

MINUTES
 BOARD OF COMMISSIONERS OF
 THE CITY OF BELLE MEADE
 DECEMBER 21, 2016

Call to Order

The meeting was called to order by James Hunt, Mayor, at 4:00pm.

Commissioners present

James Hunt, Mayor	Boyd Bogle	Gray Thornburg
Bob Weigel	Cathy Altenbern	

City staff members present

Beth Reardon, City Manager/Treasurer	Tim Eads, Police Chief
Aspen Collins, Finance Director	Kemishia Sadler, City Recorder
Bob Patterson, City Attorney	Lyle Patterson, Building Official
Larry Smith, Public Works Director	

I. Pledge of Allegiance - led by Mayor Hunt

II. Public Hearing -

Metro Council Member, Mina Johnson, was in attendance. She reported information about the alarm permit fees imposed by Nashville Metro Police Department. She spoke with the Metro finance department and determined that if an alarm call is received by Metro Nashville dispatch center, MNPD passes the fee on to the homeowner. All residents of satellite cities are charged the same with the exception of the City of Goodlettsville because they have a separate dispatch system. The goal is to attempt to eliminate the Metro alarm fee for the homeowners that reside within the limits of Belle Meade.

III. Minutes -

Regular Meeting held November 16, 2016

Motion to approve: Bogle Second: Weigel Vote: All aye

Special Meeting held December 9, 2016

Motion to approve: Thornburg Second: Bogle Vote: All aye

IV. Public Works - Reports submitted by L. Smith Reviewed.

2. Request for Parade Permit- Ragnar Relay

The Ragnar Relay Tennessee is to take place on March 24-25, 2017 with a proposed route of 2.07 miles throughout the City.

Motion to defer: Bogle Second: Altenbern Vote: All aye

3. Consideration of Proposal from Hodgson Douglas for Landscape Architectural Services for Harding Place Sidewalks

The proposal is to design a sidewalk improvement plan for both sides of Harding Place extending from the intersection of Belle Meade Blvd to the intersection of Lynwood Blvd. Commissioner Thornburg expressed concerns about the long term maintenance and infrastructure of the sidewalks.

Motion to defer: Thornburg Second: Weigel Vote: All aye

V. City Services

A. Public Safety - Reports submitted by T. Eads reviewed.

<u>184</u> Traffic citations	<u>14</u> Traffic crashes	<u>35</u> Alarm calls
<u>0</u> Burglaries	<u>15</u> Incident reports	<u>2</u> Theft reports

Arrests: 7 DUI * 1 Driver's license revoked * 4 Implied consent *
2 Driver's License suspended * 0 No Driver's License * 0 Open Container *
0 Underage Consumption * 0 Public intoxication

2. Consideration of Bids for In-Car Camera Systems

A sealed bid was advertised for five (5) In-Car Video Systems for the police patrol units. Chief Eads received three (3) bids as follows:

	<u>On Duty Depot</u>	<u>Pro-Vision</u>	<u>Wireless Plus</u>
	\$2,700.00 ea.	\$2,375.00 ea.	\$3,200.00 ea.
Total:	\$13,530.00	\$11,951.38	\$16,050.00

Chief Eads recommended Pro-Vision for \$11,951.38 plus a 5% discount of \$593.75 upon pre-payment. This purchase is 100% reimbursed through the THSO Grant.

Motion to approve: Thornburg Second: Weigel Vote: All aye.

3. Consideration of Proposals for Vehicle Equipment and Installation

Chief Eads obtained three (3) quotes for emergency equipment purchase and installation for (12) Dodge Chargers. The quotes are as follows:

	<u>Truckers Lighthouse</u>	<u>On Duty Depot</u>	<u>Sharp Communications</u>
Equip. Bids	\$21,431.88	\$22,540.00	\$23,400.00
Installation Bids	\$8,880.00	\$10,200.00	\$17,160.00

Chief recommended the low estimate for both bids from Truckers Lighthouse.

Motion to approve: Thornburg Second: Altenbern Vote: All aye.

4. Consideration of Proposal for Vehicle Graphics

Grafix Shoppe is the vendor that supplies the graphics for the City's police cars. Graphics packages are needed for (12) Dodge Chargers at \$418.00 per vehicle for a total of \$5,096.00. Required installation is to be completed by Solar FX at \$125.00 per unit for a total of \$1,500.00.

Motion to approve: Altenbern Second: Thornburg Vote: All aye.

B. Health and Sanitation - Reports submitted by L. Smith reviewed.

C. Zoning/Planning - Reports submitted by L. Patterson reviewed.

<u>9</u> Permits issued ** <u>\$1,078,000.00</u> Estimated construction cost
<u>2</u> Permits closed ** <u>0</u> Grading/soil permits issued ** <u>0</u> Closed
<u>0</u> Stormwater complaints filed

D. Waste Collections - No Matters

E. Beautification/Landscape - No Matters

F. City Communications - No Matters

VI. Administration -

A. Finance

- 1. Financial Stmts - Reports submitted by A. Collins reviewed.
- 2. Investment Schedules - Reports submitted by A. Collins reviewed.
- 3. Approval of invoices over \$5,000 -
 - Gibbs Brothers Construction, Inc. - \$7,158.56
 - Gibbs Brothers Construction, Inc. - \$9,880.21
 - Cherry Land Surveying, Inc. - \$9,800.00

Motion to approve: Bogle Second: Thornburg Vote: All aye

4. Approval- 2016 Audit Report

Motion to approve: Altenbern Second: Thornburg Vote: All aye

5. Consideration of Proposal for audit services

Kraft CPAs submitted a proposal for the City's audit services for 2017 with a fee of \$20,500.00.

Motion to approve: Weigel Second: Bogle Vote: All aye

B. Facilities - No Matters

C. Personnel- No Matters

VII. Legislation -

1. Consideration of Ordinance 2016-8, An Ordinance Amending Title 14 of the City Code to (1) replace the "flat" as used to describe flat roofs and to define "low slope" roofs and (2) to establish new height limitations for residential structures, on Second Reading.

L. Patterson wanted to thank Brian Smallwood and Steve Horrell for their work on this ordinance. The commissioners thanked L. Patterson for his contribution to the ordinance as well.

Motion to approve: Bogle Second: Weigel Vote: All aye.

VIII. Other matters - No Matters

Meeting adjourned at 4:54pm.

Mayor James Hunt

City Recorder Kemishia Sadler