

MINUTES
 BOARD OF COMMISSIONERS OF
 THE CITY OF BELLE MEADE
 APRIL 19, 2017

Call to Order

The meeting was called to order by James Hunt, Mayor, at 4:00pm.

Commissioners present

James Hunt, Mayor Gray Thornburg Bob Weigel
 Cathy Altenbern Boyd Bogle

City staff members present

Beth Reardon, City Manager/Treasurer Tim Eads, Police Chief
 Aspen Collins, Finance Director Bob Patterson, City Attorney
 Lyle Patterson, Building Official Larry Smith, Public Works Director

I. Pledge of Allegiance - led by Mayor Hunt

II. Public Hearing -

- Mrs. Patsy Harvey of 219 Jackson Blvd spoke in regards to changing the speed limit on her street from 30 miles per hour to 25 miles per hour. She also referenced several letters from her neighbors in support of changing the speed limit on Jackson Blvd. The Commissioners suggested that data be collected from the neighbors on the street and be reported at the May meeting. The City will continue to gather additional speed and vehicle count data on Jackson Blvd.
- Edwin Gray of Gray's Disposal, made comments regarding the RFPs for the trash/recycle contract set by the City. He was concerned that other bids were lower due to cutting costs to obtain the contract.

III. Minutes -

Regular Meeting held March 15, 2017

Motion to approve: Thornburg Second: Weigel Vote: All aye.

Special Meeting held March 28, 2017

Motion to approve: Thornburg Second: Weigel Vote: All aye.

IV. Public Works - Reports submitted by L. Smith reviewed. L. Smith reported the 25 mph signs on Harding Place were installed and the 25 mph thermoplastic pavement markings will be installed within the next week.

2. Estimates for Re-Striping Certain Streets

There are (5) streets that are in need of pavement re-striping; Bellevue Drive South, Drew Place, Evelyn, Iroquois Avenue, and Leake Avenue. Two proposals for this work were obtained as follows:

| | |
|---------------------------------|-------------|
| Kerr Brothers & Associates Inc. | \$9,776.50 |
| C&D Safety Company, LLC | \$14,962.00 |

L. Smith recommends approval of the proposal from Kerr Brothers.

Motion to approve: Thornburg Second: Weigel Vote: All aye.

V. City Services

A. Public Safety - Reports submitted by T. Eads reviewed.

| | | |
|------------------------------|----------------------------|------------------------|
| <u>277</u> Traffic citations | <u>8</u> Traffic crashes | <u>46</u> Alarm calls |
| <u>1</u> Burglaries | <u>26</u> Incident reports | <u>0</u> Theft reports |
| Arrests <u>10</u> | | |

2. Request to Purchase Radar Equipment

The police department would like to purchase a Hand-Held LIDAR "Laser Speed Measuring Device" for the price of \$1,795.00. This purchase is eligible for 100% reimbursement under the GHSO Grant.

Motion to approve: Bogle Second: Altenbern Vote: All aye.

3. Request to Purchase One (1) Dodge Charger

Twelve Volkswagen Passats were eligible for the VW buyback program, which included eleven (11) marked units and one (1) unmarked vehicle. 12 Dodge Chargers were purchased to replace the Passats and designated as marked cars for the officers. Chief Eads is requesting an additional Dodge Charger to replace his unmarked Passat. The unmarked Charger will replace one of the two 2010 Dodge Chargers. The price of the 2017 Dodge Charger AWD with Police Package is \$24,150.36 from Nashville Chrysler Dodge Jeep Ram.

Motion to approve: Altenbern Second: Weigel Vote: All aye.

4. Estimates for Purchase & Installation of Emergency Equipment- Dodge Charger

Three quotes received for emergency equipment and installation for (1) un-marked unit are as follows:

| <u>On-Duty Depot</u> | <u>Truckers Lighthouse</u> | <u>Wireless Plus</u> |
|----------------------|----------------------------|----------------------|
| \$3,248.00 | \$3,667.25 | \$4,130.62 |

Chief Eads recommends accepting the low quote from On-Duty Depot.

Motion to approve: Altenbern Second: Weigel Vote: All aye.

B. Health and Sanitation - Reports submitted by L. Smith reviewed.

C. Zoning/Planning - Reports submitted by L. Patterson reviewed.

| |
|---|
| <u>18</u> Permits issued ** <u>\$11,457,093.00</u> Estimated construction cost |
| <u>19</u> Permits closed ** <u>2</u> Grading/soil permits issued ** <u>0</u> Closed |
| <u>0</u> Stormwater complaints filed |

2. BZA Alternate Appointments- Joe Dughman and Gloria Sternberg

Joe Dughman is to be moved to the BZA as an alternate member effective May 1, 2017 and Gloria Sternberg will be moved to the BZA as an alternate member effective October 1, 2017.

A motion to approve Joe Dughman was made by Thornburg and then withdrawn. Seconded by Bogle.

Motion to defer the appointment of Gloria Sternberg: Hunt Second: Altenbern
Vote: All aye.

3. MPC Appointments- Clay Bright, Johnny Phipps, Kristin Taylor, and Jeannette Whitson

Motion to approve: Died for lack of motion.

D. Waste Collections -

1. Consideration of Bids for Trash/ Recycle Collection & Disposal Contract

On April 10, 2017, a public bid opening was held for the 2017-2020 Solid Waste Garbage, Trash & Recycle Collection and Disposal Service Contract. Seven contractors received bid packets and five of these were present at the mandatory pre-bid meeting on March 31st. Three contractors submitted bids, as follows:

| Contractor | Back Door Pickup | 715 BMB Dumpster | City Hall Dumpsters | Total Monthly Cost |
|-------------------------|------------------|------------------|---------------------|--------------------|
| Franklin Disposal | \$20,125.00 | \$100.00 | \$300.00 | \$20,525.00 |
| Clean Earth Collections | \$23,000.00 | \$162.00 | \$999.00 | \$24,161.00 |
| Gray's Disposal | \$37,409.50 | \$1.00 | \$1.00 | \$37,411.50 |

Clean Earth was disqualified because required documents were not submitted.

Smith and Reardon recommend that the 2017-2020 Solid Waste Garbage, Trash & Recycle Collection and Disposal Service Contract be awarded to Franklin Disposal for the low bid of \$20,525.00.

Motion to approve: Bogle Second: Altenbern Vote: All aye.

E. Beautification/Landscape - No Matters

F. City Communications -

1. Update on Website Redesign & Welcome Packet

B. Reardon and A. Collins visited Keystone for a kick-off meeting and discussed several changes to take place in building the new City website. Such changes include the option of accepting online payments, creating an easier format, and making the new website mobile friendly. Keystone is to submit a flight plan which will serve as an outline for the new website. A sample will be available at a later date for the Commissioners to view.

VI. Administration -

A. Finance

1. Financial Stmts - Reports submitted by A. Collins reviewed.
2. Investment Schedules - Reports submitted by A. Collins reviewed.
3. Approval of invoices over \$5,000 -
 - Gibbs Brothers Construction - \$9,322.22
 - Wascon - \$5,050.70

Motion to approve: Altenbern Second: Weigel Vote: All aye

B. Facilities - No Matters

C. Personnel- No Matters

VII. Legislation -

1. Resolution 2017-04, Amend Ordinance 2016-6, Budget Appropriations for Fiscal Year 2016-17.

A Resolution amending Ordinance 2016-6 to provide for the increase or decrease in appropriations and an increase or decrease in revenues through March 30th. The final budget amendments will be made in June.

Motion to approve: Altenbern Second: Thornburg Vote: All aye.

2. Resolution 2017-05, Authorizing a Memorandum of Understanding with U.S. Marine Corps Forces, Special Operations Command (MARSOC).

A memorandum of understanding under which the City of Belle Meade, TN and the Belle Meade Police Department agree to permit members of MARSOC to conduct military training necessary to develop special operations skills within the boundaries of Belle Meade, TN.

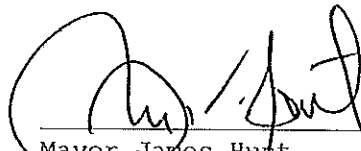
Motion to approve: Thornburg Second: Weigel Vote: All aye.

VIII. Other matters -

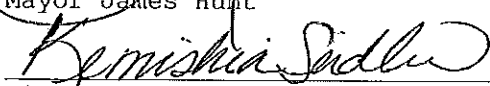
1. Resolution 2017-06, A Resolution Recognizing and Honoring the Contributions of Board of Zoning Appeals Chairman Brian Smallwood.

Motion to approve: Thornburg Second: Altenbern Vote: All aye.

Meeting adjourned at 5:41pm.



Mayor James Hunt



City Recorder Kemishia Sadler