

MINUTES
BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE
MARCH 16, 2016

Call to Order

The meeting was called to order by James Hunt, Mayor, at 4:00pm.

Commissioners present

James Hunt, Mayor Boyd Bogle
Cathy Altenbern Bob Weigel

City staff members present

Beth Reardon, City Manager/Treasurer Lyle Patterson, Building Official
Tim Eads, Police Chief Larry Smith, Public Works Director
Linda Berner, City Recorder Vince Higgins, Police Lieutenant
Kemishia Sadler, City Court Clerk Bob Patterson, City Attorney

I. Pledge of Allegiance - led by Mayor Hunt

II. Public Hearing - Staff and Clergy from St. George's Episcopal Church were present to request changes to the City's ordinances so their church can host a farmer's market. Jim Bowen gave a detailed presentation, citing these specifics: hosting once a week during the summer and fall growing months, time limit of 3 to 3.5 hours with one hour set-up and one hour clean-up, location site possibly in front corner of parking lot by Belle Meade Blvd/Harding Rd intersection, signage only on the scheduled day, vendors following Davidson County's guidelines for such sales, police to monitor traffic/parking conditions, and proceeds going to the charities/organizations with which the church is affiliated. Discussion ensued between the Board and those present: Bowen, Leigh Spruill, Laura Zabaski, Sam Adams, and Jennifer Orff. B. Patterson stated he would draft an amendment to the permitting process for the Board to consider.

III. Minutes -

Regular Meeting held February 17, 2015
Motion to approve: Bogle Second: Weigel Vote All aye

IV. Public Works - Reports submitted by L. Smith reviewed.

2. Proposal from Engineer - Royal Oaks Place Infrastructure Improvement and Request to Expand Scope of Project

The City budgeted \$34,000 for this project, but Smith discovered that a 30" pipe under Royal Oaks Place had deteriorated and needed replacement. The request is to increase the scope of the original project to include replacement of the pipe which is 70' in length. Smith explained the project to the Board.

Motion to approve the proposal from Barge Cauthen & Associates for a not-to-exceed cost of \$7,500: Altenbern Second: Weigel Vote: All aye

Reardon stated that she still needs Board approval to expand the scope of the project so she can prepare the bid packets/specifications.

Motion to allow Reardon to expand the scope of the project to allow for the extra work: Bogle Second: Altenbern Vote: All aye

V. **City Services**

A. **Public Safety** - Reports submitted by T. Eads reviewed. Weigel questioned the figures for police fuel gallons used versus miles driven since the numbers seemed off to him. Higgins will research.

259 Traffic citations 7 Traffic crashes 47 Alarm calls
1 Burglaries 12 Incidents reports 3 Theft reports

Arrests: 1 DUI * 1 Driver's license revoked * 1 implied consent *
5 Driver's License suspended * 1 domestic assault
1 public intoxication

2. **Fleet Replacement Recommendation**

Eads explained that with Volkswagen's emissions software scandal, the Passat police vehicles were no longer a viable option for a police vehicle. He proposed three different vehicles for fleet replacement:

2016 Ford Interceptor Utility AWD	\$27,339
2016 Dodge Charger, V6, RWD	\$24,198
2016 Ford Interceptor Sedan, AWD	\$25,668

Eads recommends the Utility vehicle, stating it was easy to get in and out of with all the equipment police carry on their belts, offered the most cabin and storage room, and able to carry cones, signage, lost pets, etc. Hunt asked if the current Passat equipment could be transferred to the Utility vehicle and Eads answered yes, that it would be less expensive to outfit than the Passats were. Bogle asked about interior space with regards to prisoners and visibility of items in the back space. Eads answered that there would be two cages; one separating the prisoner from the officer and one separating the prisoner from the back cargo. All police equipment, including shotguns, would be carried in the front part of the vehicle away from the prisoner. Items carried in the cargo area would be cones, signs, and other items not of a security risk. Thornburg had requested that this item be deferred because she was unable to attend the meeting and she wanted input on the discussion.

Motion to defer: Weigel Second: Bogle Vote: All aye

****Altenbern left the meeting at 4:58pm****

B. **Health and Sanitation** - Reports submitted by L. Smith reviewed.

2. **Update on Rate Study** -

Reardon reported that the study is on track time-wise. The final report should be available at the April Board meeting

C. **Zoning/Planning** - Reports submitted by L. Patterson reviewed.

13 Permits issued ** \$2,029,830 Estimated construction cost
16 Permits closed ** 2 Grading/soil permits issued ** 1 Closed
0 Stormwater complaints filed

D. Waste Collections - No Matters

E. Beautification/Landscape -

1. Proposal from Landscape Architect, Jim Douglas

The proposal is to prepare two sketch plans with parking option for the lot at Page Road/Belle Meade Boulevard. The not-to-exceed amount is \$3,000.

Motion to approve: Bogle Second: Weigel Vote: All aye

F. City Communications - No Matters

VI. Administration

A. Finance

1. Financial Stmts - Report submitted by B. Reardon reviewed.

2. Investment Sched.- Report submitted by B. Reardon reviewed.

Hunt stated that the CD laddering program appears to be performing as it was projected it would.

3. Approval of invoices over \$5,000 - NONE

B. Facilities - No Matters

C. Personnel -

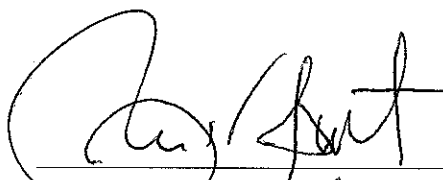
1. Court Clerk Applications

Reardon reported that nine applications were received. The Police Department is doing some preliminary background checks on five. Interviews will be scheduled in the upcoming weeks.

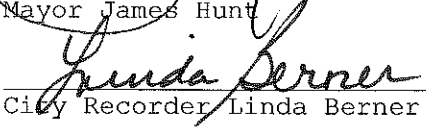
VII. Legislation - No Matters

VIII. Other matters - No Matters

Meeting adjourned at 5:05pm.



Mayor James Hunt



City Recorder Linda Berner