

**MINUTES
BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE
AUGUST 17, 2016**

Call to Order

The meeting was called to order by James Hunt, Mayor, at 4:00pm.

Commissioners present

James Hunt, Mayor

Boyd Bogle

Gray Thornburg

Cathy Altenbern

Bob Weigel

City staff members present

Beth Reardon, City Manager/Treasurer

Larry Smith, Public Works Director

Tim Eads, Police Chief

Kemishia Sadler, City Recorder

Bob Patterson, City Attorney

Lyle Patterson, Building Official

I. Pledge of Allegiance - led by Mayor Hunt

II. Public Hearing -

Nashville Mayor Megan Barry was in attendance in response to an invitation from Mayor Hunt. She spoke about three items that were on her agenda for Nashville moving forward: transit, affordable housing, and job growth. Mayor Barry also answered a few questions.

Carter Paine of 4415 Harding Place discussed the need for sidewalks in his neighborhood from Lynwood Blvd to Belle Meade Blvd and a plan to improve the intersection at Belle Meade Blvd and Harding Place for pedestrians. Jackie Bellar of 4411 Harding Place canvassed the neighborhood concerning the sidewalks and found that everyone was in favor except for three families. Two families were indifferent and one family was against it. Many of the neighbors on Harding Place were in attendance to express support of sidewalks in this particular area due to concerns about safety and pedestrian friendly access. Randy Gross of 4416 Harding Place is an Economic Development Consultant and he works with cities specifically about issues related to real estate and economic development. He stated that sidewalks have a purpose to separate vehicular traffic from pedestrian traffic and suggested that the idea for the sidewalks on Harding Place include a concept and design plan that responds to issues related to transportation, safety, pedestrian access, the Americans with Disabilities Act, liability issues, costs, aesthetics, and private property landscaping issues. Mr. Gross also mentioned different sources of funding besides the City of Belle Meade such as Metro Nashville and federal funding. Bunny Blackburn of 4409 Harding Place, expressed concerns about not being able to get out of their driveway in the mornings during peak traffic times and three major accidents in her front yard. Frank Hunger, of 4408 Harding Place stated that he would like to have sidewalks in the community and also information regarding the costs and consequences associated with them. A few neighbors stated that the speed of traffic on Harding Place is also a concern and that the street could possibly benefit from speed bumps. Mayor Hunt asked L. Smith about speed bumps. Smith stated that speed bumps are being discouraged because of damage to vehicles and suggested rumble strips as an alternative. Council member Mina Johnson stated that metro is planning a pedestrian connector from Green Hills to Harding Place to Hwy 70. A plan is in place but the funding process may take up to 10 years to complete. Blackburn asked how the sidewalks on Lynwood Terrace were funded. B. Reardon answered that the project was funded by the city itself in the late 1990s or early 2000s. Mrs. Blackburn asked what area would be considered the right of way so that everyone involved could have an understanding as it related to location. Smith replied that each location could be different. The actual right

of way is 25 feet from the center of the street on either side but it changes with the shift of the road. If a road has a shift then it could possibly be 35 feet on one side and 15 feet on the other side and that variation would only show up on a survey. Thornburg stated that the City of Belle Meade does not have a survey for the entire city so it depends on specific sections and roads. B. Patterson stated that issues such as planning, construction, different areas that require different construction techniques, long term maintenance, and liability are things to consider. Another issue presented by L. Smith, is the sewer force main throughout the city. The sidewalk on Lynwood had to be offset due to going around the sewer valve boxes. Thornburg committed to look into lowering the speed limit on Harding Place, adding stop signs, and the possibility of installing rumble strips as the first step to the process. Research will be conducted to determine whether a survey for the section of Harding Place from Lynwood Boulevard crossing Belle Meade Boulevard will be needed. All information and findings are to be reported in the October Board of Commissioners meeting.

III. Minutes -

Regular Meeting held July 20, 2016

Motion to approve: Thornburg Second: Altenbern Vote: All aye

IV. Public Works - Reports submitted by L. Smith reviewed.

2. Proposal for Engineering Services- Annual Stormwater Permit Preparation
 City Engineer, Steve Casey, presented a proposal to assist with the review and preparation of the annual report as required by the state. There will be meetings with the city staff, annual report draft, critical habitat assessment, and final annual report preparation and presentation. Not to exceed cost of \$7,100.

Motion to approve: Bogle Second: Thornburg Vote: All aye

V. City Services

A. Public Safety - Reports submitted by T. Eads reviewed.

<u>214</u> Traffic citations	<u>14</u> Traffic crashes	<u>61</u> Alarm calls
<u>4</u> Burglaries	<u>16</u> Incident reports	<u>5</u> Theft reports

Arrests: 0 DUI * 2 Driver's license revoked * 0 Implied consent *
2 Driver's License suspended * 2 No Driver's License * 0 Open Container *
0 Underage Consumption * 0 Public intoxication

2. Consideration of Bids for In-Car Cameras

A request for bids was advertised for in-car systems for five patrol units. Two sealed bids were obtained from the following vendors:

Truckers Lighthouse	On-Duty Depot
10-8 Video	Digital Ally
TEVD 1200-102HD4+2	DMV-400 Dual Camera
3 Year Warranty	2 Year Warranty
\$1699.00 ea.	\$2730.00 ea.

Total: \$8,495.00 Total: \$13,650.00

Chief Eads recommended On-Duty Depot for the purchase of the in-car systems despite the higher cost. He stated he had experience with the 10-

8 cameras, and they had many maintenance issues. This purchase is 100% reimbursed through a GHSO Grant.

Motion to approve: Bogle Second: Altenbern Vote: All aye

3. Request to Purchase Radar Gun

Chief Eads requested the purchase of one radar unit from Applied Concepts for \$1,754.40. This item is also 100% reimbursed by the GHSO grant.

Motion to approve: Bogle Second: Altenbern Vote All aye

B. Health and Sanitation - Reports submitted by L. Smith reviewed.

C. Zoning/Planning - Reports submitted by L. Patterson reviewed.

10 Permits issued ** \$981,000.00 Estimated construction cost
5 Permits closed ** 1 Grading/soil permits issued ** 0 Closed
0 Stormwater complaints filed

2. Request to Declare Vehicle as Surplus Property

The 2012 Ford Fusion sedan for the Building Codes/ Zoning Department was replaced with a 2012 Nissan Xterra Utility Vehicle. Reardon requested that the Ford be declared as surplus property.

Motion to declare the Ford Fusion as surplus property:

Bogle Second: Thornburg Vote: All aye

D. Waste Collections - No Matters

E. Beautification/Landscape - No Matters

F. City Communications - No Matters

VI. Administration -

A. Finance

1. Financial Stmts - Report submitted by B. Reardon reviewed.
2. Investment Schedules - Reports submitted by B. Reardon reviewed.
3. Approval of invoices over \$5,000 -

- Information Technologies, INC- \$5,442.00
- J. R. & Associates (week 2)- \$13,920.00
- J. R. & Associates (week 3)- \$13,920.00
- J. R. & Associates (week 4)- \$14,130.00
- J. R. & Associates (week 5)- \$12,800.00

Motion to approve: Altenbern Second: Weigel Vote: All aye

B. Facilities -

1. Request Contract Extension- Janitorial Services

Reardon recommended the extension of the City's Janitorial Services Contract with Pristine Building Services at the rate of \$895.00 per month for the term of one year to expire September 30, 2017.

Motion to approve: Altenbern Second: Thornburg Vote: All aye

C. Personnel- No Matters

VII. Legislation

1. Ordinance 2016-2, Amend Zoning Code to Clarify the Definition of "Addition", on second reading.

Motion to table: Bogle Second: Weigel Vote: All aye

Thornburg suggested that L. Patterson form a committee to look at the code concerning volume to see if any changes or updates need to be made. If so, she requested that those changes be reported to the commissioners at a later time.

2. Ordinance 2016-7, Amend Zoning Code, Title 14-204, (1) (h) (ii) and Title 14-103, Corner Lots, on first reading.

The ordinance will remove one set back on a corner lot which allows the owners to submit plans for each building envelope and let the Municipal Planning Commission decide which direction would best fit the lot.

Motion to approve: Altenbern Second: Weigel Vote: All aye

3. Resolution 2016-04, Investment of Idle Funds

In accordance with the City's Investment Policy and TCA 6-56-106, the Commissioners will invest a portion of funds currently deposited in the Local Government Investment Pool in Certificates of Deposit at First Tennessee Bank, in the amount of three million dollars (\$3,000,000.00). The total investment in the CD Laddering Program shall not exceed seven million dollars (\$7,000,000.00) and for the terms not to exceed two (2) years until maturity.

Motion to approve: Altenbern Second: Bogle Vote: All aye

4. Resolution 2016-05, TML "Safety Partners" Grant Program

The grant program will reimburse up to 50% and not to exceed of the cost of approved employee safety devices, equipment, and education/ training in the effort of preserving the safety of the employees of the City of Belle Meade.

Motion to approve: Altenbern Second: Thornburg Vote: All aye

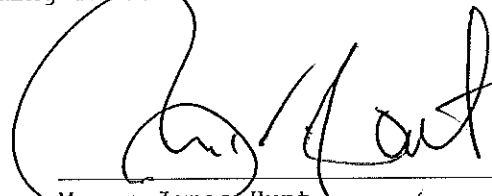
VIII. Other matters -

1. Invitation for Mayor to Participate as Tennessee Delegate at Southeast U.S./ Japan Association Joint Meeting in Tokyo

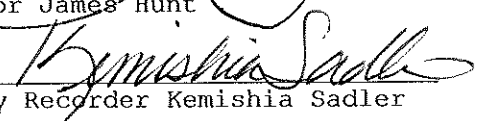
Mayor Hunt discussed the trip to Tokyo with the Board of Commissioners and decided not to accept the invitation.

Commissioner Bogle spoke about the sidewalks along Harding Place and suggested expediting the research process to determine what surveys the City has on file and what surveys the City will need to have conducted to follow up with the neighbors of Harding Place as a solution to their concerns.

Meeting adjourned at 5:42pm.



Mayor James Hunt



City Recorder Kemishia Sadler