



# POLICY FOR MAINTENANCE OF GRINDER PUMP - PRESSURE SEWER SYSTEMS AND CUSTOMER AGREEMENT

The City of Belle Meade utilizes a grinder pump pressure System as its sewer System. This Policy shall set forth the agreements of the parties as to the installation, ownership and maintenance of the grinder pump sewer System. Those policies may be changed from time-to-time, and it is the obligation of the Customer to assure its understanding the CBM's current policies and procedures.

## 1. DEFINITIONS:

- a. **"CBM"** – The City of Belle Meade.
- b. **"Customer"** – The resident(s) and/or owner(s) of property in Belle Meade whose residential structure(s) connect to CBM's grinder pump pressure sewer System.
- c. **"System"** – The grinder pump pressure sewer System, consisting of a grinder pump and basin assembly, a control cabinet, electrical connections between the control cabinet and the grinder pump, and piping between the grinder pump-basin assembly and the sewer force main.

## 2. The property where the grinder pump is located or to be installed is:

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(Street address or parcel number (**"Property"**))

- ## 3. CBM will maintain the System at Property, subject to the following terms and conditions:
- a. Customer is exclusively responsible for the entire cost of installation, including but not limited to:
    - i. Cost of the grinder pump and basin assembly and all permit fees.
    - ii. Cost of installing the System and the gravity sewer from the basin assembly to the house sewer.
    - iii. Cost of installation of electrical service to the System.
  - b. Customer at Customer's cost will install, provide and maintain a 240 volt double pole 30 amp, 4 wire, with dedicated neutral to main panel, weatherproof electrical disconnect on the outside wall within 5 feet of where the control panel is located. An auxiliary light with a 15 watt max is required on all new Systems, to be located in the garage or other approved location inside the dwelling where it is visible to Customer.
  - c. All installations will be done in accordance with current CBM specifications. The installations shall be performed by a CBM approved contractor only.
  - d. CBM will conduct an inspection of the System installation. This inspection will include inspection of control panel wiring, installation of tank, electrical conduit, and discharge line. CBM will install pumps and cables after tank inspection is complete.



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- e. CBM will install a grinder pump pre-manufactured by the Environment One Corporation, or such other manufacturer as CBM deems appropriate.
  - f. All residents needing additional or special equipment and/or appurtenances will be invoiced at cost (i.e. duplex stations, duplex control panels, special wiring, special wiring devices, etc.).
  - g. CBM shall own the System.
4. CBM grants Customer a license to use the System and Customer, on behalf of Customer and all persons with access to the System, agrees to operate the System as follows:
- a. Customer, including all persons within the Property, shall not, in any manner, willfully modify, tamper with, or destroy the System or any component of the grinder pump System.
  - b. Any alterations or relocation of the System done exclusively for Customer's benefit shall be done only with the written approval of CBM and shall be done at Customer's expense by a CBM approved contractor.
  - c. Customer, including all persons within the Property, will abide by CBM policies regarding the use and maintenance of the System. Without limitation of the foregoing, Customer, and all persons within the Property, shall abide by the "Prohibited Discharge Items" identified in Exhibit A that includes a partial list of material that is prohibited from discharge through the System.
  - d. During power outages, Customer, and all persons within the Property, understands sewer service is disrupted and water usage must be kept to a minimum. Any overflow of the basin assembly must be reported as soon as possible.

***TO AVOID UNNECESSARY EXPENSE FOR CONTRACTOR'S SERVICE CALL OR REPAIR CHARGES, PLEASE CALL CBM FIRST TO DETERMINE IF REPAIRS TO THE SYSTEM ARE THE RESPONSIBILITY OF CBM OR CUSTOMER. PHONE 615.297.6041***

5. Customer grants CBM an irrevocable license to enter upon the Property, inspect and maintain the System.
- a. The Customer shall not erect any structure (permanent or temporary), establish plantings, or make any other modification within 6' (six feet) of the System which would prevent or restrict CBM from accessing, maintaining, repairing, or replacing the System.
  - b. The Customer grants CBM the right to enter upon this property for the purpose of inspection, repair, or maintenance of the System as necessary. Customer must provide access to equipment at all times.
  - c. CBM will attempt to notify Customer prior to work being done.



## POLICY FOR MAINTENANCE OF GRINDER PUMP - PRESSURE SEWER SYSTEMS AND CUSTOMER AGREEMENT

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6. After installation, CBM will maintain the System and all force mains and a pressure sewer connection with shutoff valve and check valve by service extension from force main to the System.
  - a. After CBM has accepted the installed System as being in accordance with specifications, CBM will repair and maintain the System, including all piping components from the point of wastewater entry into the basin as well as all electrical components from the point of power supply in the control cabinet.
  - b. New force main connection and extension drawings and plans shall be approved by CBM and installed by a CBM-approved contractor at Customer expense.
  - c. CBM will maintain and /or repair components of the System as CBM deems necessary.
    - i. The Customer has the obligation to notify CBM whenever the Customer discerns that the System is not functioning correctly.
    - ii. CBM will provide repair or replacement for components due to normal wear and deterioration.
    - iii. CBM will conduct routine preventative maintenance inspections of each System to identify and correct potential future problems and to help extend the life of the pump.
  - d. CBM shall assume the ordinary and usual cost of maintaining the System as determined in its sole discretion. Customer assumes all costs of maintenance of the System that are not the result of ordinary and customary use, or that violate this policy as it may be modified from time to time.
  
7. After installation, the Customer's duties with respect to the operation of the System include the following:
  - a. Customer shall provide electrical from power source to control cabinet.
  - b. Customer will coordinate and pay for electrical inspections.
  - c. Customer will pay the cost of the electric power necessary to operate the System.
  - d. Customer will maintain piping from the building to the System's basin connection. The discharge line from the basin connection to the sewer connection at the CBM check valves shall be maintained by CBM.
  - e. Customer is responsible for all costs related to the maintenance of the System that results from the negligence of the Customer. The presence of "prohibited items" as set forth in Appendix A is agreed to establish "negligence of the Customer."



**POLICY FOR  
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Customer acknowledges they have made themselves familiar with the responsibilities of both parties under this policy and is in agreement with the policy as presented.

This agreement is binding upon the agents, successors, and assigns of both parties.

SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
CBM Sewer Department Signature

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Customer Street Address



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**EXHIBIT A – “PROHIBITED DISCHARGE ITEMS”**

**Many materials, including but not limited to the ones listed below, are prohibited from being discharged in to the pressure sewer System:**

- ◆ Explosives or flammable materials
- ◆ Strong chemicals
- ◆ Gasoline or lubrication oil
- ◆ Fats, oils, or grease
- ◆ Glass
- ◆ Metal items, including razor blades
- ◆ Diapers, baby wipes, Q-tips, dental floss, sanitary napkins, tampons, socks, panty hose, rags, or other cloth items
- ◆ Plastic objects (toys, utensils, tampon applicators, etc.)
- ◆ Condoms or other rubber materials
- ◆ Kitty litter
- ◆ Sand, stones, rocks, or seafood shells
- ◆ Petroleum products, including paint thinner, Kerosene, gasoline, etc.
- ◆ Paint

**I acknowledge that I have been made aware of the items prohibited for discharge through the pressure grinder pump System. I am aware that damage caused by the discharge of these or similar items into the grinder pump System is not considered routine maintenance and that I can be billed for the cost of materials, labor, and equipment required to repair or replace any parts of the sewer System caused by such discharges.**

**Customers will receive a written warning for first-time violations, unless the damage is extensive or extreme. If a household continually abuses the System by introducing any of the above listed prohibited items, causing repeated service calls, charges will be invoiced to the homeowner.**

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Customer Name (Print Name)

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Customer Signature