



**CITY OF BELLE MEADE
APPLICATION FOR BOARD OF ZONING APPEALS**

BZA meets the third Tuesday of each month @5:00pm, cut off for submittal is 15 days prior by 12:00pm, no exceptions.

Subject to the provisions of the Code of the City of Belle Meade as they may be amended from time-to-time, the following general criteria are considered:

APPEAL #: _____ **APPEAL FEE:** _____

APPLICANT (Owner's Name) _____ PHONE# _____

ADDRESS OF PROPERTY NEEDING APPEAL: _____

REQUEST BEING MADE: SPECIAL EXEMPTION [] VARIANCE [] CONDITIONAL USE []

REASON FOR APPEAL: _____

LAND TO BUILDING FLOOR AREA RATIO F.A.R.

LOT SQ. FOOTAGE	<u>ALLOWABLE</u>	EXISTING	TOTAL WITH CHANGE	NET CHANGE + OR -	% OVER ALLOWABLE
FOOT PRINT 12%	_____	_____	_____	_____	_____
ESTATE A 8%	_____	_____	_____	_____	_____
*F.A.R. X LOT SQ. FT.					
LOTS <40,000 X .225	_____	_____	_____	_____	_____
LOTS >40,000 X .196	_____	_____	_____	_____	_____
TOTAL ROOF AREA:	_____				
TOTAL % OF LOW SLOPE AREA <6/12 PITCH 30%	_____	_____	_____	_____	_____
DRIVEWAY 12%	_____	_____	_____	_____	_____
FRONT YARD SQ FT:	_____				
DRIVE IN FRONT 22%	_____	_____	_____	_____	_____
**HARDSCAPE + POOL 8%	_____	_____	_____	_____	_____
POOL 2% OF LOT	_____	_____	_____	_____	_____
***ACCESSORY AREA	_____	_____	_____	_____	_____

*FAR IS ALL COVERED STRUCTURES, MEASURED TO THE OUTSIDE WALLS, AND WILL INCLUDE ATTIC HEIGHT OF 5'6" AND ABOVE, ACCESSIBLE OR NOT. DOES NOT INCL. BASEMENTS OR GARAGE UNDER HOUSE.

**HARDSCAPE INCLUDES ALL PORCHES, TERRACES AND SCREENED PORCHES OPEN TO THE ELEMENTS.

***COMBINATION OF POOL / TERRACE, DECK, TENNIS COURT AND OTHER ACCESSORY STRUCTURES OR USES SHALL NOT EXCEED 15%.

Check off each item or N/A and submit with this application:

- (2) sets of plans & (1) set *submitted PDF format in a merged file.*
- Plot plan 1 Inch = 30 Feet "Show Magnetic North".
- Plans submitted on paper no larger than 30" x 42"
- Show proposed structure in shaded area with setbacks.
- Survey of lot and lot square footage with contours and average natural grade and show building envelope.
- Show neighbor's house and measurements to it
- Show all elevations of structures with contours, average natural grade, existing grade, finish grade, finish floor.
- Show any detached structures with all elevations
- Grade changes more than 21 inches clearly shown in each area labeled in 1 inch increments; +2 +3 +4 etc...
- Landscape Design
- Submittal, along with appeal fee **15 days prior to BZA.**

It is the responsibility of the applicant to provide access to the property for the Board's review on the Sunday before the meeting. The Board may defer the request if access is unattainable.

In order that I might construct the above structure as proposed and shown on the attachment, I hereby seek review before and approval by Board of Zoning Appeals for City of Belle Meade.

SIGNATURE: _____ (Owner/Agent) **DATE:** _____