

MINUTES
BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE
FEBRUARY 22, 2017

Call to Order

The meeting was called to order by James Hunt, Mayor, at 4:00pm.

Commissioners present

James Hunt, Mayor Boyd Bogle Gray Thornburg
Bob Weigel Cathy Altenbern

City staff members present

Beth Reardon, City Manager/Treasurer Tim Eads, Police Chief
Aspen Collins, Finance Director Vince Higgins, Police Lieutenant
Kemishia Sadler, City Recorder Bob Patterson, City Attorney
Lyle Patterson, Building Official Larry Smith, Public Works Director

I. Pledge of Allegiance - led by Mayor Hunt

II. Public Hearing -

Staff and Clergy from St. George's Episcopal Church were present to request changes to their permit for the annual farmer's market. Changes include moving the start time to 3:30 pm and closing to 6:30 pm. They also requested to use the keyhole parking lot to increase visibility from Harding Road. The Commissioners will host a special meeting February 24, 2017 to hear the changes to the permit for St. George's Farmer's Market.

III. Minutes -

Regular Meeting held January 18, 2017

Motion to approve: Thornburg Second: Altenbern Vote: All aye.

IV. Public Works - Reports submitted by L. Smith Reviewed.

2. Consideration of Proposal from Hodgson Douglas for Landscape Architectural Services for Harding Place Sidewalks

The proposal is to design a sidewalk improvement plan for both sides of Harding Place extending from the intersection of Belle Meade Blvd to the intersection of Lynwood Blvd.

Motion to approve Kick-Off Meeting/Site Review and the Schematic Plan for Sidewalks: Thornburg Second: Weigel Vote: All aye.

V. City Services

A. Public Safety - Reports submitted by T. Eads reviewed.

272 Traffic citations 10 Traffic crashes 49 Alarm calls
1 Burglaries 11 Incident reports 3 Theft reports
Arrests 3

B. Health and Sanitation - Reports submitted by L. Smith reviewed.

2. Consideration of Bids for Gravity Sewer Line Cleaning & Televising

This maintenance project was budgeted in the Sewer Fund for \$37,500. This maintenance occurs on a 5-year schedule. Five contractors obtained the bid specifications for this project. The City received two sealed bids as follows:

Sani-Tech	\$20,959.13
Underground Eyes, Inc.	\$41,369.00

After review of the bids, Smith recommended Sani-Tech for the project.

Motion to approve: Thornburg Second: Bogle Vote: All aye.

3. Consideration of Estimates - (5) Air Relief Valves

The City budgeted \$6,400 from the Sewer Fund for the purchase of 5 air relief valves and labor & equipment to install. The quotes for the 5 valves are as follows:

<u>Vendor</u>	<u>Price Each</u>	<u>Total Cost</u>
Hayes Pipe	\$812.00	\$4,060.00
Consolidated Pipe & Supply	\$831.00	\$4,155.00
C. I. Thornburg	\$839.00	\$4,195.00
Kenny Pipe	\$976.41	\$4,882.05

L. Smith recommended Hayes Pipe.

Motion to approve: Altenbern Second: Weigel Vote: All aye.

C. Zoning/Planning - Reports submitted by L. Patterson reviewed.

14 Permits issued ** \$1,959,000.00 Estimated construction cost
3 Permits closed ** 0 Grading/soil permits issued ** 1 Closed
0 Stormwater complaints filed

D. Waste Collections - No Matters

E. Beautification/Landscape - No Matters

F. City Communications - No Matters

VI. Administration -

A. Finance

1. Financial Stmts - Reports submitted by A. Collins reviewed.
2. Investment Schedules - Reports submitted by A. Collins reviewed.
3. Approval of invoices over \$5,000 -
 - Information Technologies - \$5,442.00
 - Kraft CPAs - \$7,0000.00
 - Wascon - 8,802.00

Motion to approve: Thornburg Second: Altenbern Vote: All aye.

B. Facilities -

1. Consideration of Bids for Interior/ Exterior Painting- City Hall and Public Works Building

Six contractors obtained bid specifications. One contractor submitted a bid as follows:

<u>Contractor</u>	<u>Bid Amount</u>
John Richardson Painting	\$42,175.00

The maintenance project was budgeted for \$24,850.00. Public Works Director Larry Smith recommends that the bid be rejected due to the bid amount being over budget by \$17,325.00 and the lack of participation from other contractors. The project will be re-submitted next fiscal year budget.

Motion to reject bid: Thornburg Second: Altenbern Vote: All aye.

C. Personnel-

1. New Hire Police Officer- Donald Lawman. Mr. Lawman is a former metro police officer and detective for TSU police department.

VII. Legislation -

1. Ordinance 2017-1, An Ordinance Amending Title 14 of the City Code to change the manner in which the City regulates the size of residential structures to rely upon the standard of "floor area ratio" rather than volume, and to amend the code as required by that change in regulation, on second reading.

The ordinance eliminates volume restrictions and will use Floor Area Ratio to govern the size of residential structures. This will allow homeowners to add screened porches, dormers and in some cases, build slightly larger homes. The footprint will remain the same at 12% of the total of the lot square footage and setback restrictions will still apply.

Motion to approve with modifications: Bogle Second: Weigel Vote: All aye.

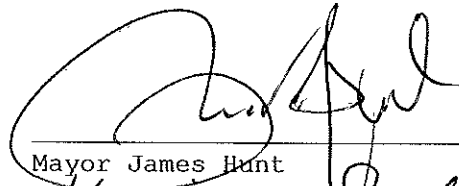
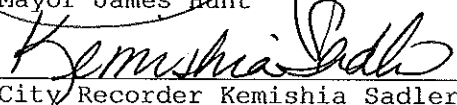
2. Resolution 2017-01, Policy for Maintenance of Grinder Pumps-Pressure Sewer Systems

This is a policy summarizing the requirements and responsibilities for equipment purchase, installation, and maintenance of the pressure sewer system and procedures to address violations of the Policy.

Motion to approve: Thornburg Second: Weigel Vote: All aye.

VIII. Other matters - No Matters

Meeting adjourned at 5:55pm.


 Mayor James Hunt

 City Recorder Kemishia Sadler