipment with correct specifications next month.

**Motion to approve:** Thornburg              Second: Weigel              Vote: All aye.

**3. Request for Contract Extension for Brush and Chipper Service.**  
Contract with the Parke Company will expire on November 30<sup>th</sup>. Staff recommends extension of contract for 1 year at the current pricing of \$12,400/month. This is the last extension allowed under the contract.

**Motion to approve:** Weigel              Second: Thornburg              Vote: All aye.

V. **City Services**

A. **Public Safety** - Reports submitted by T. Eads reviewed.

<u>189</u> Traffic citations	<u>7</u> Traffic crashes	<u>47</u> Alarm calls
<u>2</u> Burglaries	<u>15</u> Incident reports	<u>5</u> Theft reports
Arrests <u>4</u>		

B. **Health and Sanitation** - Reports submitted by L. Smith reviewed.

C. **Zoning/Planning** - Reports submitted by L. Patterson reviewed.

14 Permits issued \*\* \$4,266,461.00 Estimated construction cost  
17 Permits closed \*\* 3 Grading/soil permits issued \*\* 0 Closed  
1 Stormwater complaints filed

2. Appointment of Gloria Sternberg from Alternate to full member of Board of Zoning Appeals, term ending July 2020.

Motion to approve: Altenbern Second: Thornburg Vote: All aye.

D. **Waste Collections** - Ray Burghard, owner of Franklin Disposal, came to answer any questions. Thanked the commissioners for allowing him to do this work.

E. **Beautification/Landscape** Three estimates were obtained for 140 evergreen wreaths to decorate street signs during the holiday season. This project is funded through the Beautification Fund.

**1. Quotes for Holiday Wreaths**

Boy Scouts Troop 6

- 28" balsam fir wreaths with red bow \$22.35 each

TOTAL BID PRICE : \$3,129.00

Santa's Trees - Nashville, TN

- 28"-30" Fraser Fir wreath with red bow \$35.00 each

TOTAL BID PRICE: 4,900.00

Maine Holiday Wreaths Company

- 30" balsam fir wreath with red bow \$39.95 each

TOTAL BID PRICE: \$5,593.00

Motion to approve estimate from Boy Scouts: Thornburg Second: Bogle  
 Vote: All aye.

F. **City Communications** - No Matters

**VI. Administration -**

**A. Finance**

1. **Financial Stmts** - Reports submitted by A. Collins reviewed.
2. **Investment Schedules** - Reports submitted by A. Collins reviewed.
3. **Approval of invoices over \$5,000 -**

- J.R. & Associates - \$12,094.00
- J.R. & Associates - \$8,736.00
- J.R. & Associates - \$6,972.00
- Wascon, Inc. - \$5,445.73
- Wascon, Inc. - \$5,893.00
- Wascon, Inc. - \$5,893.00
- Kraft CPA's - \$10,000.00

Motion to approve: Thornburg Second: Weigel Vote: All aye.

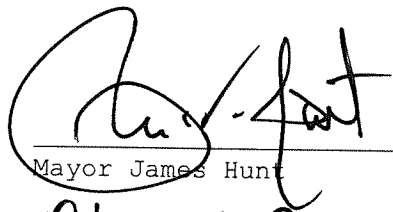
B. **Facilities** - No Matters

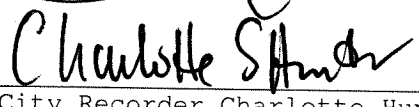
C. **Personnel** - No Matters

VII. **Legislation** - No Matters

VIII. **Other matters** - No Matters

Meeting adjourned at 4:42pm

  
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 Mayor James Hunt

  
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 City Recorder Charlotte Hunter